

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SHERWOOD VILLAGE COUNCIL**  
**MARCH 20, 2024**

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, March 20, 2024, in the Community Room. Mayor Dave Weaner called the meeting to order. Council Members Scott Rohrs, Jim Hohenberger, Robert Valle, Jamie Vogelsong, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Zoning Inspector Gilbert Montez, Sergeant Mike Shock, Matt Kline from RCAP, Joy Vogelsong and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

**Previous Meeting minutes**

<b>Motion to Approve the Minutes as Corrected</b>	<b>R. Valle</b>
<b>Seconded</b>	<b>J. Hohenberger</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Financial Reports**

<b>Motion to Approve the Financial Reports</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to Pay the Bills</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to Transfer 10% of Income Tax to the Park Fund</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Sheriff Report**

Sergeant Mike Shock introduced himself to the council and reiterated that he and Lt. Griliot would be taking turns coming to council meetings. He stated that during the month of February, there were 118 various calls for service within Sherwood Village. Seventy business checks were performed, six of them were doors left unlocked and either the business owner was notified, or they were secured by an officer. Three arrests were made within the village and twelve traffic stops with eleven of them issued warnings. There were no accidents in the village.

He asked the council if they had any concerns that should be communicated to the road crew. S. Rohrs stated that there is a home on Harrison that is burning trash. Sgt. Shock said that an open burn call is typically responded to by the Sheriff Department if there is a complaint, and so he urged anyone to call if it becomes a nuisance. He said that Chief Rock would probably be helpful in enforcing the open burning sections that the fire department would need to file. S. Ramey stated that the only disturbance she has heard of lately is of a golf cart driving without markings or a slow-moving sign on the streets. R. Valle expressed his concern of people speeding on St Rt 127 through the village. M. Sudholtz brought up that there was an issue last year with someone riding a scooter on the sidewalks and asked if they were street legal. Sgt. Shock said that he did not believe so because there are certain requirements and depends on whether it falls into the moped section or eBike/electric scooter. They have to respond on a call-by-call basis because the guidelines are not always straightforward.

Sgt. Shock said that the Sheriff Department tries to keep someone in the West end of Defiance County for all three shifts. Ideally for four days of the week there are four deputies working the road and for three days, three deputies. However, while the department is currently not fully staffed, there are a couple recruits in the police academy. He stated that at minimum, there are two deputies on the road for every shift and one of those is on the West end ideally. That person may get a call that brings them to the East end, but then they migrate back West past The Bend Rd.

**Committee Reports**

The employee committee met regarding hiring a part-time employee to do seasonal work with potential winter hours. S. Ramey will reach out to the school to see if there is an individual who may be interested in going into a water/sewer career. M. Gregg still plans on doing the village’s mowing and P. Smethurst is his backup if necessary. The new employee could also potentially be a backup.

<b>Motion to Accept and Approve the Position for Part-time Seasonal Employee</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jamie Vogel song</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**ZONING**

G. Montez told the council that he has been busy at work training new hires and understands if his schedule is not conducive to staying on as Zoning Inspector. M. Sudholtz suggested that he could give his reports to S. Ramey and stay in touch that way, it should be fine. D. Weaner and S. Rohrs stated that they would be willing to receive his reports as well.

There was discussion regarding the legality of checking vehicles for plates if it involves going on a resident’s property. S. Ramey said that would be a good question to ask the Sheriff Department.

M. Sudholtz said there was a residence on Harrison St. that has a late model red Mustang that has no plates on it and has been there for years.

S. Ramey told the council that the office received a building permit for the new pavilion at Apache Dairy Bar. There were no issues as the new concrete complies with the setback restrictions.



**ADMINISTRATOR'S REPORT MARCH 20, 2024, SHERRI RAMEY**

**LAND/BUILDINGS**

The Village Office has been rearranged. The Billing Clerk and Mayor are in the main office with the Administrator moving to the old maintenance office. S. Ramey stated that work is ongoing in the old closet area. A 24" diameter Village seal was purchased to put on the wall in the main office.

The Community Room had JMS come in for the yearly check. It had a fan issue that needed replacement which cost \$590.82.

Siebenaler came out to give a quote for the Village Hall, but they are still working on it. S. Rohrs asked what the quote would be for. S. Ramey said that it was for everything besides the tuck point because the same crew that did the tuck point at the Maintenance Garage. The quotes will be for painting, siding, replacing windows, and covering some windows to achieve a complete overhaul of the outside of the building. It will most likely be done in stages.

The construction window for paving N. Harrison St. is from May 1<sup>st</sup> to October 1<sup>st</sup>, 2024. The paving of S. Harrison will not take place at the same time. The timeframe for that project will hopefully be discovered soon. And there are certain grants that are waiting to be applied for. It should be bid out in 2025 and done in the spring of 2026.

S. Ramey met with Dave Brown to discuss the 'Welcome to Sherwood' signs. The council received a copy of the rendering. She asked the council their thoughts on the color scheme. Once they are done, he will bring them to Sherwood and then the holes can be set. How high it is mounted depends on what signs, if any, the council would like underneath. M. Sudholtz asked how long the signs would last. She said that the one in New Haven is ready to be redone and it is over 15 years old. Dan Brown told her that it is reasonable to expect to repaint within ten years, but they will be easy to repaint and can be done in-house. An idea that could be used instead of the small signs beneath 'Welcome to Sherwood', there could be a place to hang banners for events that are upcoming in Sherwood.

**PARKS**

Moat's Park is being prepared for ball season.

The Ohio DNR reached out to inquire about installing an observation well at Moat's Park. This would be a new one for Defiance County and would entail a lifetime lease for the village. Its purpose is to monitor the water table. They will be coming to determine the best location for it and will be in contact with the Village Office with their determination.

The Little Reservation Station has some broken equipment that will need to be looked into getting repaired.

**EQUIPMENT**

A replacement plan for the Mini Excavator was established in 2021. \$2917 was saved back each year, and with the additional \$7000 that was already saved previously, there is \$15,571 prepared to go towards the eventual replacement of the Mini. The one the village currently owns, a 2009 27D John Deere, was purchased in 2016 for \$20,000 and it is believed that it could be sold for at least \$15,000. When a replacement is required, it will probably cost approximately \$30,000 to \$35,000.

S. Ramey stated that she contacted Phil Hetrick because he may be interested in selling his Street Sweeper to the Village. He is asking for \$14,000 for it.

The Village has its lawnmower trailer listed for sale on eBay auction with a starting bid of \$1500.

**WATER & SEWER**

There were ten utility

shut off notices in February, none needed to be shut off.



Cam-Tech came to Sherwood Crossing to video the sewer lines to look for laterals. It was believed that there were not any there. Two manholes were discovered that were covered in dirt. Laterals were located, but the sewer main will need to be repaired if new builds happen there. Quotes have been requested to have it replaced.

The north edge of the road on Heritage Dr is thought to have a collapsing storm sewer beneath it. This will be a more urgent issue if there is an increase in traffic.

**MISCELLANEOUS**

The Electric Aggregation has a May start date through Energy Harbor. Residents have until April 8<sup>th</sup> to opt out. The rate of \$0.0629 will end December 2025. The Village has two electric supply quotes that were sent today, one from Aspen Energy and the other from IGS. They are less expensive than Energy Harbor because the Village is considered to be commercial. With the commercial, it will have to be under a signed contract.

<b>Motion to Sign into Contract for 12 months at a Fixed Rate of \$0.05342 per kwh as Capacity Pass-Through</b>	<b>R. Valle</b>
<b>Seconded</b>	<b>A. Buchhop</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>

The Village Clean-up will take place on Saturday, April 20<sup>th</sup> from 8am to noon. The dumpsters will be at the front of Moat’s Park and there will be signage for people to follow.

The Food Pantry will be on Wednesday April 17<sup>th</sup> from 8am- 10am.

The Village Office will be closed on Wednesday, March 27<sup>th</sup> and Good Friday, March 29<sup>th</sup>.

S. Ramey and F. Escalera will be in Columbus for the Local Government Officials Conference from Tuesday March 26<sup>th</sup> through Thursday March 28<sup>th</sup>.

There is an updated council meeting schedule posted and a reminder that April’s meeting is a week earlier on the 10<sup>th</sup>.

There is a meeting scheduled on Monday, March 25<sup>th</sup> for TIRC review by the Defiance County Tax Incentive Review Council.

On Thursday, April 11<sup>th</sup>, S. Ramey and D. Weaner will be attending the NORED annual meeting of Northwest Ohio Regional Economic Development. It will provide some innovative solutions as communities try to meet the housing demands.

The Fire Department is hosting an Easter Egg Hunt on Sunday, March 24<sup>th</sup> at 1pm. There are some concerns about keeping everyone off the new grass because if the contractors come back to replant, but if the grass is stamped down, they will not be responsible for it. Also, they announced they are having a bounce house and insurance will need to be purchased under the Village’s insurance for approximately \$100-\$150.

The Solar Eclipse is Monday, April 8<sup>th</sup>. S. Rohrs stated that the Defiance County Offices are closing at a half day so that people can either get home or get to a place to see it. He asked the other council members if the Village’s employees should have that same benefit. R. Valle said it was a good idea because the eclipse is a once in a lifetime event.

<b>Motion to Give the Village Employees a Paid Half Day Off on April 8<sup>th</sup></b>	<b>S. Rohrs</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

The Zoning Code will need to be updated because of the subdivision rules and with the new condos going in, the council will have to approve for a variance on setbacks.

M. Sudholtz said that he had a concern with Big Trash Day. In the past when it was at the Little Reservation Station by the new firehouse, sometimes people missed the hoppers and there was glass broken. He asked what the clean-up process would be at Moat’s Park with the stone. S. Ramey said that she has spoken with J. Hurtig regarding this, and he has a plan. M. Sudholtz also asked how to restrict people from dropping trash off early. She said that there is a camera there. He suggested trying to figure out a way to block it off.

OLD BUSINESS

ORDINANCE 24-01-02 – AUTHORIZE CONTRACT TO PROVIDE EMERGENCY MEDICAL SERVICE WITHIN CERTAIN BOUNDARIES OF WASHINGTON TOWNSHIP – 3RD READING

Motion to Accept the Third Reading of Ordinance 24-01-02	R. Valle
Seconded	M. Sudholtz
Jim Hohenberger	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

ORDINANCE 24-01-03 – AUTHORIZE CONTRACT TO PROVIDE EMERGENCY MEDICAL SERVICE WITHIN CERTAIN BOUNDARIES OF FARMER TOWNSHIP – 3RD READING

Motion to Accept the Third Reading of Ordinance 24-01-03	R. Valle
Seconded	S. Rohrs
Mike Sudholtz	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

ORDINANCE 24-01-04 – AUTHORIZE A CONTRACT TO PROVIDE FIRE AND EMERGENCY MEDICAL SERVICE COVERAGE TO THE EASTERN HALF OF MARK TOWNSHIP – 3RD READING

Motion to Accept the Third Reading of Ordinance 24-01-04	R. Valle
Seconded	J. Hohenberger
Mike Sudholtz	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Citizens

Matthew Kline from Rural Community Assistance Partnership (RCAP) spoke to the council about the Sewer Rate Analysis he did for Sherwood. RCAP does a lot of things for communities that have a population under 10,000. He said that includes going for grants, helping to put together projects, doing rate studies, looking at asset management, and other things. He was pleased to let the council know that Sherwood is unlike almost any client he has had. Looking at the expenses, revenues, and best practices [rules of thumb that include operating reserves (should be 12.5% of revenues), an emergency fund (also 12.5%), a full year’s worth of debt service, and money set aside for predictive and long-term predictive



maintenance], Sherwood is checking all the boxes. He said that there is an affordability scale, a mathematical index that is used by OPWC, OWDA, OEPA. This scale assumes that affordability will ideally always be around 1.5. This is found by taking the average monthly bill times twelve and dividing it by the medium household income. Sherwood comes in at 0.6 on the affordability scale. He recommended that the Village continue doing business as usual, and perhaps just implement an Ordinance Program to include a small 2% yearly rate increase to keep up with inflation.

**New Business**


**RESOLUTION – 24-03-01 – TRANSFER OF FUNDS FROM GENERAL FUND TO EMS FOR PURCHASE OF EQUIPMENT**

Motion to Accept Resolution 24-03-01	J. Hohenberger
Seconded	R. Valle
Mike Sudholtz	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

**Adjourn**

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Mike Sudholtz	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Alex Buchhop	Y

  
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Faye Escalera, Utility Billing Clerk

  
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David M. Weaner, Mayor