

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
NOVEMBER 15, 2021**

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Michael Sudholtz, Kyle Vance and Jamie Vogelsong present. Also present were Alex Buchhop, Dawn Buskirk, John Buskirk, Lesley Hange, Gilbert Montez, Sherri Ramey, Chris Walker and Mark Weaner.

The Pledge of Allegiance was recited.

L. Hange thanked the Mayor and council for submitting the letter of opposition concerning the Cepheus Solar Project to the Ohio Siting Board.

Gilbert Montez presented the Zoning report. He informed council that he has done some measurements at the corner of W. Maple and S. Harrison St. but at the present time the homeowners are not getting a survey and they will most likely need a variance.

S. Ramey stated that this will need to go through the Zoning Committee first.

Montez informed council that a homeowner on Sunset Ave. would like to put up a larger shed.

Ramey stated that the homeowner will need to submit paperwork with measurements and pay for a permit, then Montez can go out and make sure measurements are correct.

M. Sudholtz expressed concern about a residence that has overgrown trees and a nuisance vehicle and S. Rohrs stated that there is a boat, camper and truck parked in an alley that needs to be checked out.

J. Vogelsong asked whether Montez has contacted the residents with farm animals concerning cleaning up the property.

Montez replied that he did contact the residents with farm animals and they told him they would get it cleaned up. Some progress has been made, but he will go back and give them a 2nd write-up.

Ordinance 21-10-01, an ordinance establishing compensation for the calendar year 2022 was presented for the 2nd reading.

J. Hohenberger made a motion to approve the 2nd reading of Ordinance 21-10-01. J. Vogelsong seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, J. Vogelsong voted yea, K. Vance voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 21-11-01, an emergency ordinance amending the Appropriation Ordinance for 2021 was presented.

S. Rohrs made a motion to approve emergency Ordinance 21-11-01. K. Vance seconded the motion. A roll call vote was taken. S. Rohrs voted yea, K. Vance voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 21-11-02, an emergency ordinance creating billing position and wages was presented.

J. Hohenberger made a motion to approve emergency Ordinance 21-11-02. M. Sudholtz seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, M. Sudholtz voted yea, K. Vance voted yea, J. Vogelsong voted yea, and S. Rohrs voted yea.

Resolution 21-11-01, a resolution for the transfer of funds from the General Fund into the Parks and Recreation Fund was presented. D. Buskirk informed council that this must be done immediately because we did not have enough in the Park Fund recently to cover necessary expenses.

M. Sudholtz made a motion to suspend the rules, waive the three readings and approve Resolution 21-11-01 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, S. Rohrs voted yea, K. Vance voted yea, J. Vogelsong voted yea and J. Hohenberger voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey stated that the roof of the maintenance garage is still leaking and as far as we know Wagner Metals has not been out to correct the issue. She sent Village solicitor, C. Walker pictures and a video of the area which shows that insulation needs to be replaced because of the leaking. She again asked whether we should have another company do repairs and send Wagner Metals the bill.

C. Walker informed council that he called Wagner Metals today but so far, he has had no response. He does expect a response soon because they did respond in a timely manner the last time he contacted them.

Ramey reported that we have ordered a new door for the library from Dilly Door for \$3,300.00. She reported that the stone for the Community Room cost an additional \$1,000 and to cover the pillars will be an additional \$2,000. She stated that she will be negotiating the additional costs with Siebenaler to see if we can come up with an agreement. We have not heard from CR Hunt concerning the painting, but it is too late in the year now to paint. Ramey presented a new agreement with the Defiance Public Library System and asked that C. Walker review it to see if any changes need to be made. She informed the council that we have been awarded \$10,000 from the Defiance Foundation to help with Library renovations. Ramey informed council that she called and left a message with the property owners by the lift station and told them we are interested in purchasing .3 acres from them. She has had no response back as of yet.

Ramey reported that we have set the date for the Crystal Fountain area auction for Thursday, December 9th at 6:30 p.m. There will be an open house at the area this Thursday, November 18th from 4-6 p.m. She informed council that Jeff has installed the meter pit and fixed the water line. She reported that the topkick is at Dan's Repair and a new truck bed is being installed.

For utilities, Ramey reported that there were 12 notices delivered in October and 1 shut-off. Ramey informed council that we have hired Nicole Robinson for the Billing Clerk position starting December 6, 2021. Her rate of pay will be \$12.50 for the first 90 days and then \$13.00 after that. She asked council direction on whether holiday pay will start for Nicole after 90 days or immediately.

The consensus of the council is that we begin holiday pay after the probationary 90 days.

Ramey informed council that Nicole will be at the council meeting in December. Ramey informed council that the Water Tower bids were opened today, but all bids were too high and we will have to put it out for bids again. The next time we will swap the options. The 1st bid will be the legged option and the pedestal option will be the alternate. Hopefully, more affordable bids will come in if we do it this way. The engineer's cost has also raised from the original amount. She reported

that Jeff Hurtig recently installed 2 new meter pits for new houses on Wirth Lane and is working on insulating meter pits that froze last year.

Ramey presented color options for the Village Seal. The consensus of the council is that we go with the blue choice with the black train and white lettering. Once the seal is complete we can send a picture of the seal to the Crescent News and have a picture taken with Ean Sudholtz.

Ramey presented a picture showing that there is a major cat nuisance issue at 200 N. Wilmont St.

There was some discussion about what to do about the cat nuisance issue.

