

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
SEPTEMBER 21, 2020**

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Sherriff Doug Engel, Jeff Hurtig, Gilbert Montez, Sherri Ramey and Chris Walker.

The Pledge of Allegiance was recited.

The resignation of Rob Bailey as Zoning Inspector for the Village of Sherwood was presented.

C. Skinner made a motion to accept the resignation of Rob Bailey as Zoning Inspector for the Village of Sherwood. S. Rohrs seconded the motion. All council members present voted yea.

Councilman Wes Hall entered.

Mayor Jack Stantz appointed Gilbert Montez to be the new Zoning Inspector for the Village of Sherwood.

C. Skinner made a motion to approve the appointment of Gilbert Montez to be the Zoning Inspector for the village of Sherwood. S. Rohrs seconded the motion. All council members present voted yea.

Resolution 20-09-01, a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor was presented.

J. Hohenberger made a motion to suspend the rules, waive the three readings and approve Resolution 20-09-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, W. Hall voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Resolution 20-09-02, a resolution for the transfer of funds from the General Fund into the Parks and Recreation fund was presented.

J. Hohenberger made a motion to suspend the rules, waive the three readings and approve Resolution 20-09-02 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea and M. Sudholtz voted yea.

Resolution 20-09-03, a resolution to authorize application to the Ohio Public Works Commission for funding for the Harrison St. Reconstruction Project in the Village was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and approve Resolution 20-09-03 as an emergency. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 20-07-01, a resolution to allow Mayor Jack Stantz access to safety deposit box at Sherwood State Bank was presented for the 3rd reading.

C. Skinner made a motion to accept the 3rd reading of Resolution 20-07-01. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 20-09-01, an ordinance for keeping farm animals in the Village of Sherwood was presented for the 1st reading.

W. Hall made a motion to accept the 1st reading of Ordinance 20-09-01. S. Rohrs seconded the motion. A roll call vote was taken. W. Hall voted yea, S. Rohrs voted yea, C. Skinner voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 20-09-02, a pay ordinance for Village Officials was presented. The differences in the pay ordinance are that council members must attend the regular council meeting to be paid \$100.00, they will be paid \$50.00 per special meeting attended and \$25.00 per committee meeting attended, only if they are a committee member. The pay ordinance will be in effect with the beginning of the new term for each office after their next election to that office. Once in effect, checks will be available at the Village Office the week following the meeting.

W. Hall made a motion to accept the 1st reading of Ordinance 20-09-02. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 20-09-03, an emergency ordinance amending the Appropriations Ordinance of the Village of Sherwood for 2020 was presented. D. Buskirk informed the council that we have received an additional \$25,921.83 in Coronavirus relief funds, but funds not spent before October 15th will need to be returned.

C. Skinner made a motion to accept emergency Ordinance 20-09-03. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

A motion to agree to the Defiance County Budget alternate plan of apportionment of local government funds on the basis of need and the amount received in past years was presented.

C. Skinner made a motion to accept the Defiance County Budget alternate plan of apportionment of local government funds on the basis of need and the amount received in past years. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Councilperson Jamie Vogelsong entered.

Village Administrator, S. Ramey presented her report for the month. Ramey reported that Richland Roofing has delivered the lift to replace the roof on the Village buildings. Ramey presented samples of shingle colors so council members could choose which color they prefer. The color choice for the shingles was Shasta White. Ramey presented a quote from

Dilly Door for \$7,350.00 to install an awning over the Library and Community Room. Ramey informed council that Siebenaler Construction Co. will be providing the Village with a quote to redo the front of the Library with vertical siding. Siebenaler Construction Co. is also working on a quote to install a staircase in the village office so that the upper floor can be accessed more easily.

S. Ramey reported that during the last rain there were leaks at the Maintenance building. We are concerned there may be more leaks but have not located them because of the insulation. She informed council that she has contacted Wagner Metals, the company that did installation of the roof and insulation, concerning the leaks. They will be coming out to look at the building. D. Rock has suggested that the infrared camera could be used to help detect additional leaks. Also it was suggested that when Wagner Metals comes to inspect the maintenance building a fire pumper could be used to spray the building so that Wagner Metals can see leakage.

Ramey asked the council whether the hours Jeff is working at the site of the new fire department should be charged to water and sewer funds. The council agreed he should be paid from water and sewer funds. Ramey informed the council that she has a call out to surveyor Thomas Henry to survey the CFA area but he has not been out yet. She reported that the rental house is now empty and we have not heard from the Archery Club concerning their thoughts on CFA. Ramey reported that we recently purchased a 2014 Ford F150 Pickup from Integrity Ford Inc. for \$17,200. We purchased decals for side of truck from City Vinyl for \$30.00.

For utilities, Ramey reported that there were 21 shutoffs delivered in August, all paid and no one was shut off. She presented a list of up to date adjustments. Ramey informed council that we will be taking bids for the new water tower in February 2021 and construction must be completed by March 22, 2022. She presented information concerning the Grant and loan information. We will be reapplying for a second round of CDBG grant funds as long as there is money available since the village has discovered that an employee at Maumee Planning did not file grant paperwork in a timely manner and the first CDBG grant was lost. We are requesting the Village's engineer be allowed to submit the grant paperwork this time.

Ramey presented information to council about the results of the EPA Water Audit. She stated that she and Jeff disagreed with some of the violations, they have called concerning them and a few things were changed. She informed council that the pumps were pulled at the Moats Lift Station on August 17, August 20, August 24, August, 28. September 8 and September 14. We will need to pull the pumps again tomorrow. We ordered a new top for the lift station and we have put a trap in the manhole to locate the culprit who is clogging the pumps. Local plumbers have been contacted to see if any households have had plumbing issues. We would like to order the "carport" which we talked about at last month's meeting.

J. Hurtig informed council that Delaware Township has received grant funds to widen Coy Rd. all the way to Lockwood Rd. He stated that areas of Coy Rd. may need to be chipped and sealed. He expressed concern about tiles in the farmer's field near Coy Rd. which need to be removed to help with drainage issues.

S. Ramey will talk to Warren Schlatter about the situation when she sees him at a meeting on Friday.

Ramey informed the council that missionary volunteers from Bryan have been working at Memorial Park pulling weeds for a couple hours a week. When that park is completed the

group of volunteers will be working at the Little Reservation Station and Moats Park pulling weeds, painting and water sealing.

M. Sudholtz suggested that anything being sealed should be power washed before sealant is applied.

S. Ramey stated that she will have Mike Gregg power wash items which need to be sealed.

Ramey presented information about a serious water leak at Moats Park which could end up being costly.

Jeff Hurtig gave additional information concerning the wet area in the pavement at Moats Park and council discussed the situation.

Ramey presented a quote for \$5,499.00 for two Speed Radar signs. She presented a quote from Bryan Excavating LLC for \$36,750.00 for paving 2 blocks of West Vine St. between Harrison St. and Inman St. She stated that we cannot use Permissive Funds for paving that area.

M. Sudholtz suggested that Ramey get another quote from Gerkin Paving for the 2 blocks on West Vine St.

Concerning the local income tax, information from Kim at the tax department in Hicksville was presented to show what local income tax amounts the village would receive if no credits were given. Another option would be to give residents who work outside the village half credits. It was noted that there are a high percentage of retired and disabled people in the Village of Sherwood who do not contribute to local income taxes. Ramey reminded council that there was a lot of backlash in the past when we tried to eliminate credits.

Ramey reminded citizens that the yard bags cannot be overloaded. Village maintenance personnel can refuse to pick up overloaded bags and will charge for another bag.

It was suggested that a policy be written up concerning yard waste bags and that abusers need to be charged an additional amount. S. Ramey will write up a Policy on yard waste bags for next month's meeting.

Ramey informed the village that we need to hire someone on an "On Call" basis for snow removal for the upcoming winter season. The person needs to have a CDL to drive the Top Kick. The Village would be willing to pay for a person to take test to obtain CDL. Ramey presented a list of guidelines as to how funds from the CARES ACT can be used and a list of suggestions of things we can use the Coronavirus Relief Funds for.

The question of whether the village should purchase the awning for the Library and Community Room was revisited.

S. Rohrs made a motion that the Village have Dilly Door install an awning over the Library and Community Room at a cost of \$7,350.00. C. Skinner seconded the motion. All council members present voted yea.

Ramey informed the council that the Village Trick or Treat for 2020 has been set for Sunday, October 25, 2020 from 3 PM to 5 PM. The council members decided that the Village Trick or Treat should be held from 3 PM to 4:30 PM instead of 5:00 PM. Ramey

asked that children be reminded to pay attention to busy streets when Trick or Treating. Ramey reported that the village office will be closed on Monday, October 12, 2020 and Friday, October 23, 2020.

There was no Park Board report. S. Ramey informed the council that the Park Board will be meeting every few months.

Darrel Rock entered.

Concern was expressed about destruction of property in the Village of Sherwood and Sherriff Engel was asked whether photographs are needed to prove this.

Sherriff Engel stated that all that needs to be done is call the Sherriff's office and report the situations.

Mayor Jack Stantz informed the council that a group of citizens have contacted him about painting a blue line in between the 2 yellow lines on US Highway 127 within the village as a show of support for Police.

The Council asked that the group of citizens bring a proposal to the Council before any decision can be made. The council needs to know that a professional job would be done if the group is allowed to paint the blue line in support of Police.

D. Rock gave a report on the progress of the new Fire/EMS building. He stated that the footers are done and $\frac{3}{4}$ of the plumbing is done. He hopes that the slab may be poured next week.

W. Hall stated that he can get information concerning rental of boom lifts.

D. Rock stated that we have turned in receipts of purchases so far to the state for grant fund reimbursement, but he has not heard back concerning those purchases.

Darrel Rock left.

The financial reports for August 2020 were presented.

S. Rohrs made a motion to accept the financial reports for August 2020. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on August 17, 2020 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on August 17, 2020. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

In old business, J. Hurtig informed council that 4 signs will be put up at the location of the Nature Preserve on US Highway 127. We are going to ask the county about getting posts for the signs.

Sherriff Doug Engel left.

J. Buskirk asked whether the ditch by his property is now being properly mowed.

S. Ramey informed council that she has submitted a request to CSX Railroad to clean up the brush in the area owned by CSX near the railroad and a case is pending to clean up the area. She stated that a request can be made to prevent trains from blowing horns at railroad crossing, but the person or business making request would be liable for expenses and it could be costly.

The council decided that the village should get bids from Sherwood State Bank and Antwerp Bank concerning a loan for the new Fire/EMS building.

J. Hurtig asked about mowing expectations of other ditch banks in the Village of Sherwood. He stated that other property owners may need to be informed that they are responsible for upkeep of ditches. There was some discussion about mowing ditches and the issue was tabled until next month's meeting.

In new business, S. Rohrs stated that Lynette Beardsley contacted him concerning another driveway at the housing development on St Rt. 18. She is concerned that in an emergency people would not be able to get to or leave their homes. She also has expressed concern about flooding in front of her home earlier this year.

S. Ramey stated that the property the housing development is on is not owned by the village, therefore it is not our responsibility to install another driveway.

The council again discussed the broken tile and culvert that has collapsed on Coy Rd. They were in agreement it would be better to have an open ditch. It was suggested that Andy Shiningier be contacted for a quote to remove broken tile on Coy Rd.

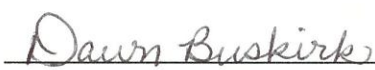
S. Rohrs made a motion to go into executive session to discuss the sale or acquisition of property, the compensation and employment of a public employee and things required to be kept confidential by law. C. Skinner seconded the motion. All council members voted yea.


John Buskirk, Jeff Hurtig and Gilbert Montez left.

S. Rohrs made a motion to come out of executive session. J. Vogelsong seconded the motion. All council members voted yea.

W. Hall made a motion that payment of all bills for the month of August be approved. M. Sudholtz seconded the motion. A roll call vote was taken. W. Hall voted yea, M. Sudholtz voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. J. Vogelsong seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor