

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
June 15, 2022

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, June 15th, 2022, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Robert Valle, Mike Sudholtz, and Jamie Vogelsong, Zoning Director Gilbert Montez, Harvey Hyman, Esq., Administrator/ Fiscal Officer Sherri Ramey, and Billing Clerk Faye Escalera were also present.

The Pledge of Allegiance was recited.

Deputy Crites stated 136 contacts were made in the month of May. The majority of which were business checks. There were responses to seven unsecured door alarms and twelve traffic stops. There were four dog complaints and one juvenile complaint. He also wanted to make a point that now that school is out for the summer, folks really need to stay vigilant watching for kids' foot traffic and bike riders.

He also wanted to make council aware that the Sheriff Department has the obligation to report sex offenders to the citizens of Defiance County and as such wanted to warn that there will most likely be a notice going out to our citizens soon. If anyone in the Village has any questions or concerns, they should be directed to Deputy Crites as he has access to additional information.

As to the nuisance property notices, Deputy Crites has no issue with delivering them. Once they are prepared, he will stop by the Office, pick them up, and ensure that they get delivered. It will just be a case of documentation indicating which officer, where, when, and to whom they were delivered. He can get the Village copies of that documentation.

Zoning

Montez stated that he stopped at 310 W. Maple St. because there is a car parked there without doors. There are a couple of un-plated cars that should get a notice. 9902 N. Harrison has started cleaning. The ones who have not done anything to help improve should get notices. 110 W. Elm has a black car with expired plates that has not moved in a couple of years. There have been a couple of complaints from citizens of people having trash in their yards. It was explained that without addresses there is not much the Village can do.

Resolution 22-06-01 -Transfer of funds from the General Fund into the Parks and Rec Fund 10%

Motion to accept Resolution 22-06-01	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

Council discussed and concluded the 10% of the gross amount from income taxes can be transferred without resolutions being made in the future because it comes from the monthly payment from the income tax and can be included in the monthly Financial Reports.

There was the first reading of **Ordinance 22-06-01**- Amending Ordinance 20-06-03 to enforce grass and weed control. Any property would now just receive one notice instead of it only applying to vacant properties.

The purpose of this is so that action can be taken after notice has been given once instead of needing to issue new notices for every subsequent violation.

Motion to accept first reading of Ordinance 22-06-01	S. Rohrs
Seconded	R. Valle
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

ADMINISTRATOR’S REPORT JUNE 2022 SHERRI RAMEY

BUILDINGS

Dave Brown completed the new Library Signage design. The board that the letters will be attached to, in turn will be attached to the brick. The board will be blue, and the letters will be white. The board will measure 38”x 60’ and the letters will be 9” tall, made of Helvetica and read “SHERWOOD LIBRARY & COMMUNITY ROOM.” It will be centered over the Library and Community Room and will go up in three sections. The quote that includes materials, labor and delivery is \$4350. It will be maintenance free and is predicted to last at least 30 years.

Motion to Buy the Signage for the Library	R. Valle
Seconded	S. Rohrs
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

LAND

Discussion with the solicitor revealed the best way to vacate the alleys is to do a blanket ordinance to vacate all alleyways except the four behind the businesses in the downtown area. The alleys will all be graded and stoned and ready to turn over ownership. The Village has the stone, and the holes are being filled as able because grading requires just the right weather conditions. There will be one final grading before the ordinance is signed so the alleys will be in top shape before they are vacated.

The Village will send notice out to those who have the alleys behind their homes, so they are made aware, but most already know. Homeowners will need to maintain the alley as if it were a shared driveway. According to solicitor, H. Hyman, it is not legally mandated that a notice be given, it would be a courtesy.

N Harrison St Project:

The Village had a meeting two weeks ago with Ohio Gas and our engineers. There are some issues with gas lines and where are manholes are going to be located. The goal is that Ohio Gas will not have to reroute their main. Most will be workable. They are going to mark their laterals and that will help guide where the manholes can be shifted.

As of now, it is in the plans that sidewalks will be replaced on both sides of 127 from 18 to Elm St. So, where there is not a sidewalk now, there will be. Now is the time that if anything needs to be changed there is still time to make changes. The project has not gone to bid yet. It should go out to bid by the end of this year and it will not happen until next year.

It will include new easements, new sidewalks, new curbs, new storm sewer, and the paving of the Little Reservation Station as part of the grant.

Maumee bridge on 127 is also slated for next year. How long that project will take will depend on what it looks like when they open it up. And it may coincide with the N. Harrison St project.

Delaware township has been contacted to determine what should happen to the curb in front of the cemetery. Still waiting on their reply.

EQUIPMENT

The F550 is scheduled to be dropped off at JDS for repairs on Monday, June 27.

PARKS

There has been a lot of extra time spent on the ball fields, from field prep to organizing and running the concession stand.

The Village has received a check from Matt Stantz; however, it was made out to the Village. S. Ramey has reached out to the state auditor’s office to determine if it is legal for the Village to cash the check. No other documentation was received so the solicitor will be sending out a letter requesting that documentation because we cannot get the current 501c3 fixed without having the documentation to send into the federal government on that. Also need the documentation on banners. If unable to get that documentation a new 501c3 will be necessary. Regardless, the village, needs that information.

Someone reached out to both R. Valle and S. Ramey inquiring about purchasing the old Sherwood 2 sign that is sitting behind the concession stand. It is a Pepsi sign that says Sherwood Field 2. It belongs to the ball association and could be sold as a donation.

New signage on the fields to show which field is which would be very helpful.

Tournaments would be great, but the ball association must find concession stand workers and folks to run help stock and take inventory. Free-will donation is going very well. Stocking up during the off-season is the best idea for the next season.

Fall league will be in Antwerp.

Council should think about what grants they would like to pursue for the ball fields. Whether it be to expand the fields or keep working with what we already have. S. Ramey will continue her research to see what kind of grants that can possibly be acquired. The concession stand could be a starting point. I.e., the restrooms, kitchen sinks, and cabinetry would be good upgrades and there is usually grant money available for things like that, especially since they were built in the 1980s.

WATER & SEWER

There were sixteen shut off notices delivered but no one had to be shut off. There were four utility credits given.

Motion to approve Utility Credits	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

Jeff Hurtig, Sherwood’s Water and Wastewater Superintendent wrote Council a letter stating that he strongly suggests that the sewer responsibilities, as they stand now, should have a policy change. This would be to ensure that the repairs that require the roadway be excavated should only be done by fully equipped and experienced contractors. This policy change would be to preserve the integrity of the road surface, curbing, and long-term

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stability of the base. And the Village would thereby have authority to, at the very least, inspect the work that has been done. Council agrees.

The Utility Committee (R. Valle, M. Sudholtz, and S. Rohrs) should schedule a meeting to determine where the Village is regarding utility charges and covering the loans for the lagoon system and upcoming water tower.

MISCELLANEOUS

Pertaining to the solar project, Council's letter was posted on the Ohio Public Utilities Commission website. It concluded stating, "The Sherwood Council is once again asking the Ohio Siting Board to deny this application. As stated by your own Jess Stottsberry in his testimony, "it does not serve the public interest." Please let us put this project behind us so we can focus on the projects that would actually be in the best interest of the community." The Ohio Siting Board is reconvening June 30th.

The next Food Pantry will be Wednesday, July 20 from 8AM – 10AM.

K. Vance and J. Vogelsong still need to complete the Sunshine Laws training.

It was suggested to Council that they pass an ordinance about attendance and guidelines for council meetings.

David Brown is working with the Village on the 'Welcome to Sherwood' signs. He is waiting on the guys to have time and he will order the supplies he needs and then he will bring them one at a time to install before proceeding to the next sign installation. The goal is to do all of them close together. Jeff will lay the concrete base and D. Brown will help to make sure that they are level. The signs themselves are estimated to last 30 years. Other than needing painted occasionally, the sign would be maintenance-free.

The Village office will be closed Monday, June 20 in observance of Juneteenth and Monday, July 4.

Amanda Lee's is closing, and Theory Wellness is coming into Sherwood. They will be taking over and using that space as well as the space originally planned. So, they will have a 6,000 square foot facility with a drive-up window.

Finance committee will need to figure out the budget. The State of Ohio requirements might differ slightly from the training, so once the Auditor clarifies, the committee should schedule a meeting.

FIRE/EMS

Tyler Adams passed the NREMT and obtained his EMT Basic certifications.

FINANCIAL INFORMATION

May 2022 Income Tax Receipts - \$7,767.04	May 2021- \$8,797.30
Collection Fee- \$388.35	Collection Fee- \$1,279.07
Deposited- \$7378.69	Deposited- \$7,518.23

Ohio Public Works Loan payment due July 1
Wastewater Pump Station Replacement - \$107,500 – Payment \$1,791.67
Vine/Maple Street Reconstruction - \$427,563.39 – Payment \$7,126.06 biannually
Wastewater Treatment Plant Improvements - \$1,220,000 – Payment \$20,333.33
Total Payment - \$29,251.06

March Income Tax	\$12,636.09
April Income Tax	\$17,906.88
May Income Tax	\$7,767.04
Quarterly Income Tax (Ohio)	\$290.96
Total \$38,600.97	10% to Parks- \$3860.10

Received from scrape metal from clean up	\$200.00
Total cost dumpsters	\$2806.50
Motion to accept the Financial Reports	J. Hohenberger
Seconded	M. Sudholtz
Scott Rohrs	Y
Robert Valle	Y
Jamie Vogelsong	Y

Motion to approve the Minutes	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y

Old Business

Still have not been in touch with Tinora to ask how much their athletic signs cost.

Administrator, S. Ramey relayed that the Village’s solicitor, Harvey Hyman, advised on Monday, June 13th, that the mayor, J. Stantz, should talk to K. Vance and ask him to come to the meeting. The mayor called him and asked him to come. K. Vance told the mayor, if he was there, he’d be there; if he’s not, he won’t be. (94)

H. Hyman stated that according to the Ohio Revised Code if a council member misses two month’s council meetings consecutively and those absences are without valid excuse, the council can vote to vacate the member’s spot.

M. Sudholtz suggested that council come up with guidelines about how absenteeism by council members should be addressed. S. Rohrs asked if he meant beyond the Ohio Revised

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Code, and R. Valle added that it could not go beyond the O.R.C. and Council must go by it. Hyman agreed that council having its own guidelines or rules should be addressed yearly, and he suggested taking care of it in January of each year. S. Rohrs asked if it should have three readings, and if so, start the readings earlier so it can be approved in January. H. Hyman said that is ok if Council would like to begin the readings in November. S. Rohrs mentioned what if it were read in September but did not go in effect until January and H. Hyman said that would be ok if council structured it that way.

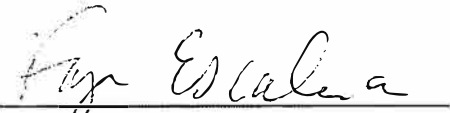
Motion to Declare K. Vance’s Seat Vacant Due to Absence without Valid Excuse	J. Vogelsong
Seconded	S. Rohrs
Robert Valle	Y
Jim Hohenberger	Y
Mike Sudholtz	Y

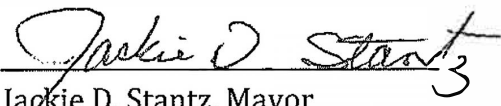
Public notice of the replacement should be made within thirty days of his removal, or the mayor will appoint a replacement to fill the vacancy at the next council meeting.

J. Hohenberger asked H. Hyman if there has been any discussion relating to Zoning because Sherwood would do better following a Village’s zoning laws than following a Township’s zoning model. S. Ramey will discuss it at her next meeting with H. Hyman.

Motion to pay Bills	J. Vogelsong
Seconded	M. Sudholtz
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Michael Sudholtz	Y


Faye Escalera, Utility Billing Clerk


Jackie D. Stantz, Mayor

