

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
OCTOBER 19, 2020

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Jerry Hayes, Gilbert Montez, Sherri Ramey, Mickey Schwarzbek and Chris Walker.

The Pledge of Allegiance was recited.

Jerry Hayes, from the Defiance County Economic Development Office, presented a proposed Reinvestment Area Agreement between the Village of Sherwood and Schwarzbek Investments, LTD. Hayes informed the council that the school board has acknowledged receipt of notice of application for the property tax abatement and has waived their right of 14-day notice of this Community Reinvestment agreement. Real property tax projections for the CRA agreement and information about remodeling and renovations were presented. Hayes reported that Schwarzbek has pledged to create jobs within the village and is asking for a 100% exemption for 12 years.

J. Hohenberger made a motion to suspend the rules, waive the three readings and approve as an emergency Resolution 20-10-03, a resolution to enter into a Community Reinvestment Area Agreement between the Village of Sherwood and Schwarzbek Investments, LTD. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea and M. Sudholtz voted yea.

J. Hayes stated that the proper paperwork must be sent to Ohio Development and the Defiance County Auditor informing them of this resolution and agreement. Hayes informed the council that he will be retiring at the end of 2020 and asked to come back to November's meeting to introduce his replacement, Erica Willitzer to the council. He would also like to be on the agenda for December's meeting so that any CRA agreements we have in place can be discussed.

G. Montez informed council that he had nothing to report for Zoning. He did contact Doug Pessefall about a nuisance but Pessefall walked away from him. He asked about sending people nuisance letters.

S. Ramey explained the process about sending a certified letter to those having a nuisance on their property and stated that Montez can stop by the office and they can discuss it in more detail.

Ordinance 20-09-01, an ordinance for keeping farm animals in the Village of Sherwood was presented for the 2nd reading.

Councilperson J. Vogelsong entered.

M. Sudholtz made a motion to accept the 2nd reading of Ordinance 20-09-01. J. Hohenberger seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea and S. Rohrs voted yea.

Ordinance 20-09-02, a pay ordinance for Village Officials was presented. The differences in the pay ordinance are that council members must attend the regular council meeting to be paid \$100.00, they will be paid \$50.00 per special meeting attended and \$25.00 per committee meeting attended, only if they are a committee member. The pay ordinance will be in effect with the beginning of the new term for each office after their next election to that office. Once in effect, checks will be available at the Village Office the week following the meeting.

J. Hohenberger made a motion to accept the 2nd reading of Ordinance 20-09-02. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz vote yea.

Ordinance 20-10-01, an ordinance approving and granting consent to ODOT to maintain and repair state highways and remove snow and ice and use snow an ice material on state highways inside the village corporation was presented.

J. Hohenberger made a motion to suspend the rules, waive the three readings and approve as an emergency Ordinance 20-10-01. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 20-10-02, an emergency ordinance amending the Appropriation Ordinance of the Village of Sherwood for 2020 was presented. D. Buskirk informed the council that we have received an additional \$29,224.99 in Corona Virus Relief and so the Appropriation Ordinance for 2020 once again needs to be amended.

C. Skinner made a motion to accept emergency Ordinance 20-10-02. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 20-10-01, a Resolution approving expenditures for Coronavirus funds was presented.

M. Sudholtz made a motion to suspend the rules, waive the three readings and approve as an emergency Resolution 20-10-01. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

An Agreement between the State of Ohio, Department of Transportation and the Village of Sherwood, Ohio for the removal and control of snow and ice was presented.

S. Rohrs made a motion that the Village of Sherwood enter into an agreement with the State of Ohio, Department of Transportation for the removal and control of snow and ice. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey reported that Richland Roofing has almost completed replacing the roof on the Village buildings. The bell tower was not included in the original quote so \$2,800 was added to replace roof on that. Richland Roofing feels that they will be able to pull bell out of the tower. Ramey informed council that the paint was scraped off the pillars on the front of the Village office and the cast iron pillars were painted black. The maintenance portion will be painted in the spring. She informed council that Dilly Door was in the village today and fixed the problem with

the door to the office which had been sticking. Ramey reported that Siebenaler Construction Co. is working on a quote to install a staircase from the lower level of the Village offices to the upper floor. Ramey presented an estimate from Jay's Heating & Cooling for \$1,690.00 to move duct work for stairs. Siebenaler should also have a quote prepared to do repairs to the front of the Library for next month's meeting. Ramey stated that we are not sure about putting an awning over the library and community room so another option might be a brick façade. She presented samples of different colors of brick façade. She reported that the upstairs windows need painted and at a later date we will paint above the library to match the community room/brick façade. Ramey informed council that Wagner Metals came out to the maintenance building and changed out the (defective) boot but the ridge cap still needs to be replaced. She stated that the whole thing is leaking and she is afraid the insulation will all be ruined. Ramey reported that the pond banks have been cut out and Sines Excavation brought in a load of #2 stone which is being laid down as village maintenance crew has time. She informed council that the Ranger has been listed, with a starting bid of \$1,000, on GovDeals. She stated that we have sold the ladder rack for \$50.00 and we are selling the old toolboxes for \$150 for both. Ramey informed council about an issue the village has with the topkick. The truck bed is rusting underneath the rubberized coating and the village maintenance crew has tried everything to remove the coating but cannot. The tailgate cannot be lowered because of this situation. It would probably cost \$20,000 to replace the truck bed and \$40,000 for a used truck. Ramey suggested putting central hydraulics on the Ford 550 and using that for spreading salt since the liner in the 550 does not rust. We can keep our eyes open for a good used truck to replace topkick. It was decided to table this until next month and S. Rohrs will get more information about a salt spreader for the 550.

For utilities, Ramey reported that there were 18 shutoffs delivered in September, all paid and no one was shut off. One resident was put on a payment plan. She informed council that the pumps were pulled at the Moats Lift Station on October 2 and they tripped on October 13 and 14. We have replaced the top of the lift station and have put a trap in the manhole to locate the culprit who is clogging the pumps, but have come to the conclusion the it is multiple households causing the issue.

Ramey informed the council that the Foust family has donated 2 park benches for the Little Reservation Station. The benches will be green with engraved backs. We hope to sand down the benches that are presently at the LRS and move them to Moats Park. Ramey reported that the Food Pantry will be held on Wednesday, October 21st from 8 AM -10 AM. She told council about a donation received from the Defiance Co Democratic Women and a new refrigerator received from the Toledo Seagate Center.

J. Hohenberger asked whether the survey has been done at the Crystal Fountain area.

Ramey replied that the surveyor has not been out yet, but she would like to put the empty rental house out for bids after the land survey has been completed. She has not heard anything from the Archery Club but they may possibly be looking into another property between Ney and Bryan. Ramey presented a quote from Bryan Excavating for \$36,750 and partial quote from Defiance County Engineer for \$29,000 for paving 2 blocks of West Vine St. between Harrison and Inman St. After final parts of quote from the Defiance County Engineer have been received the two quotes should be quite close. Ramey reported that we cannot use permissive funds on West Vine because it is not a through street, and she has not found any grants available to help fund this project. She stated that the council needs to think seriously about redoing Vine St. because it is getting really bad and if we cold patch the street it will not last.

Ramey asked council what should be done with information from Kim at the tax department in Hicksville that shows what local income tax amounts the village would receive if no credits were given. It was noted that there are a high percentage of retired and disabled people in the Village of Sherwood who do not contribute to local income taxes.

The consensus of the council was to leave things as they are at the present time.

Ramey informed the council that we need to hire someone on an "On Call" basis for snow removal for the upcoming winter season. The person needs to have a CDL to drive the Top Kick.

Ramey reminded the council that the Village Trick or Treat for 2020 will be on Sunday, October 25, 2020 from 3 PM to 4:30 PM. Ramey asked that children be reminded to pay attention to busy streets when Trick or Treating. Ramey reported that the village office will be closed on Friday, October 23rd, November 11th for Veterans Day and November 26th – December 4th. Ramey thanked the Old Timers Club for the \$300 donation to be used for Christmas decorations. Ramey informed the council that Maumee Valley will be holding a meeting on Tuesday, November 17th at 6:00 PM at the Crystal Fountain Auditorium to discuss Community Development Block Grants.

There was no Park Board report.

The financial reports for September 2020 were presented.

The minutes of the regular meeting of the Sherwood Village Council held on September 21, 2020 were presented.

M. Sudholtz made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on September 21, 2020. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village Council held on October 5, 2020 were presented.

M. Sudholtz made a motion to accept the minutes of the special meeting of the Sherwood Village Council held on October 5, 2020. J. Hohenberger seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea and S. Rohrs voted yea.

In old business the council discussed the "cat nuisance" situation in the village.

C. Walker informed council that a nuisance letter has been sent out to the resident with the cats but there has been no response. He stated that there are two options the village has, one being to call the sheriff's office and see if they will site the resident for a nuisance ordinance violation or secondly, file a civil suit in common pleas court which could be costly. If the cats are feral cats the village could implement a trapping program but an arrangement would need to be in place with the Humane Society before that could be done.

Zoning Inspector, Gilbert Montez, will talk to the property owner where the cat nuisance has been taking place.

Cary Mallett entered and Darrel Rock entered.

C. Skinner made a motion to accept the financial reports for September 2020. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

M. Sudholtz asked M. Schwarzbek whether he has had any problems with grain trucks on the one-way side street by Iron Horse Brews.

M. Schwarzbek replied that he has had no problems with grain trucks, but some restaurant patrons still want to go the wrong way on the street so they can park.

D. Rock gave a report on the progress of the new Fire/EMS building and stated that it is going up more quickly than expected. He is hoping to get started on the siding in the next couple of weeks. He presented three bids from banks in Hicksville, Antwerp and Sherwood for a loan to finish building the Fire/EMS building. After some discussion the consensus of the council was to borrow up to \$250,000 from the Sherwood State Bank to facilitate the completion of the new Fire/EMS building.

J. Hohenberger made a motion to borrow up to \$250,000 from the Sherwood State Bank to facilitate the completion of the new Fire Station. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Resolution 20-10-02, an emergency resolution for authorization to borrow funds to facilitate the completion of the new Fire Station was presented.

S. Rohrs made a motion to accept emergency Resolution 20-10-02. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

D. Rock asked whether council had any questions about the new Fire Station.

J. Vogelsong asked about the signs for the Wildlife Wetlands Conservation area.

S. Ramey stated that we are having an issue finding poles to put the signs on.

C. Mallett asked several questions about the ordinance about keeping farm animals in the Village of Sherwood. Some of those questions were who is responsible for the initial report of a farm animal, do all farm animal owners have to apply for a permit, is there a fine if a resident does not apply for a permit to have a farm animal, will residents be told they cannot have an animal because a neighbor doesn't want them to have one and will the Village contact residents to let them know about the ordinance and the necessity to have a permit.

Ramey answered that all residents who have farm animals need to apply for a permit, if they are inspected and fulfill requirements of ordinance and there are no complaints they must pay the fee and will be issued a permit. Ramey stated that residents are being informed on the back of their utility bills about the new ordinance.

C. Walker stated that the village can file civil action to enforce the ordinance. He told the council to contact him or S. Ramey if they want any changes made to Resolution 20-09-01 before its final reading in November.

C. Skinner made a motion that payment of all bills for the month of September be approved. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

S. Rohrs made a motion to go into executive session to discuss the compensation and employment of a public employee. M. Sudholtz seconded the motion. All council members voted yea.

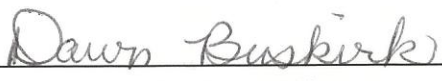
D. Buskirk asked that J. Buskirk be allowed to sit in on the executive session. The council agreed that he could stay in executive session.

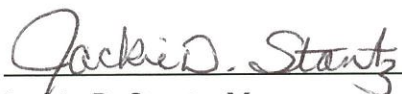
Jerry Hayes, Cary Mallett, Darrel Rock and Gilbert Montez left.

S. Rohrs made a motion to come out of executive session. J. Vogelsong seconded the motion. All council members voted yea.

The council discussed pay raises for employees for 2021.

C. Skinner made a motion to adjourn the meeting. J. Vogelsong seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor