

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
DECEMBER 17, 2025

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, December 17, 2025, in the Community Room. Mayor Dave Weaner called the meeting to order. Council Members Jim Hohenberger, Robert Valle, Jamie Vogelsong, Scott Rohrs, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Sgt. Mike Shock, Luke Kuhn, Gilbert Montez, and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

Previous Meeting minutes

Motion to Approve the Minutes	J. Hohenberger
Seconded	R. Valle
Mike Sudholtz	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Financial Reports

Motion to Accept the Financial Reports	M. Sudholtz
Seconded	J. Hohenberger
Robert Valle	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Pay the Bills	J. Vogelsong
Seconded	A. Buchhop
Mike Sudholtz	Y
Jim Hohenberger	Y
Robert Valle	Y
Scott Rohrs	Y

SHERIFF’S REPORT

Sergeant Mike Shock told the council that there were ninety-one calls for service in November. Thirty-four of those calls were business checks, nine were traffic stops (one resulted in a citation, the other eight were given warnings), one was a traffic accident, there were six arrests made as well.

He said that the go-kart driver that was discussed in previous meetings, has been warned to stay off the road, so if there are future issues, they can be addressed.

Sgt. Shock was informed that someone was attempting to break into the shelter house at Moats Park. The camera could not identify them because they are too far away. Also, there have been complaints about a driver driving very fast down a vacated alley. He said that he would look into it once he left the meeting.

Sgt. Shock stated that he would speak with the probable driver and request they slow down. He also requested an updated schedule for 2026’s council meetings and upcoming events that he can share with the Sheriff Department.

Sgt. Shock also told the council that as a member of the Defiance Optimist Club he would like to express their desire to help with youth-based organizations. They are a non-profit entity and make larger donations toward such projects as Operation Home Plate.

Committee Reports

Employee

The Employee Committee will go into executive session with the entire council towards the end of the meeting.

Utility

The Utility Committee discussed going under contract with Werlor Waste Control and adding an extra two-dollar fee per utility account to help with the additional administrative costs. They also discussed raising the deposit amount from \$100.00 to \$150.00 (\$50 for water, \$50 for sewer, and \$50 for trash) for future residents’ account. They also talked about the possibility of new housing developments being built and how one way the Village could appeal to developers would be to install itself and then add an assessment to the houses to cover the cost. This would also allow the village to have full control over where the water and sewer connections are and no one else in the village would have to cover the cost of that new development, only those new houses. The concern with property tax has the Utility Committee unwilling to add a Tax Increment Financing Program. The assessment would be determined by the number of houses going in and the cost of materials and installation. S. Ramey said that she met with Erika Willitzer from Defiance County Economic Development about the grant that is coming for new housing developments. Applying for the grant will help if the village does implement that installation. There are a lot of different factors that will have an impact on the assessment cost.

Motion to Agree with the Utility Committee Recommendations	A. Buchhop
Seconded	J. Vogelsong
Mike Sudholtz	Y
Jim Hohenberger	Y
Robert Valle	Y
Scott Rohrs	Y

Zoning

G. Montez said that he did not have anything to report as he will wait until the first of the year. He stated that he was willing to continue as Zoning Inspector but if the council had another qualified candidate, he would cede the position. The council said that as long as he is willing, they would like him to remain Zoning Inspector.

ADMINSTRATOR’S REPORT

LAND/BUILDINGS

Village Hall

Leever Glass has not yet been in to install the new windows, so the purchase order will be transferred to 2026.

J. Hurtig went to C. Henry to get diamond plate to replace where it is rusted through over the trench in the garage.

December 17, 2025

Chief Rock was made aware that he still has some odds and ends in a closet in the garage. Once that is cleared out, the wall will be removed which will open up the storage area.

A couple of parents have reached out saying that there is not enough gym space for the younger kids. Opening the space above the Village Office has been discussed previously to be used as a basketball and volleyball court for the younger kids. The dropdown ceilings will need to be taken down. The village has heaters that were donated many years ago and a bathroom could be installed.

Welcome to Sherwood Signs

The steel that the new lights will be attached to has been picked up so the lights are able to be installed.

Retention Pond

It appears to have drained somewhat, but with the frigid weather it is hard to tell for sure.

PARKS

Moat's Park

The village received monies from the LWCF (Land and Water Conservation Fund) in 1978 and 1979. An inspection will be done during the 2026 calendar year in order to make sure that the village is still in compliance with their guidelines. Signage for the park is required, and the property must forever be retained by the village and used for public outdoor recreation.

Ball Fields

Donation letters for 'Project Home Plate' have been mailed out. Already \$35,250 in donations have already been pledged and/or received.

Memorial

S. Ramey asked the council if they had considered the quote that was presented last month. The biggest question is whether the council decided if they wanted broomed concrete or stamped concrete. The council agreed they would prefer stamped concrete, brick red, and stamped edging.

Jeff is working on the new bubbler so it is secured, and no one can open it.

STREETS

Regarding the South Harrison St project, the council was informed last month that the village received \$750,000 from the Neighborhood Revitalization Program. The village is still waiting to hear if it will receive the \$500,000 from the OPWC (Ohio Public Works Commission). The village is able to get a 0% interest loan through OPWC for up to \$500,000. The approximate timeline is to bid out the project in late 2026 with construction beginning in late 2027 and a project end date of August 31, 2027. ODOT will be paving in 2028. When the pavers come in to do Memorial Park, the council agreed that they would be willing to look at quotes for paving the alley behind the businesses between Vine St. and Elm St (including the library's rear parking lot). Because the village is still responsible for maintaining these alleyways, it would be much easier to plow if it were paved.

EQUIPMENT

F550

What was initially believed to be issues with the battery turned out to be the starter assembly. It was repaired by Kuhn Brothers Service Center for \$561.74.

F150

This truck really did have battery issues, and the battery was replaced completely.

TopKick

The hoses on this vehicle needed to be replaced because of dry rot.

WATER & SEWER

Utility Bills

There were eleven shut off notices delivered in November with none having to be shut off.

Master Meter Training

S. Ramey and F. Escalera had training to acquaint themselves with the updated Harmony system. The system is what is used for the village’s water meter reading. The update makes the system more user friendly and gives the ability to email/text directly to the customer if there is a leak or unusually high water usage.

The Pearl St lift station’s hydrant was leaking. Someone probably turned it on, so it will be locked out. The valve was rusted and it took some time to get it off and put back on in proper alignment.

Information will be submitted in to the engineers for water hardness and quality to get an idea of how much the cost would be. The EPA has a grant and by February the data should be in to apply for it.

MISCELLANEOUS

Goliath Tree Service has still not indicated when they will be in the Village trimming trees.

UPCOMING EVENTS

Three “America 250” Ohio banners are being ordered to be hung in Sherwood’s downtown area.

The Village Office will be closed on Wednesday, December 24 and Friday, December 26 for Christmas. And will be closed on Wednesday, December 31 and Friday, January 2 for New Year’s.

The food pantry will be on Wednesday, January 21 from 8am to 10am.

S. Ramey told the council that she would like to hire additional help for snow plowing. Someone approached her earlier in the year saying that they would be willing to help. She asked the council how much of an hourly wage she should offer.

Motion to Contract an On-Call Snow Removal Employee	M. Sudholtz
Seconded	R. Valle
Jamie Vogelsong	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Alex Buchhop	Y

Old Business

O-25-11-01- GOING INTO CONTRACT FOR TRASH PICKUP

This contract, if passed, would commence on March of 2026 and end on March of 2029.

Motion to Accept the Second Reading of O-25-11-01	A. Buchhop
Seconded	S. Rohrs
Mike Sudholtz	Y
Jim Hohenberger	Y
Robert Valle	Y
Jamie Vogelsong	Y

Earnest money was paid to set into motion the purchase of the land to the east of Moat’s Park. The purchase will be complete in April, 2026. Monies have already been donated by the Hange’s as well as another donation towards it. The village will be applying for the Defiance Foundation grant. The Natural Resources Conservation heard about the project and will be meeting with Luke and Levi Kuhn because they are interested in helping out with the trails the village would like to extend onto the property. The LWCF may have another grant that could be pursued.

S. Rohrs asked Solicitor Vance about the letters that were sent to two addresses regarding junk. T. Vance said that it has been filed with Judge Schmenk and most of the time it is abated before it would go to trial. It was requested as an injunction for relief to either have the court abate it or the village would go in an abatement to collect all fees associated with it. T. Vance said he has not received anything back regarding scheduling for pretrial or any answer. They are allowed twenty-eight days from the time the complaint is submitted until filing an answer.

New Business

Motion to Approve Ordinance 25-12-01 Temporary Appropriations for 2026 as an Emergency	J. Hohenberger
Seconded	S. Rohrs
Mike Sudholtz	Y
Jamie Vogelsong	Y
Robert Valle	Y
Alex Buchhop	Y

Motion to go into Executive Session for the Purpose of Discussing Personnel Matters	S. Rohrs
Seconded	J. Hohenberger
Alex Buchhop	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Robert Valle	Y

Motion to Exit Executive Session	S. Rohrs
Seconded	A. Buchhop
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Robert Valle	Y


ORDINANCE NO. 25-10-01 – ESTABLISHING COMPENSATION FOR CALENDAR YEAR 2026

Motion to Accept the Third Reading of Ordinance 25-10-01	M. Sudholtz
Seconded	A. Buchhop
Scott Rohrs	Y
Robert Valle	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y

Adjourn

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Mike Sudholtz	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Alex Buchhop	Y


Faye Escalera, Utility Billing Clerk


David M. Weaner, Mayor