

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
July 24th, 2024

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, August 24th, 2024, in the Community Room. Mayor Dave Weaner called the meeting to order. Council Members Jim Hohenberger, Scott Rohrs, Robert Valle, Jamie Vogelsong, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Water/Sewer Superintendent Jeff Hurtig, Zoning Inspector Gilbert Montez, Billing Clerk Faye Escalera, Village Solicitor Taylor Vance, Fire Chief Darrell Rock, Sergeant Mike Shock from the Defiance County Sheriff's Office, and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

PREVIOUS MEETING MINUTES

Motion to Approve the Minutes with Corrections	J. Hohenberger
Seconded	S. Rohrs
Mike Sudholtz	Y
Alex Buchhop	Y
Robert Valle	Y
Jamie Vogelsong	Y

FINANCIAL REPORTS

Motion to Accept the Financial Reports	J. Hohenberger
Seconded	R. Valle
Mike Sudholtz	Y
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Pay the Bills	S. Rohrs
Seconded	J. Vogelsong
Jim Hohenberger	Y
Robert Valle	Y
Alex Buchhop	Y
Mike Sudholtz	Y

SHERIFF REPORT

Sergeant Mike Shock informed the council that there were 139 calls for service in the village. There were sixty-four business checks performed during the month of June. The sheriff's department responded to one accident and performed five traffic stops resulting in one citation for driving under suspension. There were six warnings for criminal type complaints such as disorderly conduct.

He said that the department is prepared to have a presence at the Sher'Wing Thing and keep an eye on traffic. State Route 127 will be closed from Lawrence St to Elm St from 8am to 11pm. Signs advising motorists of the closure will be placed at St Rt 18 and St Rt 424 and there will be barricades going up as well.

R. Valle expressed his concern that since the highway has been reopened at the bridge, the speed of traffic has been an issue. Sergeant Shock said that there is a grant through the State of Ohio that is helping fund overtime strictly for traffic patrol. The major highways are the main focus while deputies are working on this overtime in four-hour increments and are only working for traffic enforcement not any other calls. If there are specific areas that should be watched, he asks that they are emailed to him so he can pass it along.

ZONING –

G. Montez stated that a notice was given at 204 S Harrison. The tires were then taken off the car. The truck is not yet tagged. The porch was cleaned off some.

J. Hohenberger asked T. Vance about the village’s zoning in regard to inspection. T. Vance explained that the laws have changed and without permission from the property owner to enter the property, a warrant must be secured to inspect their property. A warrant could be requested stating that we have reasonable suspicion and believe that there is a violation of Sherwood’s zoning code, and that the village is seeking to enforce it. Filing for proceedings in regard to zoning enforcement has not been done in Sherwood before, but it can be done. The Defiance Municipal Prosecutor oversees those cases, so T. Vance can forward the complaint to him and request a warrant. He would then decide whether or not there is reasonable suspicion in order to proceed. If the warrant was not granted, then a full hearing could take place about whether or not the vehicle is operable. The burden of proof would be on the Village and would have the costs associated with a trial. S. Ramey said that the judge from Paulding requests that pictures be taken in instances such as this, and asked T. Vance if taking pictures with time stamps is what should occur in this situation. He said that is probably for the best because the more evidence that can be given to the prosecutor, the more likely the outcome will be in the village’s favor.

G. Montez stated that a notice was given at 308 S Harrison and the S10 as well as the tires are gone. A notice was given at 200 Rock for an open shed with a vehicle sticking out. At 110 N Oak a notice was given to move the vehicles from behind the property. They need to be moved so the overgrown grass can be mowed.

The sheriff was notified about a vehicle being parked on the sidewalk at 308 S Harrison, also.

M. Sudholtz asked about a Mustang that has not been plated for years at 530 N Harrison. G. Montez took note of the address.

S. Ramey informed the council that that 13647 St Rt 18 requested a building permit for a deck and 210 Vine St requested a building permit for a fence. She asked T. Vance about the permit for 210 Vine St. The home is on a corner lot and the front door is technically on Vine St, but she uses the door on Rock St as her front door. The fence is installed because there is an ordinance requiring a six-foot fence be built around swimming pools. T. Vance advised that there should be a variance.

Motion to Approve a Variance to Allow the 6’ Fence to be Built on the Front of the House to Surround the Swimming Pool	S. Rohrs
Seconded	J. Hohenberger
Mike Sudholtz	Y
Jamie Vogelsong	Abstained
Alex Buchhop	Y
Robert Valle	Y

FIRE/ EMS

Chief Rock said that he has received an application but is not ready for the council to approve it yet.

He said they did receive the safety grant from VWC, but unfortunately the cot and load system that he planned to get is at least a year out which is past the time frame for the

safety grant. He reached out to the manufacturer, and they had a demo unit that cost around \$11,000 more for a total of \$46,000. He has ordered it in order to take advantage of the grant money.

He said that they are finally able to start working on squad 811. They have been trying to get someone to decal it and were not getting any response back. Finally, they found a company out of Ft. Wayne that is going to wrap it and with the cot, it should be close to ready to go. There was one issue with the way the A/C lines were run, and they were leaking. That is being fixed now.

There is a new standard of care that requires video for intubation. That monitor costs \$4,000. There is a promotion going on where it would only cost \$1900 with trade-in of the current monitor. Two would be needed, one for each squad. They have a demo unit available for \$3400. Both squads need to be fitted with the monitor because there have been so many runs this year; they have had as many thus far as they had last year on October 20th. Which is an increase of 28%. Only 40% of those were mutually run. With that amount of run volume, the second squad needs to be staffed as much as possible. There should be plenty of money in the EMS fund to make the purchases.

He told the council that one of the firetrucks is at Stykemain's getting repaired. And the other two firetrucks have had their A/C units go out and will go in for service once the other engine is back.

The department is still in the running for the SCVA grant that was filed for a Federal Fire Grant. The first round was last month and there will probably be nine rounds in total. If it is awarded it will be used for the rest of the RSCBAs that need to be replaced.

He asked the council to address the EMS pay again because of the run volume increase. He has been encouraging the crew to start filling out their timesheets so that they can be paid. The last increase was in 2017. S. Ramey described the current wages as \$12.40 per hour for Paramedics, \$11.35 per hour for Intermediate EMTs, \$10.05 per hour for Basic Medical Personnel, and First Responder at \$8.20 per hour. Chief Rock recommended that those go up to \$20, \$18, \$16, and \$14 per hour, respectively. D. Weaner asked how many of the runs the department was able get insurance reimbursement on. Chief Rock said that they are collecting around 68% billable right now, which is a little above national standard. An ordinance is necessary to increase the pay, so that will be addressed again at the next council meeting.

As his last order of business, Chief Rock told the council that he would like to have Aaron Lashway as his Assistant Chief. S. Ramey informed him the last Assistant Chief position was paid \$1407.40 per year. She said that the annual pay, which is paid out quarterly, is more easily managed if it is evenly divided into fourths.

LAND/BUILDINGS

The Community Room was outfitted with new LED flat panels by Woolace Electric. She has not heard back from the library on how much the carpet shampooing would cost for the space.

Regarding getting a ramp for the back parking lot to the library, the original plan was to order one, but concerns arose about the different grades of incline because of the stone. J. Hurtig will just pour one instead.

Leever Glass will be replacing the second story east facing windows on the Village Hall for a cost of \$14,516.23. S. Ramey said she will be getting quotes to replace the garage doors on

Vine St as well. There is concrete work that needs to be done in the employee parking area because of the pooling water issue.

S. Ramey said that she checked with PlayMart about the warranty for the equipment at the Little Reservation Station (LRS) and the only thing that changed was the three-year warranty was removed and the total cost for replacement is \$5,118 with freight. It will be ten to twelve weeks before the items are ready to ship. M. Sudholtz added that once the parts arrive, it will take a lot of manpower and the use of the village’s equipment to manage the repairs. He and S. Rohrs both noted that the park would have to be shut down for a time while the repairs are completed.

Motion to Purchase the Replacement Parts for the Equipment at the LRS	A. Buchhop
Seconded	S. Rohrs
Jim Hohenberger	Y
Robert Valle	Y
Jamie Vogel song	Y
Mike Sudholtz	Y

S. Rohrs asked if the lighting at the LRS would also be improved as it was at Moat’s Park. J. Hurtig stated that there are dual-headed lights set aside to be installed there. However, if the bases are different from what already exists at the LRS, adapters may need to be purchased.

S. Ramey stated that a quote from JSL asphalt was received to seal the Moat’s Park parking lot at a cost of \$5872 with lining being an additional \$788. They also quoted a price to do the walking path as well for \$3,560. The walking path does not need done and neither does LRS’s parking lot, though she did get quotes for both because there are some issues there that need repaired. Another quote was received from Hill Sealing & Asphalt for Moat’s Park for \$4230 to seal the parking lot and \$710 for lining.

Motion to Accept the Quote from Hill Sealing & Asphalt	J. Hohenberger
Seconded	A. Buchhop
Scott Rohrs	Y
Robert Valle	Y
Jamie Vogel song	Y
Mike Sudholtz	Y

S. Ramey also received a quote for tiling Field #2 at Moat’s Park for \$8,000. That cost is more than the Ball Association can manage now, especially considering that the two other fields also need done. Ron Kuhn is asking John Salyers to see how much he would charge and how quickly he could do it. If it gets done now, it will reduce the fields available for fall ball, but later it could affect Opening Day next spring. J. Hurtig said that the fields at Grover Hill have French drains which allow for sump pumps to be lowered for very fast removal of water. That could be a solution for our fields that could be done this year with the mini excavator. He said that he would like to get a quote from Andris for leveling. It can be revisited at the next meeting.

S. Ramey told the council that the lights are installed at Memorial Park. They are working and painted.

WATER & SEWER

July 24, 2024

There were fifteen shut off notices in May, one was shut off and turned back on. Regarding shut offs, S. Ramey asked the council what proper protocol is if the resident stops a village employee in the process of shutting of the water and comes to the office to pay immediately; is the resident's account still charged the \$50 shut-off fee. F. Escalera read from the Utility Policy that states "anyone who has an outstanding account shall be placed on the disconnection list and a \$50 fee will be assessed to their account." R. Valle expressed that with that wording, it clearly states that being on the list is where the fee is assessed, not when the shut-off physically occurs.

The village has received the Hydrant Buddy, and the EPA will be reimbursing the purchase through the grant.

The village's old Solar Bees that were removed from the lagoons in 2019 are still sitting on that lot. S. Ramey asked what should be done with them. They were used to circulate the water and were solar powered. She said to her memory only one worked when they were pulled out. They have since been replaced with biomass balls and have no purpose to the village. She wondered if they should be scraped or sold. The original cost was \$240,000-\$280,000 according to J. Hurtig's memory. S. Ramey said some of that cost was covered by grants. J. Hurtig said that to his understanding, the batteries were the issue, they were no longer taking a charge. They would have to be tested to verify that. He said that reaching out to the Solar Bee company to see if anyone is still using them and go on from there to determine if they would be worth anything as parts. They were purchased initially in the early 2000's. If they were to be sold for less than \$1000, they can be sold outright. If they were to be sold for more than \$1000 it would have sold at auction. J. Hurtig suggested putting them on govdeals.com to see if there was any interest.

On another point at the lagoons, J. Hurtig told the council that there are weed issues down at the lagoon that could result in a violation with the EPA if not managed. He said that the sprayer does not spray far enough. He relies on the wind to carry the spray, but it is against regulations to spray when the wind is over ten miles per hour. A different sprayer unit is needed. The issue is that the village sprays only two or three times a year and it is hard to justify spending \$3,000 for the necessary sprayer, not including freight. R. Valle asked if there is anyone that the village could ask to come spray. S. Rohrs how far the spray needs to go and J. Hurtig said sixty feet would cover down the bank. He said he could reach out to Defiance Soil and Water, because they do ditch spraying, they may have a specialized unit. S. Rohrs said he thinks Jewel Grain does the spraying for the county's ditches and creeks.

MISCELLANEOUS

Postage stamps were ordered and received.

The Sher'Wing Thing is on Saturday, July 27th.

The Food Pantry is on Wednesday, August 21st from 8am to 10am.

The 'Welcome to Sherwood' Signs have been delivered. S. Ramey will be getting quotes from Vollmer Family Construction for their concrete and installation, for the pad for the diesel tank to be moved to the Fire Station, and for the Fire Department's sign. An additional quote was requested to fix a low spot where it puddles in front of the old Fire Station so it will drain properly. A couple of people were interested in acquiring the old village signs.

More of the berm stone will be getting done this fall. S. Ramey asked the council how to handle the potholes in property owners' driveways that are not being maintained but will need to be filled before putting down the berm. J. Hurtig said that if there is a pothole, the new berm stone will erode right into it. He asked if there were any assessments that could

July 24, 2024

be filed if the village fixes the issue. T. Vance said that he did not believe there were any. R. Valle asked if the owners were told that the village could fix it at the owners' expense, would that be an option. T. Vance said that would work because it would be voluntary. J. Hurtig said that a bigger issue is where there is on street parking that needs to be leveled to the road. T. Vance said that he does not think there currently is not an enforcement mechanism in place for negligent maintenance and that offering the owners the service at cost during the time that the berm stone is being laid would serve them and the village. A. Buchhop emphasized that he thinks the village should focus on enforcing one subset of nuisance violations at a time, whether it be junk cars or high grass. This way something would be accomplished. T. Vance, having looked again, stated that a zoning violation could exist with potholes as outlined in the policy under Section 1113: Maintenance.

The State Auditor's Office will be starting the village's assessment on Monday, July 22nd. It should take about ten to fifteen days.

The village took advantage of Prime Days on Amazon and purchased tablets for the council members. They were \$142.49 a piece for a total of \$854.94. S. Ramey drew up an Electronic Media/Device Policy that will need to be signed by each recipient.

There is required Fraud Training that will need to be completed by every village employee through the Ohio Auditor website. It must be done before September 27th and redone every four years. Certificates for the training must be presented to the office.

S. Ramey informed the council that she will be out of the office from August 9th through the 15th and J. Hurtig will be out July 29th through the 31st and August 5th through the 13th.

OLD BUSINESS

A. Buchhop asked if there was any progress with the Ball Association's account and T. Vance said that he has not yet had any luck finding anyone to do the forensic audit. S. Ramey said she and J. Hurtig need to go through the checking account and get the definite number of the amount that is missing from the account.

S. Ramey stated that she received more information about the feline neutering program. They have not scheduled Sherwood for this year, hopefully next year. But in the meantime, she is looking into another organization. They responded back to her saying that they recommended contacting Friends of Feline in Defiance because they have prearranged bi-monthly transports with them, and they may be able to help by getting community members slots on the upcoming transports. All scheduling would be done through them. Unfortunately, all the slots fill in the first ten minutes and are only scheduled once a month.

NEW BUSINESS

M. Sudholtz said that he had a few complaints. One was regarding whether there is an ordinance about continuous garage sales. He hopes that there is something in writing that states that there should not be a garage sale that lasts more than two weeks. He also wanted to ask if the village has sprayed for mosquitos yet. J. Hurtig said no because according to the USDA there is a threshold that must be met before spraying is permitted. Lastly, M. Sudholtz wanted to recommend something be done near Iron Horse so that the cars do not turn into the parking lot off the road. People are disregarding the 'One Way' directive, and he believes it is only a matter of time before an accident happens. J. Hurtig said that bunker blocks could go along there, but it is the railroad's property, and they may want them to be removed.

S. Ramey said that R. Valle asked her about having a bounce house on the village property during a birthday party. They were planning to use the new fire station as the location. She

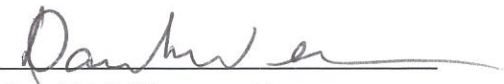
spoke with Conrad Beck, the village’s insurance agent, and T. Vance because she knows there is a huge liability with bounce houses and when there are events that have bounce houses, special insurance is necessary. Both mentioned that if the fire station uses a rental agreement to “rent out” the space with or without payment, the rental agreement needs to be between the village and the renters, not the fire department. Some of the issues are that it was being rented only to people on the department and not to the public. A concern that was brought up is that it is a tax-paid entity of the village and if it were rented it would be making a profit, so that would change the insurance policy and require extra riders. It would be just like it was when the village owned Crystal Fountain. The recommendation from T. Vance is that bounce houses are not allowed on village property and the council needs to consider whether the fire station space should be allowed to be “rented” at all. The current tax exemption would no longer be in place if it is allowed. S. Rohrs said that Chief Rock should be asked what he intends to do and inform him of what would need to be done if the fire station becomes a venue.

S. Rohrs said that he was in the old fire department and most of the fire department’s belongings are in the new part of the building. A garage door could be installed to separate the new addition for the fire department’s use. This way the situation could be resolved. S. Rohrs asked the Fire Committee to have a meeting with Chief Rock to discuss. A. Buchhop, M. Sudholtz and J. Hohenberger are on that committee and will get a meeting scheduled.

ADJOURN

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Mike Sudholtz	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Alex Buchhop	Y


Faye Escalera, Utility Billing Clerk


David M. Weaner, Mayor

