

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
MAY 18, 2020**

Mayor Jack Stantz called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Rob Bailey, Dawn Buskirk, Cary Mallett, Sherri Ramey and Mark Weaner.

The Pledge of Allegiance was recited.

Rob Bailey presented the Zoning Board Report. He reported that he issued one building permit for another house at Paradise Living. He has not issued any nuisances due to the COVID-19 Pandemic. In lieu of not issuing any nuisances he has begun working on updating the Village Subdivision Regulations. As of now he has not made any changes, but he hopes to have any changes done by June or July, at which time the Village solicitor and council can review them and updated Regulations can be passed.

W. Hall questioned whether the village has anything restricting "barn houses".

C. Mallett stated he thought there may be something in the village's ordinances restricting buildings that large, but he was not sure.

Resolution 20-05-01, an emergency resolution designating a downtown improvement district in the Village of Sherwood was presented

S. Ramey commented that this resolution is necessary so that the village can apply for a grant so that dilapidated buildings within this improvement district can be torn down.

J. Hohenberger made a motion to accept emergency Resolution 20-05-01. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

Resolution 20-05-02, a resolution for the transfer of funds from the General Fund into the Parks and Recreation Fund was presented.

S. Rohrs made a motion to suspend the rules, waive the three readings and approve Resolution 20-05-02 as an emergency. W. Hall seconded the motion. A roll call vote was taken. S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 20-05-03, a resolution for the transfer of funds from the General Fund into the Refuse Fund was presented.

M. Sudholtz made a motion to suspend the rules, waive the three readings and approve Resolution 20-05-03 as an emergency. W. Hall seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Resolution 20-05-04, a resolution waiving late fees for tax year 2018, filed in 2019, for the Village of Sherwood was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and approve Resolution 20-05-04 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 20-05-05, an emergency resolution to temporarily waive utility late fees and water service charges for certain businesses for the Village of Sherwood was presented.

J. Hohenberger made a motion to accept emergency Resolution 20-05-05. C. Skinner seconded the motion. A roll call vote was taken. J. Hohnberger voted yea, C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 20-05-01, an ordinance for a schedule of water service fees for the Village of Sherwood was presented for the 1st reading.

J. Hohenberger made a motion to accept the 1st reading of Ordinance 20-05-01. M. Sudholtz seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, M. Sudholtz voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and S. Rohrs voted yea.

Village Administrator, S. Ramey presented her report for the months of April and May, 2020. Ramey reported that the rental house land has not been surveyed yet because there are several other areas that the council may want to have surveyed at the same time. She presented an aerial view of 3 lots at Cedar and Inman St, and a ½ acre lot at the Crystal Fountain area that she would like to include in the survey. The consensus of the council was to include those areas in the survey.

A petition to close Cherry St. was presented. All of the property owners that own adjacent to the unimproved road known as Cherry St. except for Ron Kuhn have signed the petition. Ron Kuhn is also willing to sign petition to close Cherry St.

M. Sudholtz made a motion to move forward with the process necessary to close Cherry St. W. Hall seconded the motion. M. Sudholtz voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong abstained because she is one of the property owners who signed the petition, S. Rohrs voted yea and J. Hohenberger voted yea.

Ramey informed council that no shut-offs were delivered and no late fees were processed in April and May due to the COVID-19 Pandemic. There was one call for help with a utility bill but the person was not willing to go through process to obtain help and stated that they would pay bill. Ramey reported that the June bill will be the first in which water meter readings are used. Ramey presented a Utility Billing Policy. She stated that we have discussed this policy before but never actually passed it. She asked that the council read through the policy and bring any changes to next month's meeting. She presented a copy of the new application forms for water service. Ramey informed the council that we are still having issues with the Moats lift station clogging. She sent out letters to homeowners in area stating that wipes should NOT be flushed and that we are considering setting up an assessment charge for the area affected. She received calls from some home owners in area stating that it is not fair to be charged for something that they are not doing. Ramey informed council that the manhole has again been pulled and they have the problem narrowed down to approximately 4 households. We will continue to monitor the situation. She reported that the engineer did not recommend getting a grinder pump for the lift

station. We are looking at getting a hoist so that work at sewer lift stations can be done more safely. We are still looking at fixing Moats Lift Station.

Ramey reported that we hope to be finishing the outside lights at the CFA in June. She informed council that 2 rentals at the Crystal Fountain Auditorium have been cancelled and 5 have been rescheduled. Ramey presented a quote from Stantz Construction LLC for \$1,200,000.00 to do repairs at the Crystal Fountain building. There was some discussion about the quote. All agreed it was a lot to put into an old building and that a new multi-purpose community building could be built for less. Ramey asked that council think about options for CFA. She presented a new set up for an 18 basket Frisbee golf course at the CFA area which was prepared by Stan Tipton at no charge. The set up moves the existing 9 baskets away from the building and adds 9 more at a later date. She suggested looking into local financing to help with redoing Frisbee golf course. Ramey informed council that she has received 3 resumes for the part-time mowing position. She stated that at the present time Mike is mowing and that it working out fine. She would like to hold off and see what happens with the COVID-19 situation before we move forward with hiring another part-time employee.

Ramey informed council that the local income tax filing date has been extended to July 15, 2020 for 2019 tax return in alignment with the IRS and State of Ohio. Withholding remittances are not affected by this change and are still due in the time frames stated in the Ohio Revised Code and Village ordinances.

