

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
September 21, 2022

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, September 21st, 2022, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Robert Valle, Mike Sudholtz, Jamie Vogelsong, and Alex Buchhop were present; Deputy Jake Hardy, Village solicitor Harvey Hyman, Esq., Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Zoning Director Gilbert Montez, Beth Kroust of The Crescent News, Sarah Kroust, Pat King, Joe Nester, Kevin Koithahn, Beth Dixon, Jim Isaman, Joshua Gawain, Ben and Shirley Keil, and Cory and Tammy Black were also present.

The Pledge of Allegiance was recited.

Sheriff's Department Update

Deputy Hardy stated that from August 20th to September 19th there were 122 calls within the village limits. Sixty-five of those were business checks and the others were traffic stops and things like that.

Approval of the Agenda

There were adjustments made to the agenda and as such it was recommended that Council approve the agenda before moving forward with the meeting because the new council by-laws have not been approved yet.

Motion to Approve the Agenda	R. Valle
Seconded	J. Hohenberger
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Previous Meeting minutes

Motion to Approve the Minutes	R. Valle
Seconded	S. Rohrs
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Financial Reports

Motion to accept the Financial Reports	M. Sudholtz
Seconded	J. Hohenberger
Scott Rohrs	Y
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Committee Reports

Revitalization- Met today to approve all the reinvestment tax applications that have gone through. There was one application that was questionable, but other than that all the others were approved.

Zoning- The violation that was posted to 210 Rock was not resolved as all they did was take it off the sidewalk and move it up by their porch. The owner said he is working on the car, and G. Montez told him that it needs to be plated and insured and that it cannot just sit there. G. Montez went to 408 N. Harrison and saw that nothing has been done. He is going to post another nuisance violation there as well as the properties at 205 E. Elm, 204 S. Harrison, 210 Maple, and 406 S. Harrison. He said he spoke with the resident at 210 E. Maple because they had started to clean the junk up but then just stopped and started collecting again. A second nuisance violation notice will also be going to 310 W. Maple.

S. Ramey told G. Montez that there has been a Nuisance committee set up to help him take care of some of the nuisances. The part-time maintenance employee will be able to help deliver some of the notices. So, the protocol will be once the ten-day notices from the village are delivered the next step will be that a certified letter will be mailed to the resident from the village and if no action is taken, then they would receive a letter that would be delivered by the Sheriff's department. The last step would be to give them to the village's solicitor for legal action with all the evidence that the village has had contact with them on trying to clean it up. 210 Maple has been an ongoing issue for at least seven years. The hope is that it would lead to a domino effect where once residents with nuisance violations see that the village is acting, they will resolve their issues more readily. On the Nuisance committee would be Alex Buchhop, Jamie Vogel song, and Jack Stantz. They would take the advisement from G. Montez, not replace him. The records would be kept within the village office. With the communication between the zoning inspector and council being only monthly, it is very hard to get timely results. So, the hope is that with this new committee, the process will be streamlined, and nuisance issues can be resolved. Also, with a non-biased village employee, with no ties to the decision, being the one to deliver the notices, hopefully it will help with any tension that may come from a resident receiving notice.

G. Montez should deliver the second notices he mentioned earlier, but soon the committee could help take some of the burden off the process from him. S. Rohrs asked what to do if a member of council sees an issue and S. Ramey said that those concerns should be brought to the office where action can be taken quickly. The domino effect could then begin because after so many years of a delayed response, folks think that there will not be any repercussions, will now see that action is being taken.

Streets- Met Friday, September 16, 2022, with members Scott Rohrs, Jim Hohenberger, and Robert Valle. There was discussion about the vacation of alleyways, and the concerns that were brought up. Been keeping a list of residents who have reached out about the vacations. It was decided that all the issues brought up will be resolved by having easements in place between landowners. The village is working with our solicitor to be able to provide the easements. Fred Schubert should become part of his property to keep the right of ways for his that he would like to see developed in the future.

Utility- Also met on Friday, September 16, 2022, with members, Scott Rohrs, Mike Sudholtz, and Robert Valle. The meeting was held due to the issues that were brought up at the council meeting in August. The committee decided to keep the current policy in place with utility bills being due by the end of the business day on the 15th of every month. If the 15th lands on a day that the utility clerk does not work, on the next business day the drop box will be checked first thing in the morning and the payments in the drop box will

not be considered late. Copies of the Utility Billing Policy are available in the office and are offered when new accounts are set up.

Motion to approve to pay the bills	J. Hohenberger
Seconded	S. Rohrs
Alex Buchhop	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogel song	Y

- J. Nester passed council a color-coded map indicating how the property would be split. The red portion of the map is a 1-acre lot for C. & T. Black. The blue and green portions belong to the Keil’s. And they hope to square that property up with the building to the south so it would make it easier to farm around. The acreages are approximate. Nester said that they have a surveyor in mind pending council’s approval. C. Black said that the home they are going to build matches the style of homes that are already there. He asked if there were still tax abatements available and the administrator said there are, but also there are other things to keep in mind and offered to speak with him more in depth outside of the meeting.

J. Nester also said that once the roads are put in, the demand for those properties will increase even more.

Motion to approve splitting the parcel	R. Valle
Seconded	J. Hohenberger
Scott Rohrs	Y
Alex Buchhop	Y
Mike Sudholtz	Y
Jamie Vogel song	Y

S. Ramey informed them of the actions that would need to be made to secure the proper paperwork for the parcel split since the minutes detailing the council’s approval will not be available until the next council meeting.

C. Black asked when would be the soonest they could begin construction after closing. S. Ramey said there is no need to wait. S. Keil asked if they would have to do the zoning setbacks and S. Ramey told her that there will be setbacks from the street and that they will be with the building permit.

Administrator’s Report-

Buildings

There has been no word from Dave Brown on a timeline for the library signage completion. Buckeye Roofing has given a quote of \$1850 for roof repairs and gutters for the library.

The

Streets

Prosweep quoted the street sweeping job on St Rt 127 between St Rt 18 and Fountain Street for \$170 per hour and would include the time it took to drive back and forth from Toledo. They said the job would not exceed \$1500.

J. Stantz said that he was told by Mayor McCann from Defiance City that we can use their sweeper, but it would be their city employees operating it. M. Sudholtz said that Hicksville also has a sweeper. S. Ramey also said that both were options and may be less expensive than Prosweep.

S. Ramey asked J. Stantz to check with Defiance and Hicksville and see how much they would quote the job pricewise.

Equipment

Still waiting on the F550's door to come into the body shop. Until that is completed JDS cannot get paid because the insurance will not pay out until all work is finished.

Parks

Moat's Park Fall Ball's first week was cancelled due to rain. The second week went very well. B. Dixon stated that the park was packed, and S. Ramey said the concession stand sold out of a lot of stuff. B. Dixon said that there are about 180 kids signed up to play with fifteen teams in total. There will be another Sunday of games in October if they are rained out again because they were guaranteed to play four weeks of games.

S. Ramey received a message from P. Smethurst saying he would be unable to work the fields this past weekend. So, M. Gregg (part-time maintenance) and S. Rohrs volunteered their time to do the fields on Sunday. He will not be able to do them the upcoming weekend either and help will be needed to prepare the fields.

Five more bulbs were broken around Memorial Pond by someone throwing rocks at them and they will need to be replaced. They were around \$300 a piece after shipping, so the village is looking to finding less expensive replacements that may be ^{sturdier} ~~studier~~, too. The wiring has issues still, as well.

The tire swing was broken at the Little Reservation Station. It was taken down and will need to be replaced. There is no information on how it was broken. Council agreed that it should be replaced.

Water & Sewer

There were nineteen disconnect notices delivered. There were no shutoffs.

The Alert system is set-up at reachalert.com. It is easy to register, if citizens need help getting signed up, they should come into the office for assistance. Reach lets the Village know how many and who have signed up. It can be used to set up separate groups depending on the Village's and citizens' needs. Alerts can be as long as they need to be, but the shorter the better so the reader sees the whole message.

The water tower is starting to be built. Metalink is interested in putting their towers on the new tower. They have them on the existing water tower. Since the new tower will have railings, it would be possible for them to put them up on the new one. J. Hohenberger said that if council does allow it, he thinks that they should be charged. Especially since he believes SMTA would be a more dependable and better service. So, instead of using Metalink's service for free in exchange for their towers being installed on the water tower, the village would charge them to have them placed there. R. Valle asked if by free service, that the village is receiving free service. S. Ramey informed council that right now, the maintenance garage, the village office, the old fire station, the new fire station, another point of access, and the exiting water tower are all using Metalink internet. A total of six free services that the village is using. R. Valle then asked that if we charged Metalink, that then we could get our service from SMTA, would that service be free as well. J.

Hohenberger said that the village is getting it free from Metalink because it allows Metalink to have their antenna towers on the water tower, which gives people access to their internet and as such they make money off having them there. SMTA would charge the village for internet service. H. Hyman said that he would investigate how much other municipalities charge for the same sort of allowance as Metalink is using. J. Hohenberger recommended that the village charge them about \$600 dollars. He said an issue may be that it would be possible for them to find somewhere else to put their antennas. S. Rohrs suggested that the conversation on the matter wait until next month so more information can be collected on how other places handle the matter. S. Ramey stated that would fine because they will be up on the old water tower until next September when it will be torn down. Metalink had reached out to her to verify that there was a secured railing on the top of the new water tower. If there had not been one already scheduled in the build, they would have provided one if they were allowed use of the tower. She believes that there was a ten-year contract with them and that she would look into it to see when it expires. And from her recollection, thirty days' notice is all that is required to end the contract.

There was an extension granted for the water tower completion date to be August 31st, 2023. And the final date to be September 30th, 2023. There have been issues with materials and contractors. Once they are up in the air, Little Reservation Station will be shut down due to liability issues.

MISCELLANEOUS

Pertaining to the North Harrison St project, the decisions on the sidewalks that need replaced have been reached. The brand-new sidewalks will not need to be replaced. There are three houses with trees that will need to be removed for sidewalks to be placed. Letters were sent to the respective property owners, asking them if it would ok if the village took down the trees. If not, those sidewalks will not be replaced. As part of the grant, the village can pay for the tree's removal, but only with the homeowner's permission.

With part of this grant, a 3000-foot walking path is going in at Moat's Park. S. Ramey is looking for council's feedback on how it should be laid out. The engineers have provided an idea for how the layout could run. S. Rohrs asked if there would be lights along the path. S. Ramey said that the LED lights that are going in at the parking lot and around Field 3 will really light up Moat's Park. She said there would be a total of ten regular and four double lights. M. Sudholtz asked if they would be sensor lights and she said, yes, from sunset to sunrise.

Erica Willitzer and S. Ramey had a meeting set up with Kevin DeWine to discuss the solar project regarding where the money would go if the project were approved. The meeting was supposed to take place tomorrow but still needs to be rescheduled. If the project is approved, they need to have paperwork on where the proposed \$300,000 fund would go toward. Not all of it would go to the village, but it there needs to be a plan.

The dispensary blueprints were given to council to look over. The vault is being installed right now and they are already talking about wanting to expand.

The next food pantry is Wednesday October 19th from 8-10am.

J. Vogelsong completed her Sunshine Laws training and A. Buchhop has started his.

Trick or treat is scheduled on Sunday, October 30th from 3-4:30pm.

The state auditors had some adjustments with J. Hurtig and M. Gregg's payroll regarding the calculations of vacation and sick leave time. The fire station also needs adjustments, but it is on hold until the UAN system can split it between water, sewer, and general.

S. Ramey asked Council if they wanted a post-audit meeting to go over the findings or if they want to waive it. J. Hohenberger said that any council that wants to can attend the already scheduled meeting that is set up with the auditor.

Someone submitted into AEP that there were streetlights out on Maple St. They did not provide any additional information besides the street name so AEP could not address the issue. S. Rohrs said that it was on East Maple by Taylor. S. Ramey said that now there are specifics, she can get ahold of AEP and have the lights fixed. S. Rohrs said that the one behind Iron Horse on Lawrence also needs fixed. He said there was also one out by the ballpark at 127 and Cedar. G. Montez said the one at 325 E Maple keeps going off and on.

J. Hohenberger asked how much it would cost to get new LED lights going through downtown from AEP. S. Ramey said that she needed to get a new contract from them. The ones she has had in the past have since quit. She said she will get the quote, but there was a grant around four years ago that would have covered from Elm to Cedar, and it was quoted at over \$90,000. Part of the cost is getting the easement to go under the railroad tracks.

The fireman's appreciation dinner is set for Saturday October 1st at 1pm. It is going to be held at the Little Reservation Station and if that is closed off, it will have to be at the fire station. S. Ramey requested council to attend.

Old Business

Second Reading of Ordinance No. 22-08-01

AN ORDINANCE TO VACATE CERTAIN ALLEYS LOCATED WITHIN THE VILLAGE OF SHERWOOD, OHIO

Pat King asked for clarification of the ordinance. She asked what the final decision was, and S. Ramey explained this was only the second reading; a list was actively being created that detailed which properties required an easement and her property was on it. P. King asked if it was a no-vacate, and S. Ramey stated that the easement would create a right of way through the alley in which she could not be blocked from getting to her property. All property owners on the alley would be required to sign the easement for the village to vacate the alley. Everyone that has brought perceived issues regarding their alley's vacation to the village office has been placed on the easement list. H. Harvey said that the way he plans on writing up the easements would mean that it would stay with the land, not just the current property owner. So that if the property would sell, they would have the same rights of access through the alley to their portion of property. He also clarified that the agreement is just an easement, it does not give the property owners permission to do whatever they want with the property. Where the alley is vacated is the only place where the easement allows driving, not into others' lawns. If someone wants to have it paved, they will have to get all the property owners' permission beforehand. Putting new stone in to keep it replenished is fine, but it must be maintained as a right of access, not blocking anyone's thruway. J. Vogelsong stated that she believes P. King meant that she did not know who would want to buy a property without proper access, King agreed. S. Rohrs thought

that whoever buys the property to build a home there, would also be prepared to create a driveway. S. Ramey showed that the driveway indicated was mostly in the P. King’s property already and as such had never been maintained by the village. This easement will be held under special consideration by the village.

H. Harvey asked for an executive session at the end of the meeting to discuss pending legal matters at the end of the meeting.

Motion to accept second reading <u>O 22-08-01</u>	R. Valle
Seconded	M. Sudholtz
Scott Rohrs	Abstain
Jim Hohenberger	Y
Jamie Vogelsong	Abstain
Alex Buchhop	Y

Motion to accept new Sherwood Council By-laws	R. Valle
Seconded	J. Hohenberger
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Citizens

Joshua Gawain submitted a letter to council and council read it for consideration.

Fire/EMS Report

D. Rock told council that it was time to get new SCBA. Several grants were applied for, but none were accepted. He said that he would like to start getting them slowly, so they do not all expire at the same time. He would like to buy three of them a year for the next four or maybe five years. Twelve total is what is needed. The style that they have now is no longer serviceable as the manufacturer is no longer making the parts. Buying new is the only option. The prices will go up drastically as of Monday morning, September 26th. Other equipment is also needs to be replaced.

D. Rock stated the squad needs to be replaced. R. Valle asked how much it could be sold for. D. Rock said maybe \$5000. The market is not ideal.

The new fire station is almost done, D. Rock said it is just down to trim and door handles. The electrical inspection went great, and after the final two inspections they will get their license.

D. Rock asked if there were any questions for him and there were none.

The fire committee needs to hold a meeting soon.

New Business

RESOLUTION 22-09-01 - Accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Motion to accept <u>R 22-09-01</u>	M. Sudholtz
Seconded	J. Hohenberger
Scott Rohrs	Y
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y


Motion to accept apportioned 2023 local government fund monies from budget commission	J. Hohenberger
Seconded	S. Rohrs
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

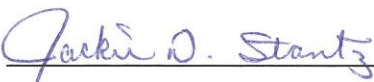
S. Rohrs announced that he has received several complaints from his neighbors regarding the pigeons being kept at 205 W Maple St. and according to S. Rohrs there seems to be an excess of mice in the area. S. Ramey said the village can call the health department. S. Rohrs said they have been out, but not within the home or garage, only around the property. The only feedback that the property owner received was that he needs to pick up the bird seed from his driveway. S. Ramey said she would reach out.

Motion to Enter executive session for any legal matter	R. Valle
Seconded	A. Buchhop
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

Motion to Exit executive session for any legal matter	R. Valle
Seconded	A. Buchhop
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

Motion to Adjourn	J. Vogelsong
Seconded	A. Buchhop
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y
Mike Sudholtz	Y


Faye Escalera, Utility Billing Clerk


Jackie D. Stantz, Mayor