

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
OCTOBER 18, 2023**

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, October 18th, 2023, in the Community Room. Mayor Jack Stantz called the meeting to order. Council Members Scott Rohrs, Jim Hohenberger, Robert Valle, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Fire Chief Darrell Rock, Dave Weaner, Bill Eichenauer and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

FIRE/EMS REPORT

D. Rock addressed the council with an update to the USDA inquiry. Another round was opened up that he is looking into, potentially a grant or loan for a squad, and workman's comp that would add an extra fifty thousand. The issue with both of those is that it could be up to three years before anything happens with a squad. The partial grant/partial loan would have an interest rate of 3.2% through the USDA. That rate is based on population and median household income.

He said he had three new applications; one was already approved by the council pending the background. One of the others will need an address change to their application because they have moved since applying.

The runs are still up for the year. However not as drastically as earlier in the year. They were up 20% through July, but it has evened out some and so now are only 8% more than last year. There have been 174 runs for the year, so far. The six people who passed the EMR training have helped tremendously by going on runs.

Motion to approve the applicants	M. Sudholtz
Seconded	S. Rohrs
Jim Hohenberger	Y
Robert Valle	Y
Alex Buchhop	Y

Previous Meeting minutes

Motion to Approve the Minutes	J. Hohenberger
Seconded	A. Buchhop
Mike Sudholtz	Y
Scott Rohrs	Y
Robert Valle	Y

Special Meeting minutes

Motion to Approve the Special Minutes	R. Valle
Seconded	S. Rohrs
Mike Sudholtz	Y
Jim Hohenberger	Y
Alex Buchhop	Y

Financial Reports

Motion to Pay the Bills	M. Sudholtz
Seconded	J. Hohenberger
Robert Valle	Y
Scott Rohrs	Y
Alex Buchhop	Y

Employee Committee

They met just before the council meeting and will talk further during Executive Session.

ZONING

G. Montez texted S. Ramey and told her he talked to the owner of the store on October 10th and again on October 17th and was told that he would start working on getting it cleaned up. He also spoke with the person on Inman St and was told on October 12th that it would be picked up. The next step would be a certified letter and then going through the lawyer. He also went to 518 N. Harrison because there was a call received in the office about furniture in the back yard.

A certified letter was sent to the home by CFA. The next step is to have the lawyer send them a letter. Their insurance is fighting them because they are blaming the contractor and not accepting it as a natural disaster.

The home that is owned by the state of Ohio is on the list according to David Kern. The more that is put into it, mowing and such, the less the village will be able to get out of it once the property is sold. Jeff Hurtig will mow it one more time with the brush-hog. The last time he did, a bill was sent to the auditors for it, but they already had a huge delinquent water bill through the village, so nothing that is done will be reimbursed. The bare minimum is being done so that it does not look too bad for the neighborhood. The State is aware that the village would like it demolished.

ADMINISTRATOR'S REPORT OCTOBER 18, 2023

SHERRI RAMEY

LAND/BUILDINGS

Library

Dilly Door was contacted about having both the door to the Community Room and the Library fitted with an awning. So, the cost to do so will be double the quote.

A new water heater was purchased for \$549.00. Gas was purchased instead of electric because there are no outlets in the mechanical room. It will be installed as soon as there is an opportunity.

Looking into adding decals to the four upstairs windows to showcase the library. A design that is similar to what was done at the school. West Bend News did the schools, so they would have a good idea how much something like that would cost.

N Harrison Street Project

The paving was supposed to have started today, but it was postponed for another day. It will be four days of paving, and then the reclaim process will begin. The barricades will still be up, but they will be spread further apart and the only area that will need to be avoided is where they are actively working. They will have barrels that follow them as they do the reclaiming and seeding.

Village Hall

Received a quote of \$2500 for the tuckpoint work to preserve the brick that is there and to fill in the spaces and the masonry that is missing. After that a decision will need to be made whether it will be sided or painted.

STREETS

More berm stone is needed on Coy Rd. The village will be receiving asphalt chippings which can be used as berm stone. It is piled up as it is getting done. Someone reached out asking if it could be laid down on an old alleyway and they were told the village would not, but they could possibly buy it from the village. J. Hurtig is going to get an idea of how good the millings are. It is not screened so there may be big chunks. S. Rohrs suggested reaching out to Delaware to see if they would let us use or borrow it.

PARKS

Moat's Park

The dugouts still need some paint. All three still need painted inside and Field 3 needs painted outside, too.

The walking path is waiting on the paving crew. S. Ramey asked K. Holtsberry about adding path lights for the book walk that will lay flush with the ground so they can be mowed over. She is checking into that.

The village did receive a check from the ball association for \$3517.93. That covered the purchases that were made on the ball association's behalf for the concession stand, et al.

The tuckpoint started on the concession stand today. A lot more bricks were required to be replaced than they had originally planned, and it is still unknown if that will affect the cost or not. They will be coming in on Friday to start on the work to the lab.

Little Reservation Station

Once the crew is done, there are plans to work on fixing the border around the equipment and tear out some of the scrubs and over-growth that is there. Also updating any issues with the equipment and putting up new lights is planned.

Memorial Park

Still have not received a quote for the brick path.

WATER & SEWER

There were eleven shut off notices delivered, but no one was shut off.

Residents who did the lead and copper testing received their twenty-dollar credit.

A request for tri-annual testing was submitted to the EPA. The village has no lead lines, and it is getting more difficult finding homes that meet the criteria to do the tests on. The EPA is requiring that the village draw up a map labeling all the lead and copper lines by October of next year. It will be time-consuming and frustrating because there are not any. Only homes built during a certain time period would have them and those that are within the village have all switched to PEX pipes already.

Water Tower

The painting is finished. The goal was to run an electrical meter to the new water tower, and it would have its own separate electric service. After review, the cost would be a ridiculous amount for the cost of a meter for the little electricity that would be used. Since there is electric for the siren, which is tied directly into the meter. Laymen's came in and bored the line, so the electric is now run underground. So, there is no cost for a new meter or the cost of AEP setting up a whole new meter. The electricity is ready to go and the electricity to the new water tower will be on next week.

An email was received from the demolition crew, they would like to start taking down the old water tower the week of October 30th.

The fire hydrant that is across from the fire department was meant to be done in-house, but because the village does not have the capability to compact before the asphalt is laid, the crew is just going to do it. There is still money in the zero-interest loan that will cover the

cost. A new hydrant has been ordered because rebuilding the old one may take too much time. It will be rebuilt and used as a back-up.

There was a meeting with RCAP last month, there is still paperwork to be turned in, but they are going to determine if the village is charging enough for the sewer side only.

The Fountain Street hydrant was shut off due to a water leak last Spring. Our engineer has been trying to get ahold of Dangers but has not received any response. The council was asked if they wanted to proceed by getting a response from the attorney to send to them and the council agreed he should.

MISCELLANEOUS

Tender Touch would like to post a sign on their sidewalk for a fifteen minute drop off/ pick up parking spot in front of their door. It would be there during the hours they are open only. They asked because they are having a hard time with people parking there and going somewhere else and they just want to have a designated area for their clientele. The village would not be buying or maintaining the sign, but she just wanted to check with the council to see if it was okay. It was stated that as long as it is not blocking the walking path there is no issue with her putting up a sign as long as she is aware that the village cannot enforce the rule. She is hoping that people will see the sign and be considerate.

The owner of Theory Wellness requested a meeting with the council and would like to know if the council would prefer before or after the election. The council decided to meet with him before the election and S. Ramey said that she would get it set up.

On Thursday, October 19th, there is a “Meet the Candidates” night at Iron Horse which starts at 6pm. Confirmation has been received from the potential mayors, the council members, the school board, and Delaware Twp trustees.

On Friday, November 3rd from 10am-12pm, there is a Defiance County Emergency Management Agency meeting at Defiance County EMA and Sherwood needs to have a representative present. It is a mandatory meeting to qualify for FEMA funds. It is an update of the Hazard Mitigation Plan. The mayor said that he would attend.

The Food Pantry will be on Wednesday, November 15th from 8am to 10am.

The Village Office will be closed on Friday, November 10th for Veteran’s Day and also closed on Friday, November 24th for Thanksgiving.

Sherwood’s Trick or Treat will be on Sunday, October 29th from 3-4:30pm. There will be donuts passed out from the new fire house.

The open house for the new fire house is on November 12th from noon to 4pm. The governor and lieutenant government have been invited.

A new house could be built in town that may require an extension of the sewer main. There needs to be an idea of what the council is willing to do for new builds, in regard to sewer mains. And how far the village is willing to invest into a sewer main for one build versus how much more would be invested for more than one build. The sewer mains have not been extended for many years. And while it may not need to be extended this time, what would be the plan for the future?

S. Ramey told the council that she is required to have a secondary authorized signature for the STARS account. The requirement is necessary for withdrawal from the account. M. Sudholtz suggested J. Hohenberger.

Motion to have J. Hohenberger be the secondary signature for STARS	M. Sudholtz
Seconded	S. Rohrs
Robert Valle	Y
Alex Buchhop	Y

A Christmas party for the council members and office staff can be scheduled at Iron Horse Brews. S. Ramey said if the council gave her a few dates they were available, she would get ahold of them to see what dates they have available.

Old Business

At the last meeting, J. Stantz asked where the money went for the park. So, S. Ramey included the cash flow detail for the park fund. All the deposits and expenditures are easily seen; personal services (mowing), electricity, property insurance premiums, and operating supplies were listed.

Citizens

Bill Eichenauer addressed the council to consider lessening his utility bill. The water heater had a failure and leaked in excess of 68,000 gallons that was pumped out to the storm sewer. Since it was not processed through the sanitary sewer, J. Hohenberger suggested that the council reduce his bill by the cost of what went to storm sewer instead of the sanitary sewer. A note will be made to the account that indicates the reduction was given as a one-time concession.

Motion to reduce financial responsibility by half due to sewer not being used to drain the water.	J. Hohenberger
Seconded	Alex Buchhop
Robert Valle	Y
Mike Sudholtz	Y
Scott Rohrs	Y

New Business

ORDINANCE 23-10-01- An Ordinance Establishing Compensation for the Village of Sherwood, Ohio for the Calendar Year 2024

Motion to accept first reading of Ordinance 23-10-01	S. Rohrs
Seconded	J. Hohenberger
Mike Sudholtz	Y
Robert Valle	Y
Alex Buchhop	Y

S. Rohrs was wondering if there could be something done to the areas near the intersection of Elm and Harrison, besides grass. He suggested colored concrete or maybe flowers. It could make it easier for the homeowners to maintain and be more decorative.

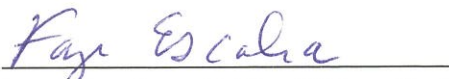
Motion to go into executive session to discuss the sale or acquisition of property, the compensation or employment of a public employee, and things required to be kept confidential by law	S. Rohrs
Seconded	R. Valle
Mike Sudholtz	Y
Jim Hohenberger	Y
Alex Buchhop	Y


Alex Buchhop had to leave during the executive session.

Motion to Leave Executive Session	J. Hohenberger
Seconded	S. Rohrs
Robert Valle	Y
Mike Sudholtz	Y

Adjourn

Motion to Adjourn	R. Valle
Seconded	M. Sudholtz
Jim Hohenberger	Y
Scott Rohrs	Y


Faye Escalera, Utility Billing Clerk


Jackie D. Stantz, Mayor