The council discussed that situation of having farm animals in the village limits. If an animal is a nuisance and the situation is documented something could be done about this situation according to the Ohio Revised Code. Village solicitor C. Walker recommends that we have an ordinance restricting Farm animals within the village limits and if someone would like a farm animal they could always come to the council and get permission. Ramey informed the council that the Village of Sherwood has to pay for Eric Renollet's unemployment even though he no longer works for us. She informed the council that we have started having the truck available, weather permitting, on Mondays for free drop-off of yard waste. The bag option is also available at a \$20 charge upfront and \$15 returned when the bag is returned. The Auditors have suggested that the charges for bag option be added to utility bill charges.

Ramey suggested purchasing 10-inch tablets for council members so that we can save money on printing of information. All information for council meetings and other pertinent information could be sent to tablets. The cost of 10-inch Android would be no more than \$90 each. The consensus of council was to purchase 10 tablets to be used by council, Village Administrator and Fiscal Officer.

Darrel Rock entered.

Ramey reminded council that their information is still needed for website. She stated that we are looking for memorabilia for the website. We would like pictures of old buildings, events, articles about anything that is part of Sherwood history. She informed council that past ordinances/resolutions are being scanned and saved on a jump drive. A spread sheet is being prepared showing information of what it was for, date passed and mayor if indicated. It will be hyperlinked to image and put into protective sleeves.

Ramey informed council that the food pantry will be held at the village office on May 20th from 8 AM to 10 AM. There will be a Senior Parade starting at Moats Park on Saturday, May 23rd at 6 PM. There will be a Memorial Day Service at the Sherwood Cemetery on Monday,

May 25th at 12:15. Ryan Mack will be the speaker. There will be no parade or potluck at the VFW due to COVID-19. Those attending these functions are asked to PLEASE respect social distancing. Ramey informed those present that the Ball season for Sherwood is officially off for 2020, but the Ball Association is sponsoring a "Bear Hunt" for school age children to raise funds. Those interested can purchase a coloring page for \$1.00 and those children who want to participate need to make a list of where bears are found. Participants will be put in a drawing to win gift cards from our local restaurants. The Village Office will be closed on Monday, May 25th for Memorial Day. The council would like to recognize and congratulate the Seniors of 2020, so a video will be running in the Village office window and on the website. Ramey presented the council with an ordinance to require address numbers be displayed on houses and buildings in the Village of Sherwood. She asked that they look the ordinance over before the next meeting.

Rob Bailey and Chris Skinner left.

S. Rohrs stated that he has been asked whether the Sherwood Ball Park could be used for softball games even though there will be no official ball season.

The council discussed the issue and decided that the ball fields are public property and it is open to the public. The village will not be doing prep on fields. There will be no sponsored or sanctioned games and we will not be responsible for any injuries if people play ball on public property.

The Parks Committee met on May 14, 2020 and decided to cancel all events planned for the year due to the COVID-19 Pandemic. They hope to continue with new events for the 2021 year. In the meantime, the focus will be on maintenance of the parks.

D. Rock informed the council that the bids are out for concrete and building materials for the new fire building and will be opened on May 29th.

W. Hall expressed concern that contractors are not happy about the amount of paperwork that needs to be filled out to bid on fire house. He looked over bid information and stated that plumbing appears to still be included in bid and that an addendum may need to be sent out explaining that plumbing is not to be included. D. Rock should call Bell Engineering as soon as possible about the matter.

The financial reports for March and April 2020 were presented

J. Hohenberger made a motion to accept the financial reports for March and April 2020. M. Sudholtz seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, M. Sudholtz voted yea, W. Hall voted yea, J. Vogelsong and S. Rohrs voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on March 16, 2020 were presented. Also it was noted that there was no meeting in April 2020 because of the COVID-19 pandemic.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on March 16, 2020. S. Rohrs seconded the motion. A roll call vote was taken. W. Hall voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting.

D. Buskirk requested that she be allowed to continue working out of her home due to the COVID-19 pandemic.

The council agreed that for the present time she can continue working out of her home through the end of July. They will have an Employee Committee meeting on June 12th, 2020 at 8:30 AM to discuss the matter.

For old business, it was discussed that the property at E. Maple is being cleaned up and that a double wide is replacing the home that recently burned. Also discussed was that the sewer jets need to be repaired and the sewer drains need to be cleaned out.

John Buskirk entered.

S. Rohrs made a motion to go into executive session to discuss matters which are the subject of pending or imminent court action. W. Hall seconded the motion. All council members present voted yea.

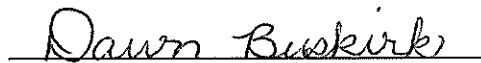
John Buskirk, Cary Mallett and Mark Weaner left.

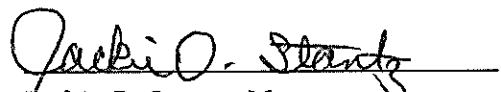
W. Hall made a motion to come out of executive session. J. Vogelsong seconded the motion. All council voted yea.

The council decided that no legal action would be taken against property owner who filled pool using a fire hydrant, but that the person will be charged for additional water.

W. Hall made a motion that payment of all bills for the months of March and April be approved. J. Hohenberger seconded the motion. A roll call vote was taken. W. Hall voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

W. Hall made a motion to adjourn the meeting. J. Vogelsong seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor