

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
MARCH 16, 2020**

Mayor Jack Stantz called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Rob Bailey, Dawn Buskirk, Jeff Hurtig, Sherri Ramey and Chris Walker.

The Pledge of Allegiance was recited.

Rob Bailey presented the Zoning Board Report. He reported that 2 nuisances were sent out and 1 building permit. He stated that last May there was a building permit issued for a new set of condos at Paradise Living. The building should begin soon.

J. Hurtig informed the council that nothing has been resolved as far as no man holes.

S. Ramey stated that nothing has been filed against Poggemyer's because that issue was given to Steve Hubbard and we now have a new Village Solicitor who it needs to be brought to.

Bailey informed the council that someone who has three goats would like to move into the village. He has not responded to them yet. He reported that he has started rewriting the Zoning Code and he will be putting a draft together, then we will have a Zoning Board meeting and then contact Chris Walker for his input.

John Buskirk entered.

Bailey reported that a resident has moved in at 113 Sunset and will be putting up a garage. He went out to the property and marked out where he can build.

S. Ramey reminded Bailey to have the resident call the village office to make sure he does not cross any utility lines.

E. Bailey informed the council that a nuisance was issued to Pessefall's. He asked what would be the process if 10 days have passed and there has been no response to a nuisance which has been issued. Should it be forwarded to Chris Walker?

C. Walker responded that there are two choices which can happen. The resident can be cited in municipal court which would be a \$150 ticket. We could also file a civil case, but that could take 6 months or more, and a court order is needed to give authority to access it and clean up the nuisance.

W. Hall stated that he would reach out to a relative and see if he can get something started.

Wes Hall was informed that the owners of Village Food Emporium were thankful that he contacted the person who was able to solve the light issue.

The council informed Rob Bailey of several other vehicle and home nuisances which have been located. He will look into these nuisances.

Ordinance 20-01-02, an Ordinance to make charges for the use and service of the Municipal Water System for Meters for the Village of Sherwood was presented for the 3rd reading.

J. Hohenberger made a motion to accept the 3rd reading of Ordinance 20-01-02. M. Sudholtz seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, M. Sudholtz voted yea, W. Hall voted yea, C. Skinner voted yea and S. Rohrs voted yea.

J. Hohenberger asked when the Ordinance will go into effect.

S. Ramey stated that Ordinance 20-01-02 will go into effect with the June bill.

Ramey informed the council that the home owner who requested to vacate the portion of Wilmot St. that lies south of East Maple St. has gained signed consents from all adjoining property owners and they have waived the right to have a hearing on the vacation. Village Solicitor C. Walker has prepared an emergency ordinance to be passed at tonight's meeting.

Ordinance 20-03-01, an emergency ordinance vacating the portion of Wilmot Street that lies south of East Maple Street in the Machinaw Addition to the Village of Sherwood, Defiance County, Ohio was presented.

C. Skinner made a motion to accept emergency Ordinance 20-03-01. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that the insulation and gutters at the maintenance building is finished and one door still needs to be replaced.

J. Hurtig informed the council that the door that needs to be replaced is the far north #3 bay. The cost to replace the door, which also includes the rails is approximately \$2000.

Ramey stated that the lab still needs to be painted and then we will have a really nice maintenance building.

J. Hurtig stated that we would also like to paint the old Pavilion. He informed the council that we will try to paint the lab in house, but it may not be easy because the paint is gummy. If we cannot get paint off, we will get an estimate from C. R. Hunt. He stated that we will try a power washer, but he doesn't know if it will work. There is a crack and he doesn't want to wait until the crack loosens blocks so it critical that it be done. We can do the shingles in house.

Ramey informed council that nine 3-day notices were delivered in February. There was 1 water shut off and all accounts are up to date. Ramey reported that there have been a couple questions about the meter letter. The amounts on the back includes everything (readiness to serve, sewer and water) and that would be the full amount owed. The bill on the front of the letter was a sample to show where to locate meter reads. Ramey informed the council that we are having issues with the Moats lift station clogging again. She would like approval to send out letters stating that wipes should NOT be flushed. She is considering setting up an assessment charge for the area affected. She is getting quotes to update and fix the Moats Lift Station. She has a rough quote of \$15,000-\$20,000 from Bryan Excavation to update the lift station. She asked the council whether we can proceed with this project.

The consensus of the council was to go forward with updating the Moats lift station if the cost is \$25,000 or lower.

S. Ramey stated that we need to set up regulations for residents who want to tie into storm sewers and catch basins.

Rob Bailey left.

J. Hurtig stated that presently there are no regulations concerning tying into storm sewers or catch basins and he doesn't want people tying directly into catch basins. He stated that he can work up some regulations so that we can be sure tie ins are correctly done. We can have some sort of deposit which after the work is inspected and is done properly can be returned.

S. Ramey presented and explained a page of adjustments for utility bills. She informed the council that the Archery Club has found a new location for practices for next season. She emphasized that we are NOT kicking them out and we gave them an alternate area but that did not work out due to stairs. She reported that next month she should have a quote for repairing roof, siding, flooring, floor joist, foundation and storage area at CFA. She is looking into a possible grant to help with cost of repairs.

She stated that rentals at the CFA are starting to cancel due to the Corona virus. There are limited dates available for rescheduling. She asked how we want to handle refunding of deposits.

The council discussed the situation with rentals at the CFA.

S. Rohrs suggested that if we had no rentals in the near future maybe we should tear into the flooring project.

W. Hall stated that it is not a good idea to put HVAC in the floor.

The consensus of council was to give back deposits to anyone who wants to cancel.

Village Administrator S. Ramey will reach out to people who have deposits for rentals at CFA and see what they would like to do. She may not be able to promise a reschedule date. She informed council that she has started advertising for a seasonal mowing position on Facebook and the website. She already has 2 resumes and a 3rd one coming in. Ramey informed council that she has discovered it would cost \$40,000 to redo the tennis courts. She will check into the possibility of the availability of a Nature Grant which could be used for this.

Robert and Judy Hasch entered.

The council discussed the replacement of the Ranger.

J. Hurtig stated that he has looked into used trucks and new trucks to replace the Ranger. He would like an 8-foot truck bed. Ford has the best price for a new truck through the state purchasing program.

The consensus of the council was that we need to put a new vehicle on the back burner until the corona virus settles down. It was decided to table this issue until fall.

S. Ramey informed the council that the street sweeper needs a replacement for the gutter broom at a cost of \$425.00 which is really only good for one use. We could contract it done from a company from Toledo, OH at \$160.00 per hour at a 4-hour minimum.

It was suggested to contact the Village of Hicksville to see whether they could do street sweeping for less than the company from Toledo. The consensus was if Hicksville cannot sweep streets at a cost effective price than we should replace the gutter broom.

J. Hurtig informed the council that in 3 or 4 years the main broom on the street sweeper will need to be replaced which will be quite expensive.

S. Ramey informed those present that the annual Village Clean-Up will be held on April 25th from 8AM until Noon. Werlor will deliver 3 dumpsters on Friday. We will have a different set up from last year and we will need all council members available to help. She stated that we will start taking yard waste at the free drop-off at the office in April or May once the bad weather is done. We are looking at having it to Mondays until 5:00 PM. She asked whether we should start giving the bag pick-up option. We have 12 large reusable bags which could be loaned out for a week, for a deposit of \$25.00, and then when returned in good condition we would give the resident back \$20.00.

The consensus of the council was to try the option of bag pick-up for those who need it and see how it goes.

S. Ramey stated that nobody has claimed the bike that was turned into the village office. We need someone to come forward with a description of the bike and it will be returned to them.

Ramey reminded council that she still needs information about council members for the website.

Ramey informed the council that the Park clean-up for Moats Park will be on Saturday, April 4th and the Park clean-up for the LRS and Memorial Park will be on Saturday, April 18th. She stated that the Hydrant flushing will be the week of April 17th through May 1st and the office will be closed on April 10th for Good Friday.

The Park Committee Meeting report was presented. The committee discussed the 2020 calendar. A clean-up day has not been scheduled for the CFA because of work schedules and a weekday will be chosen to clean up leaves. The committee is looking for clubs or groups interested in helping with Village clean-up days. It was suggested contacting Mrs. Brown at the elementary school and teachers at the high school. They asked whether the council would approve to buy food for after clean-up for volunteers.

The consensus of the council was to have snacks and water for volunteers.

The Park Committee discussed items needed to be done at parks other than trash and weeds. At the LRS the benches, picnic tables and teepee needs to be water sealed. At Memorial Park the benches need to be water sealed, trees need trimmed and the arbor moved, possibly to the CFA. At Moats Part, the bleachers need to be water sealed, the dugouts and shelter house need to be painted, the park benches need cleaned, the playground equipment needs fixed and the double set of swings need to be moved, possibly to the CFA area. The Park Committee discussed having a Car Show on a Saturday and discussed asking Mickey to provide beer if it is held down town.

M. Sudholtz and J. Hohenberger stated that beer would NOT be a good idea at a car show.

The Park Committee discussed the possible dates of October 17th or 24th for a Fall Fest at Moats Park, but they would like to find out when Fairview's Homecoming is before a date is set.

Some other things discussed for the Fall Fest was having a softball game between the Fire Dept. and Village Employees, corn hole tournaments, Horseshoes (if they can be put in), Basketball 3 on 3, 2 or 3 bounce houses and a few games. We still have prizes from last year and will sell bracelets again. The Park Committee needs to check with the VFW to see if they would be willing to do beer and they would also like several other food vendors. S. Bailey asked if the council would allow a budget for planters and flowers for downtown. She would like to possibly have businesses or groups sponsor a planter.

The council asked that the Park Committee get a cost for at least 4 planters for the downtown area. Due to schedules the Park Committee meeting will now be held during the day and the next meeting is to be announced. There is still 1 spot open on the Park Committee.

S. Ramey reported that Suzie Bailey would like to put up bird feeders at parks. Ramey is not in favor of this because of bird droppings and weeds, but she told Suzie she would bring it up to council.

The consensus of the council was to NOT put up bird feeders at parks.

J. Hurtig informed council about a pipe sticking out of the ground 2" on back walkway at the Little Reservation Station which is a tripping hazard.

There was more discussion about proceeding with litigation against Poggemeyer Design Group because there is no manhole at the Paradise Living area. C. Walker will begin working on the situation.

There was no Fire & EMS Report.

The financial reports for February 2020 were presented. D. Buskirk informed council that \$700,000 was transferred from Sherwood State Bank into the Star Ohio account on February 18, 2020.

S. Rohrs made a motion to accept the financial reports for February 2020. W. Hall seconded the motion. A roll call vote was taken. S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on February 17, 2020 were presented.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on February 17, 2020. S. Rohrs seconded the motion. A roll call vote was taken. W. Hall voted yea, S. Rohrs voted yea, C. Skinner voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting.

For old business, J. Hohenberger asked whether anything has been done about having signs approved by the state.


He was informed nothing has been done about signs.


J. Hurtig informed council that one of the crosswalk signs is up. He stated that CSX might have an issue if we put up a barricade.

There was no new business.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor