

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SHERWOOD VILLAGE COUNCIL**  
**NOVEMBER 15, 2023**

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, November 15<sup>th</sup>, 2023, in the Community Room. Mayor Jack Stantz called the meeting to order. Council Members Scott Rohrs, Jim Hohenberger, Robert Valle, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Dave Weaner, and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

**Previous Meeting minutes**

<b>Motion to Approve the Minutes with corrections</b>	<b>S. Rohrs</b>
<b>Seconded</b>	<b>A. Buchhop</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>

**Financial Reports**

<b>Motion to Accept the Financial Reports</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>J. Hohenberger</b>
<b>Alex Buchhop</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>

<b>Motion to Pay the Bills</b>	<b>A. Buchhop</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>

**Committee Reports-**

**Zoning-**

S. Rohrs asked S. Ramey if G. Montez, the zoning inspector, sent a letter to the VFE to address the garbage. S. Ramey said that she did not know. She stated that she spoke with him briefly about the situation at 225 E Maple, but he was not able to attend tonight's meeting due to a family matter. She said that she would speak with the village's solicitor about the Maple St issue. The question is whether or not a structure was built on village property. Whether there is anything that can or should be done now that it has been built, is unknown. R. Valle stated that there should be more detailed drawings provided when a building permit is submitted. \*Jamie Vogelsong joined the meeting\*. The council agreed that they would need to find out what G. Montez said when the permit was approved.

The temporary building that was put up at 719 Bergman is not within the setbacks of a corner lot. The resident is asking the council for approval to keep it where it was placed. J. Hohenberger said that it is twenty-two feet from the center of the road and as such is eight feet over onto the village's property. The council agreed that it should be moved. The council agrees that the variance that was asked for is not the right precedent to set. It needs to move at least those eight feet to get it out of the village's easement, and if there was ever a continuation of Bergman Drive, it would need to be moved further to comply with the corner lot setbacks, so it does not block the new residences driveways' visibility. \*Solicitor Taylor Vance joined the meeting\*.

ADMINISTRATOR’S REPORT, NOVEMBER 15, 2023

SHERRI RAMEY

LAND/BUILDINGS

Dilly Door has installed awnings at the rear of the library. A new water heater has been installed as well as the lights near the entrance of the Community Room.

The North Harrison St project is nearing completion and the crew plans on being out of town by Friday. The area on both sides of Elm St that was requested to be left empty, will be reclaimed for now. This was the recommendation because otherwise it would sit empty and would be lower than the sidewalk as it will not be completed until next year.

STREET

A small section of Barbara Lane off of St Rt 18 has never been dedicated as a road; it is private property. The owner wants to know how to proceed because he wants to sell. There are two homes that face it that use it to get to their driveways. The solicitor advised that since it is private property, the village should let the owner proceed however he would prefer and the sign that is there should be removed.

PARKS

On October 21<sup>st</sup> around 6 p.m., a vehicle drove through Field 3 at Moat’s Park and an area by the playground. A description of the vehicle and a picture of the license plate were given to the Sheriff’s Department. The Sheriff’s department then were able to find the perpetrator who will turn himself in by next Monday or a warrant for his arrest will be filed. He does have criminal charges pending against him. Farrell’s Lawn Service came out to give a quote to repair the damage, and said unfortunately, it is too small of a job. She does have calls out to a couple other businesses but has not heard back yet.

The day before, three kids blocked 127 on the south side near Vine Street with a bench and sign that had been in front of Eddie’s Place. There is video of the incident, but unfortunately, they could not be identified. The road was blocked for approximately five hours, and a cone was thrown on top of the post office.

WATER & SEWER

Fourteen shut off notices were delivered, and one was shut off.

S. Ramey requested that the policy for shut off notices be changed. Currently, the notices are left at the doors, and they are charged twenty dollars. She said that she would like the council’s approval to change it to text/email alerts instead. It is difficult for Jeff to get out to deliver the notices because the maintenance department is short-staffed at the moment. The hope is that by January, it can be switched over. Other municipalities do not even deliver a notice to the door. Some have them mailed. T. Vance said that he thinks it would be legal, but he would check to make sure. A request to update and/or verify addresses has been on the bill, so just a notice on the back of the bill of the change of procedure should suffice.

Pending T. Vance verifying that it is allowable:

Motion to change Utility policy	S. Rohrs
Seconded	J. Hohenberger
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

**November 15, 2023**

A smaller section of the old water tower was saved than what was hoped. The very top and the ring were saved.

The fire hydrant was installed and is working. It was moved from the west side of US 127 to the east side by the fire station.

RCAP assigned a new person to help us set the water and sewer rates because the other person quit. So, it will be like starting over at step one.

### **MISCELLANEOUS**

There are new building permit forms. With the new forms, there is a place for people to put their setbacks. Setbacks must be submitted for any buildings. Also included is a list of what the setbacks are supposed to be and there is an example demonstrating what they are. J. Hohenberger suggested that there be a stipulation that temporary buildings may have lesser setbacks and that should be noted somewhere on the form. In the zoning now a temporary building is described as not being any bigger than a hundred square feet. S. Ramey stated that in order to change the allowed square footage of a temporary building, it would require the zoning code be amended. S. Ramey suggested that the wording be changed so that 'temporary building' becomes 'not permanent building' or 'accessory building' to avoid confusion. A revision will be made, and S. Ramey will bring it back to the council next month.

The food pantry will be Wednesday, December 20<sup>th</sup> from 8am to 10am.

The village office will be closed on Monday, December 25<sup>th</sup> and Monday, January 1<sup>st</sup> for the holidays.

The council's Christmas dinner is scheduled for Thursday, December 14<sup>th</sup> at 6pm at the Iron Horse.

The storm sewer was installed at Moat's Park which was part of the original project. The bad news is that an electrical line and a sewer line were hit and needed to be repaired. The good news is that the location of those lines is now known.

S. Ramey asked the council if they thought the handicapped porta john at Moat's Park should be kept over the winter. It is kept flushed out monthly and maintained with supplies. The cost is approximately \$125 per month. With the new walking path back there, the council thought it would be best to keep it over the winter.

The electric aggregation was passed on the ballot. There needs to be two public meetings. Sherwood will be working with Delaware Township. There needs to be two publications. So, Sherwood and Delaware will be sharing the cost. There needs to be at least two village officials at one of the meetings which will take approximately thirty minutes. One meeting will be at Delaware Township building and one at Sherwood's Community Room. They can be on the same day. Wednesday, December 13<sup>th</sup> was suggested.

### **Fire/EMS Report**

D. Rock presented one application to the council that was received during the new fire station's open house. He said the open house went great. There was a great turn-out and a great response from the community. The finishing touches are being made here and there. They are still up on runs for the year. He also wanted to thank the community for passing the levy. S. Rohrs asked if the application was for the fire department or an EMT or both; D. Rock said it was just for fire right now.

Motion to accept application	S. Rohrs
Seconded	R. Valle
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

The council presented the Fire Chief with a plaque to hang in his fire station and a picture was taken with the Fire Chief, the Mayor, and the Council Members.

Old Business

ORDINANCE 23-10-01- AN ORDINANCE ESTABLISHING COMPENSATION FOR THE VILLAGE OF SHERWOOD, OHIO FOR THE CALENDAR YEAR 2024

Motion to accept the second reading of Ordinance 23-10-1	S. Rohrs
Seconded	R. Valle
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

The employee committee will meet before the next council meeting.

S. Rohrs asked T. Vance if there had been any progress with the Sheriff’s Department about the Police Report that was filed regarding the Sherwood Ball Association. T. Vance said that he called the Sargent in charge of the case two weeks ago and again today but had not heard anything. He spoke to another Sargent in the office who had apparently looked through the file and he apologized saying there is not any kind of an update in the file that could be found. T. Vance said that he is going to try another direction and be done with the run-around.

T. Vance said that he wanted to speak with the council about taking on a joint project with Ney. Since he is the solicitor for both villages, the cost for his services could be split, and both could get a revamped zoning code. Ney met last week and said they would be in favor of collaborating with Sherwood. They are looking to make their code less broad and more applicable to their community. They have also had a lack of enforcement in their zoning code due mostly to a lack of understanding. J. Hohenberger says that he thinks it would be good to pursue and S. Rohrs agreed. The zoning committee could work on it.

New Business

ORDINANCE 23-11-01 - PRELIMINARY CONSENT LEGISLATION – MILL/PAVE ASPHALT

Motion to accept Ordinance 23-11-01	J. Hohenberger
Seconded	S. Rohrs
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

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**ORDINANCE 23-11-02 - AMENDING APPROPRIATION**

<b>Motion to accept Ordinance 23-11-02</b>	<b>S. Rohrs</b>
<b>Seconded</b>	<b>J. Hohenberger</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**RESOLUTION 23-11-01- AUTHORIZING THE COUNTY COMMISIONERS TO ACT AS PURCHASING AGENT FOR AGGREGATION FOR ELECTRIC POWER**

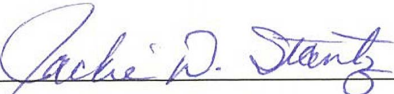
<b>Motion to accept Resolution 23-11-01</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>M. Sudholtz</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to have the village pay for the Christmas Dinner meals for the village workers and their spouses</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Adjourn**

<b>Motion to Adjourn</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

  
Faye Escalera, Utility Billing Clerk

  
Jackie D. Stantz, Mayor