

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SHERWOOD VILLAGE COUNCIL**  
**March 15, 2023**

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, March 15, 2023, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Robert Valle, Jamie Vogelsong, Mike Sudholtz, and Alex Buchhop were present; Village solicitor Harvey Hyman, Esq., Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Luke Kuhn, Levi Kuhn, Kevin Koitham, Aaron Swartzbek and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

**Previous Meeting minutes**

<b>Motion to Approve the Minutes</b>	<b>S. Rohrs</b>
<b>Seconded</b>	<b>J. Hohenberger</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Financial Reports**

<b>Motion to Accept the Financial Reports</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to Pay the Bills</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>J. Vogelsong</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**COMMITTEE REPORTS**

**Records Committee-** Jack Stantz, Scott Rohrs, and Sherri Ramey were in attendance. Copies of the current records retention program and schedule that was adopted in 2015 were given out.

They decided to add transient records to the ordinance. Transient records are records created or received as routine business is conducted, as other records are prepared that will take their place, and as a reference. They do not set a policy or official guidance and no longer have an administrative need.

The records retention schedule will be set up so that records over 10 years old and those that no longer have administrative or historical value can be destroyed.

This will be sent to the Ohio Historical Society for approval.

**Utility Committee-** Robert Valle, Michael Sudholtz, Scott Rohrs and Sherri Ramey were in attendance. The recommendation was to add a water termination charge for when a building is demolished, and service is no longer needed there at all. This entails J. Hurtig

March 15, 2023

capping it all off. The water service fee would be changed to \$30, which it has been, but on the water service fee list it is written as a \$100 charge.

Due to the rising cost of meters water tap fees should be changed from \$1250 to \$1350 for ¾" tap and \$1500 to \$1600 for ½" tap. This would change the meter fee from \$275 to \$350 for a ¾" meter and for a 1" meter \$335 would increase to \$425.

Sewer tap fees will be lowered from \$350 to \$200 as the village only inspects that the tap is done correctly.

They also discussed having the active user charge increased by \$3.00 which would be split 50/50 between water and sewer.

**Parks Committee-** Beth Dixon got in touch and said that they have over 200 players for the Summer Recreation League with twenty-one teams in total, eleven baseball and ten softball. This is the same number of baseball teams as last year and an increase of one softball team. T-ball will be held in Ney this year.

Practices will begin the first week of April. Coaches will be scheduling the practices on Sunday March 19<sup>th</sup> and the copy of the practice schedule will be emailed once completed.

Opening Day will be held in Sherwood this year and it is scheduled to run like it did in Ney last year. It is planned for Saturday May 6<sup>th</sup> and possibly Friday May 5<sup>th</sup> due to the number of teams. The schedule for that weekend will be finalized soon and sent out as soon as the plans are in place.

The scheduling of boys' baseball games has begun. So far games have been scheduled with Defiance, Tinora and Antwerp. Games with Edgerton and Edon will also be scheduled as well as other schools hopefully.

The scheduling of girls' softball will begin in April. They will be participating in the Defiance League again this year and the league included teams from Tinora, Hicksville and Defiance.

All three ball fields at Moat's Park will be utilized for home baseball and softball games. Game start times will be at 5:30pm, 6:30pm, and 8pm. The game schedules will be sent to Sherwood once they are finalized.

S. Rohrs asked if J. Hurtig was planning to get more dirt for Field #1. S. Ramey said that she believes so, and in talking to Ron Kuhn, he would like to have her reach out to Jeremy if there are plans to add more topsoil to the fields. The work has been focused on the electrical. There is hope of getting in touch with someone who can help with the lights. There are no field lights at all currently. The double headers that junior high has scheduled for the end of the month may have to be rescheduled if the lights aren't fixed in time.

**Zoning-** S. Rohrs stated that the garbage at 205 W Maple St. keeps falling over and the trash is blown all around the yards. And it is much the same at 210 W Maple St. S. Ramey said that she would get certified letters out to both.

**Fire/EMS Report-** D. Rock presented an application for the EMS to council. The applicant, Michael Kirsch, will start classes as soon as he finds one. He can observe on runs when the council approves his application.

D. Rock told council that he received the first two quotes in for a new squad. The least expensive is \$235,000. He said that he is waiting for some more quotes to come back in,



and he is also waiting on a remount price and will talk to council once he gets more information.

Motion to Accept the Application with Approval of Fire Chief	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Abstained
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

ADMINISTRATOR’S REPORT MARCH 2023 SHERRI RAMEY

LAND/BUILDINGS

The library received a quote from JMS for a forty-gallon gas water heater, which is what is there now, for \$1,893.95. A tankless water heater would be \$4178.54. She stated she talked to Wes Hall and he suggested a couple options that could be done in-house. He said he could get the village a tankless like the one the at the new firehouse for around \$1700, but he suggested a fifteen-gallon electric water heater for \$350 at Menard’s. The library workers and patrons only use it for handwashing and the few dishes they have from their lunches. Jay’s gave a rough quote for a Rheem prestige tankless water heater for approximately \$2,600- \$2,800 no including installation.

The council decided to purchase a fifteen-gallon electric water heater. S. Ramey told them that when the water heater in the Community Room needs to be replaced, it will most likely be replaced with the same one as well.

**Water Tower-** Metalink is interested in having their antennas on top of the new water tower. Right now, they are providing the internet for the village office, fire department, water tower, maintenance garage and one more, which was D. Buskirk’s. The download speed is 12.1 mb/s, and the upload speed is 1.19 mb/s.

The Village received a quote from SMTA to switch over to them. The upfront cost would be \$1340, and the monthly cost would be \$461.83. This is for four locations with telephone and internet. Right now, the cost is \$263.12 per month and that is for the telephone service at the village office and at the fire department. Going with SMTA will cost the village about \$200 more a month.

S. Ramey said she spoke with Todd Harpist, from Metalink. He said they are interested in continuing to have their towers on our water tower. Instead of doing a trade to service, they would be willing to rent the space from the village, either paying monthly or yearly. She asked him how much the rent would amount to. Metalink rents in Pioneer for \$225 a month. The electric bill for the water tower now is approximately \$50-\$55. S. Ramey said that she will get in touch with him and see what T. Harpist and see what Metalink is willing to pay.

**PROJECTS**

The preconstruction meeting for the North Harrison St project was held. They are planning on starting June 1<sup>st</sup>. Very similar to what they did at the water tower, they are planning on having a stone pile at Little Reservation Station.

There are not any new updates on the water tower.

**EQUIPMENT**

Darren Bok took pictures of the tractor, and it will be going up for auction. The auction ends on April 5<sup>th</sup>.

**GRANTS**

There are no recent updates on the EPA grant. The OPWC grant will be submitted in this year for the South Harrison St project just the same as what will be done on the north side.

**WATER & SEWER**

There were sixteen shut off notices delivered and three were shut off. Since then, those three have been turned back on.

**MISCELLANEOUS**

The fund ledger for Covid Relief funds that were received in 2020 needed to have a narrative detailing how the funds were spent to ensure they were used in compliance with the rules and regulations. The Office of Budget and Management did not identify any issues.

There is a Government Conference on March 28<sup>th</sup> and 29<sup>th</sup> that S. Ramey will attend virtually. The cost of which is \$200.

Village Clean-up is scheduled for Saturday April 22<sup>nd</sup>. There will be three dumpsters from Werlor and one metal dumpster from Okolona. There will be two boys for hire that will be available to help residents if they choose.

The insurance that was presented at the last meeting for the council to look over is due. S. Ramey asked if any changes needed to be made.

The 127 Bridge will be closing May 8<sup>th</sup> and will remain closed through August 1<sup>st</sup>, 2024. It will be completely rehailed. They will be removing a lot of trees from that area and putting in a canoe launch according to ODOT.

The culvert on Coy Road was finished by Andy Shiningier. The bill has been submitted.

The Ceres Farms Property on Coy Road is being asked to be split into five lots that are about five acres each which will then be posted for sale. J. Hohenberger asked if they are aware that there is no water or sewer there. S. Ramey stated that they are aware.

<b>Motion to Approve the Lot Split on Coy</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogel song</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

The Defiance County Economic Development are investing support of \$500.

The Food Pantry will be on Wednesday, April 19<sup>th</sup> from 8am-10am. Thank you to the Buchhop family for donating and to Mike Sudholtz for bringing bread.



March 15, 2023

The Dispensary had four positions for key holders posted on LinkedIn which have since been taken down, so they have probably been filled.

The Fairview Championship Signs are completed. They were \$549.76 without shipping.

The Village Office will be closed on Friday April 7<sup>th</sup> for Good Friday.

F. Escalera was able to find a new company that recycles plastic caps. For now, we will continue to collect and there will be a place to recycle them at the ball fields as well, hopefully.

The ditch between Kuhn's property and Midwest needs cleaning out. S. Ramey said she would contact Andy Shiningier to see if he can do it. The cattails were last cleaned out about six years ago.

Buckeye Roofing will be coming out soon to do the roof at Memorial Park. They will be stopping by the office to verify the color.

S. Ramey asked the council if they would like to continue with the Senior Parade this year. S. Rohrs stated that if they are interested, yes.

NOCAC has told the library that they are no longer eligible to have the free lunches offered to the children over the summer. They still want to be able to provide the lunches so Kathy Holtsberry is reaching out to the community for help so they can offer it again this year. They are in the process of recruiting volunteers and finding funding help. Last year they served 317 lunches from June 6<sup>th</sup> to July 28<sup>th</sup> and in 2021 they served over 500. K. Holtsberry has already reached out to area churches, and they seemed receptive to helping. She asked if the village council would be able to help or volunteer for the lunches. J. Vogel song asked if there were any dollar amounts projected yet. S. Ramey stated that the cost will depend on what kind of food they decide to serve. S. Rohrs asked if it would only be Monday through Thursday since the library is closed on Fridays and S. Ramey said that was true, and stated that it could be provided on Fridays as well if it were held at a church. The council agreed that they would be willing to help in some capacity.

Joe Nester sent an email regarding the property that Ben and Shirley Keil are buying that will include where the old barn sat. He would like it combined. The issue with including it is that the parcel is zoned commercial but the rest of it is not. H. Hyman suggested that since they were planning on buying it next week, and technically it should have an application in to the zoning committee to have it switched from commercial to residential, the council can come to a consensus that they will agree to having it switched so the Keil's can continue with purchasing the property. All the council agreed they would approve.

### **Old Business**

J. Hohenberger asked if the STARS interest was allowed to be put into the general fund per the auditor. S. Ramey said that she has not yet found the answer to that question, but that it goes into that fund automatically, so she thinks it is okay. She will get ahold of Jake Thiel about it though.

J. Hohenberger also asked what was done about the residence that refused to pay the high bill that was accrued from a water leak. S. Ramey said that it will go onto the property's tax assessment.

M. Sudholtz asked about the concrete additive. S. Ramey stated that she has not yet been able to ask how many yards it would entail. It was brought up at the pre-Con meeting, but



that was as far as it went. She asked the council that if it is done on North Harrison, would they want to do it on South Harrison, too. They agreed that if it is done on the North side then the South should be done as well.

S. Rohrs asked how long the North Harrison Project will take. S. Ramey said there is not a timeline yet. But sometime in July is forecasted. They will be working with the village on doing the lights at the new fire station and the parking lot behind. S. Rohrs asked if that includes lighting at Moat’s Park, but S. Ramey said that that would cost additional. The pavement at the Little Reservation Station is already included. They will just wait until the lights are already installed before the pavement is down, so it will not have to be cut into in order to install lights. Additionally, the manholes are going to be added on to the project through the Coronavirus State and Local Fiscal Recovery Funds grant.

**Citizens**

Kevin Koitham asked about the storm sewer on Vine Street. He stated that the last few times it rained, his basement flooded. So, he wonders if that storm sewer is functioning. He also asked if any action had been taken regarding a nuisance truck. S. Ramey told him that a letter was sent out to the truck’s owner. The next course of action, if necessary, will be to have a letter delivered by Deputy Crites. There was another property that had a boat and trailer that had been promised to be moved.

Luke Kuhn asked the council if the design for the new water tower was decided. He was hoping to have something uniquely designed that could be a statement or landmark for the village to draw in folks that otherwise would not visit. He said that he realizes it comes down to the budget and wondered what the village has to work with. He wondered if the contractors could tell what options are available concerning colors, design, and materials. There is a limited time available to make the decision on the base color. Once the weather turns warmer, they will be ready to paint. The village has until September to tear down the old water tower. Right now, the project is still under the grant, which may be a hindrance, because the village must have it completed, per the grant, by a certain date. Levi Kuhn asked if there was a lineup on the bid for just the painting portion. S. Ramey said that she assumes there was, but it has been some time (two years) since she did the bid package on the project. She stated that she could pull it out and would be able to get him more information about it tomorrow. She also is trying to find out from the contractor why the EPA says that it needs to be tarped while the outside is painted. The expense of having to have it tarped is one of the reasons for the delay and increased cost.

**New Business**

**RESOLUTION 23-03-01 – DEFIANCE COUNTY 2022 HAZARD MITIGATION PLAN**

Motion to accept <b><u>RESOLUTION 23-03-01</u></b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Jamie Vogel song</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**RESOLUTION 23-03-02 – TRANSFER OF FUNDS FROM GENERAL FUNDS TO PARK AND RECREATION FUND FROM 4TH QUARTER 2022**

Motion to accept <b><u>RESOLUTION 23-03-02</u></b>	<b>J. Hohenberger</b>
--	-----------------------

<b>Seconded</b>	<b>S. Rohrs</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**RESOLUTION 23-03-03 – APPROVAL TO TRANSFER FUNDS FROM GENERAL FUND TO PARK AND RECREATION FUND EVERY QUARTER.**

<b>Motion to accept <u>RESOLUTION 23-03-03</u></b>	<b>R. Valle</b>
<b>Seconded</b>	<b>J. Vogelsong</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**RESOLUTION 23-3-04 – REQUESTING THE COUNTY AUDITOR CERTIFY THE VILLAGE'S TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT TO BE GENERATED BY A FIRE LEVY**

This is not a new tax. It is replacing the tax that was accidentally allowed to expire.

<b>Motion to accept <u>RESOLUTION 23-03-04</u> As an Emergency</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**RESOLUTION 23-03-05 – ENACT LEGISLATION TO FURTHER PROTECT THE CITIZENS OF THE VILLAGE FROM THE INHERENT DANGERS OF A TRAIN DERAILMENT**

<b>Motion to accept <u>RESOLUTION 23-03-05</u> As an Emergency</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**ORDINANCE 23-03-01 - AMENDING ORDINANCE 21-1-02 SCHEDULE OF WATER SERVICE FEES**

<b>Motion to accept <u>ORDINANCE 23-03-01</u> As an Emergency</b>	<b>A. Buchhop</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>



**ORDINANCE 23-03-02 - SETTING SEWER TAP FEES**

<b>Motion to accept <u>ORDINANCE 23-03-02</u> As an Emergency</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>


<b>Motion to go into executive session to discuss the sale or acquisition of property, the compensation or employment of a public employee, and things required to be kept confidential by law asking Luke Kuhn to stay</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to Leave Executive Session</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Adjourn**

<b>Motion to Adjourn</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>M. Sudholtz</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

  
Faye Escalera, Utility Billing Clerk

  
Jackie D. Stantz, Mayor