C. Walker stated we have two choices. One, which is the quicker, easier, less expensive route is a misdemeanor citation, but he will need to see who needs to file papers. The second choice, which is far more expensive is a civil nuisance enforcement action.

Ramey noted that the owners of 102 N. Harrison did receive a certified letter on October 13th and it has been 30 days so we will take the next step necessary to eliminate the nuisance which is to have C. Walker file a civil suit.

Village Administrator S. Ramey informed council that the letter from the Village concerning the Cepheus Solar Panel project has been submitted to the Siting Board and we need to decide whether council wants to testify or intervene. She stated that the Defiance County Economic Board will be following in the same manner as the Village of Sherwood does.

L. Hange stated that she recently attended a hearing in Lima and watched proceedings for another project and she did not find it intimidating at all. The proceedings for the Cepheus Solar Project which affects the area surrounding the Village of Sherwood will be held on December 16th at the Stroede Center in Defiance. L. Hange stated that testimony and/or intervention from the Village of Sherwood would be helpful.

The council discussed the situation and S. Ramey will write up some comments for Mayor Stantz to present.

C. Walker stated that if the Village of Sherwood does do a formal intervention it makes them forever a party to the proceedings. He will put together an explanation of what the Village will be getting into if they do intervene. Of course, council members or the mayor can choose to testify at the December 16th proceedings.

Ramey reported that the Old Timers Club has donated \$150 to be used for Christmas lights. She stated that we have purchased signs and lights to decorate the Village Hall and the front of the library. She stated that we need to set a time to decorate Memorial Park if anyone is interested and reported that the Fire Department has donated decorations for that.

It was decided to decorate Memorial Park on Sunday, November 21st at noon.

J. Vogel song stated that we need to look at getting sponsors to put new bulbs in snowflakes for next year.

S. Ramey will get a count on how many bulbs we need for each snowflake and what the cost would be per snowflake. It would be nice to replace bulbs in the spring or summer so that they will be ready for Christmas next year.

Ramey presented a letter from Alex Buchhop stating his interest in being a council member.

Ramey presented information about the Ohio Medical Marijuana Control Program. The program will be reopening to applicants and applications are due November 18th. The program will be lottery style instead of being scored and there will be a randomized drawing for each district. There will be one in the Defiance, Williams and Fulton Co. area and we have had interest from 4 different ones.

Ramey informed those present that the Revitalization Committee needs to have their annual meeting before the council meeting in January. Those on the committee are John Buskirk, Robert Valle, Jamie Vogelsong, Mayor Stantz, Erika Willitzer and herself. She suggested that the Revitalization Committee meet at 5:30 p.m. before the regular council meeting in January. The regular meeting is presently set for January 17th, 2022 which is Martin Luther King Jr. Day. She asked whether the council would like to change the date of the regular meeting in January.

J. Vogelsong made a motion that we move the regular monthly meeting of the Sherwood Village Council to January 10th, 2022. S. Rohrs seconded the motion. A roll call vote was taken. J. Vogelsong voted yea, S. Rohrs voted yea, K. Vance voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

It was decided that the Revitalization Committee will have their meeting on January 10th, 2022 at 5:30 p.m.

Ramey presented drafts of the new Zoning Code and Subdivision Regulations.

Ramey reminded those present that the next Food Pantry will be held on Wednesday, November 17th from 8:00 AM to 10:00 AM and that the office will be closed on Friday, November 26th.

There was no Park Board report. Ramey reminded council that new members need to be appointed to the Park Board.

S. Ramey presented an application, which Fire Chief Darrel Rock gave her, for Deacon Caryer to be on the Fire Department for the Village of Sherwood.

K. Vance made a motion that we accept the application for Deacon Caryer to be on the Fire Department for the Village of Sherwood, pending approval by the Fire Chief and a successful background check. S. Rohrs seconded the motion. A roll call vote was taken. K. Vance voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Mayor Stantz informed council that we are in the process of wiring the EMS side of the new Fire/EMS building and we will soon start hanging the dry wall in the bathroom. He reported that the back up squad has been repaired and is in service again.

The financial reports for October 2021 were presented.

M. Sudholtz made a motion to accept the financial reports for October 2021. K. Vance seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, K. Vance voted yea, J. Vogelsong voted yea, S. Rohrs voted and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on October 18, 2021 were presented.

J. Vogelsong made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on October 18, 2021. J. Hohenberger seconded the motion. A roll call vote was taken.

J. Vogelsong voted yea, J. Hohenberger voted yea, K. Vance voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

It was decided that the Employee Committee needs to meet before the next council meeting to finalize compensation for 2022. They will try to find a time suitable for all members of the Committee to meet.

There was no old business.

In new business, M. Sudholtz suggested that the mayor and council members be paid by direct deposit. It was decided that for the time being checks will still be issued for the mayor and council, until S. Ramey has a chance to get used to doing payroll, and then we can revisit the issue.

J. Hohenberger thanked Alex Buchhop for submitting the information about himself to council.

C. Walker reminded council that when there is a vacancy on the council on January 1st the council has 30 days to fill the vacancy, and after that the mayor can appoint a new council member.

M. Sudholtz made a motion that all bills for the month of October 2021 be paid. J. Vogelsong seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Vogelsong voted yea, K. Vance voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

J. Vogelsong made a motion to adjourn the meeting. K. Vance seconded the motion.

Dawn Buskirk
Dawn Buskirk, Fiscal Officer

Jackie D. Stantz
Jackie D. Stantz, Mayor

