

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
MARCH 15, 2021**

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Michael Sudholtz and Jamie Vogelsong present. Also present were Dawn Buskirk, Lt. Daniel Crites, Gilbert Montez, Sherri Ramey and Chris Walker.

The Pledge of Allegiance was recited.

Lt. Crites, liaison for Defiance Sherriff, gave his report. He reported that in February there were 257 contacts, 197 of those being business checks, 10 rescue runs and 7 traffic stops. There were a couple thefts and no arrests. He talked with Sherriff Engel about the request that Mayor Stantz has made for 40 hours per week of police presence in the Village of Sherwood. The Commissioners were made aware of the request and Lt. Crites hopes to have the figures at the April meeting for what it would cost to have 40 hours of police presence per week in Sherwood.

Crites was made aware that a resident is burning trash in the early morning hours and that semis are speeding though the village.

Chris Skinner entered. Lt. Daniel Crites left.

Zoning Inspector, Gilbert Montez gave his report. He informed the council that he has talked to several people with nuisance situations this month. He told a resident with a nuisance car that the vehicle is her responsibility even though it is her father's car. He informed Mr. Pessefel that this may be the final warning he gets before the village acts.

John Buskirk entered.

The council discussed the nuisance situation at Boutwell's and asked whether we could make him put up a fence.

Wes Hall entered.

Village solicitor, Chris Walker stated that he will investigate the matter and see if anything can be done.

J. Hurtig informed council that the no parking signs have been posted along Harrison St. and other village property. There was more discussion about moving vehicles parked where they are not supposed to be.

G. Montez informed council that there are several homes that do not have house numbers.

S. Ramey asked whether we could post a "stop work" order if a contractor does not have a building permit.

C. Walker replied that an order to stop work could be posted if the contractor has no building permit.

Also discussed was a situation where a resident's bushes are overgrown. The bushes can be cut back if they are in the Village's right of way.

S. Ramey stated that she believes that the Zoning Ordinance needs to be simplified so it is more user friendly. Nuisances were presented for residences at 216 E. Vine St. and 408 N. Harrison St.

S. Ramey presented an animal permit from Ed and Angela Caryer. She stated that we cannot do anything about the animals they presently have, but we can prevent them from getting any more. Ramey stated that they gave her a money order for \$75.00 but it should have been \$100.00 because they have four different kinds of animals. Montez will inspect the property to see if there is proper shelter and to make sure that animal waste is not stored on property and the area is clean. He will also try to get remaining fee from the residents.

Resolution 21-03-01, a resolution for the transfer of funds from the General Fund into the Parks & Recreation Fund was presented.

S. Rohrs made a motion to suspend the rules, waive the three readings and approve Resolution 21-03-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 21-03-02, a resolution for approval of Solid Waste Management Plan Update for the Joint Solid Waste Management District of Defiance, Fulton, Paulding and Williams Counties, Ohio was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and approve Resolution 21-03-02 as an emergency. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 21-01-02, an ordinance amending Ordinance 20-05-01 was presented for the third reading.

J. Hohenberger made a motion to accept the third reading of Ordinance 21-01-02. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 21-03-01, an Ohio Flood Damage Reduction Regulations Ordinance was presented for the first reading.

S. Rohrs made a motion to suspend the rules, waive the three readings and approve Ordinance 21-03-01 as an emergency. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

S. Ramey stated that the ordinance needs to be posted in a newspaper two times. She will check with the Crescent News and the West Bend News on the cost to do that.

Ordinance 21-03-02, an ordinance to authorize a contract to provide fire and emergency medical service coverage to the eastern half of Mark Township was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and approve Ordinance 21-03-02 as an emergency. W. Hall seconded the motion. A roll call vote was

taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 21-03-03, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Farmer Township was presented for the first reading.

C. Skinner made a motion to approve the first reading of Ordinance 21-03-03. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 21-03-04, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Washington Township was presented for the first reading.

C. Skinner made a motion to approve the first reading of Ordinance 21-03-04. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that Siebenaler gave us a quote for \$5,960.00 for single pane, unopening replacement windows for the 2nd story of the library.

C. Skinner made a motion that we replace the 2nd story windows at the library for a cost of \$5,960.00. W. Hall seconded the motion. All council members voted yea.

Ramey presented a quote from Nofzinger Door Sales, Inc. for \$950.00 for an insulated door for the lab.

C. Skinner made a motion that we replace the lab door for a cost of \$950.00. W. Hall seconded the motion. All council members voted yea.

Ramey informed the council that Wagner Metals came out and discussed the leaking at maintenance building. They believe it is from wicking, which is the insulation sucking the water in causing the leak. They will replace the closure strips all around the front and back of the building and the 5 panels that look like they have been stepped on. Village solicitor C. Walker was thanked for sending letter to Wagner Metals. Ramey presented the pros and cons and costs for keeping the Topkick we have or replacing it with a newer one. She and Jeff are not finding a decent used one for the \$30,000 spending cap the council wanted them to stay within. They would like hold off on fixing the dump bed and continue looking for a new Topkick since there seems to be more used trucks available. Ramey would like to proceed with adding central hydraulics to the F550. After the F550 goes into shop it should take approximately a week to have repairs done.

J. Hurtig informed the council about a used skid steer in Dublin, OH that the village may be able to buy for \$32,500 or less. We would then sell the older skid steer on GovDeals.

W. Hall made a motion to move forward with the purchase of the used skid steer for \$32,500 or less. C. Skinner seconded the motion. All council members voted yea.

For utilities, Ramey reported that there were 10 shutoffs delivered in February and all have been paid. She informed the council about a leak in the toilet at the VFW. Their usage doubled in February and they noticed in the paper that the council wrote off the water usage for the library during the Christmas break. The VFW is asking to also have the extra amount written off.

Council did not agree to having the extra amount written off for the VFW, stating that the difference is that the library is our property and the VFW is not.

Ramey reported that 2 business's water meters froze recently. One called a service tech in and the other lost a day and a half of business. Ramey suggested that we write off a month of their bill due to the inconvenience it caused the businesses. We are planning to have the meters insulated and are checking into a different lid to help insulate better.

C. Skinner made a motion that the two businesses that were inconvenienced because the water meters froze have their bill's written off for the month. W. Hall seconded the motion. All council members voted yea.

Ramey informed the council of an incident where a vacant house's meter showed water running at 11 gallons a minute. We shut off the water without contacting the owner because we knew the house was vacant. We have tried to call and text the homeowner about the situation with no reply. The amount of water which ran was 177,595 gallons and the weekend call to have Jeff turn off the water will cost \$200. There was discussion about how situation was handled and all agreed, including the village solicitor, that Jeff was justified in turning the water off because it was draining the village water tower. The owner of the home will be sent a bill which should get their attention. S. Ramey stated that the village needs a policy in place for such situations.

Ramey informed the council that we have taken down the icicle lights at Memorial Park and we have purchased LED light strips that change colors. Ramey presented a Ball Association Policy for the council's approval.

W. Hall made a motion that we approve the Ball Association Policy. S. Rohrs seconded the motion. All council members voted yea.

Ramey presented a quote for \$20,936.78 from the Defiance County Engineer to pave Vine St. She stated that we are on the list to have Vine St. paved.

J. Hurtig stated he talked with Engineer's office about getting a quote to cut into sidewalk and paving where cold patch repairs to streets have all come out following snow removal this year. He has received no response yet.

Ramey informed the council that we recently listed a New Idea disk mower for \$500.00 and a Forman Rupp trash pump for \$100.00 on GovDeals. Ramey told council that she recently talked to Ron Kuhn about legally giving him authority to inspect golf carts for Sherwood Village to make sure they are legal and licensed. Nothing has been done with this yet.

Ramey reported that she did some research on ordinances about parking on N. Harrison St. She presented four ordinances the village has concerning Harrison St. parking. Ordinance 19-02-03 regulates parking during snow emergencies. Ordinance 15-01-02 states we have 2-hour parking from 8 AM – 5 PM and no parking between 3 AM – 6 AM on the south side of East Vine St. Ordinance 97-04-01 regulates parking between 8 AM -5 PM and Ordinance 478-1981 states no parking between 3 AM – 6 AM. She stated that she recently discussed

the matter with Brian Core about his tenants parking on the street and that in the future we will be tagging them with a warning that their vehicles will be towed. After the discussion he seemed to understand the situation and will let tenants know about the 2-hour parking restriction. Hopefully, this issue will be taken care of.

Concerning snow hauling, Ramey suggested that we consider paying contracted haulers, \$12 per load or \$50 an hour minimum or \$15 per load or \$60 an hour minimum. Contracted haulers are required to have a 5+ yard dump body. She stated it would be nice to have a rotating call list.

The council discussed the snow hauling situation and several names of people were suggested to be on a rotating list.

W. Hall made a motion that we pay snow hauling contractors \$15 per load or \$60 an hour minimum. C. Skinner seconded the motion. All council members voted yea.

Concerning the Fire Department, they have been taking donations for a new LED sign and there is an area for the bell from the tower between the main door and the EMS bay. We are talking about having a bench and a brick path with donor's names on it. There are bricks from the village office at the maintenance garage and bricks in the memorial park shed, possibly from the school. She asked whether the village could donate the bricks we have on hand to the fire department.

Council agreed that if the fire department wants the bricks for anything then they can have them.

Ramey informed the council that the maintenance department will be taking over the old fire department building. She would like to add a drop box that can be reached by car in the alley that comes up to the door of the old fire department building. This would be more convenient for some residents, but we would need to consider changing the alley to a one-way south alley. We would have lights and a camera on the area. We would keep both boxes available for a couple months and see how the new one works. Ramey stated that she will be meeting with Erika Willitzer to discuss infrastructure before the next council meeting. She informed the council that the next Food Pantry will be held on Wednesday, March 17th, the application for the Defiance County Commissioners demolition grant is due Friday, March 19th and the Annual Village Trash Clean-Up day is scheduled for April 24th from 8:00 AM to 12:00. On next Monday, March 22nd the village truck will be back to haul away resident's yard waste.

There was no Park Board meeting.

Ramey informed the council that the Fire Organization would like to buy a Fire Truck Toy/Ride for the Little Reservation Station and would like council's approval to do so.

The council agreed that it would be fine to take out the Teepee and put a Fire Truck in place of that. They asked that the Fire Department make sure the Fire Truck is placed properly according to codes.

The financial reports for February 2021 were presented.

C. Skinner made a motion to accept the financial reports for February 2021. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted

yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on February 22, 2021 were presented.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on February 22, 2021. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting.

There was no old business.

In new business, S. Rohrs asked that the regular council meeting scheduled for July 19th be moved to a different day since two of the council members will be on vacation.

C. Skinner made a motion that the regular meeting of the Sherwood Village Council scheduled for July 19th be moved to July 12th. W. Hall seconded the motion. All council members voted yea.

Jim Hohenberger and Mike Sudholtz were appointed to be the two representatives to the Defiance County Tax Incentive Review Council for 2021. A Zoom meeting will be held for the TIRA on Monday, April 26th at 5:00 PM.

W. Hall made a motion that payment of all bills for the month of February 2021 be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger vote yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

Dawn Buskirk
Dawn Buskirk, Fiscal Officer

Jackie D. Stantz
Jackie D. Stantz, Mayor