

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
July 20, 2022

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, July 20th, 2022, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Robert Valle, Mike Sudholtz, and Jamie Vogelsong, Harvey Hyman, Esq., Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Fire Chief Darrel Rock, Brandon Pollock, Justin Kuhn, Alex Buchhop, Larry Shock and Dave Weaner were also present.

The Pledge of Allegiance was recited.

Alex Buchhop was nominated to fill the Council's vacancy by S. Rohrs and seconded by J. Hohenberger and all approved; he accepted the nomination and took the oath of Council office.

Citizens

Larry Shock wanted to let council know that the contractor who worked on Mike Bergman's sewer issue used equipment that broke his sidewalk and left a hole beside it with the tracks. He also asked if the sidewalk placement would be affected by the Harrison Street project; it will not be moved.

Brandon Pollock addressed council to give them an opportunity to ask any questions. He stated that he is with Theory Wellness. They have a provisional license with the state of Ohio to sell medical marijuana through a dispensary in Sherwood. Cannabis use is highly regulated by the state. The company started in Massachusetts in 2015. They now operate in six different facilities in Massachusetts and Maine and have served ten to twenty thousand patients over the course of the years and there have been no incidents. The business is very highly regulated, and the state has access to all inventory and patient records. The packaging is very discreet and pharmaceutical. It is not being marketed with bright colors or geared towards children. No one will be allowed entry into the facility unless they are a medical patient with the proper documentation and identification. Everything comes to the facility pre-packaged and will come only from Ohio-based manufacturers. They are several months out from having the state come in and do their final inspection; in the meantime, they will be hiring around a dozen people to work the retail aspect for the dispensary. S. Rohrs asked how much of the building they would be taking up. Pollock replied that the dispensary is about 3400 square feet with the majority being "back of house" space. All products are stored in a vault room, which is also built in Ohio and is built according to DEA specifications and is comprised of a heavy door and fully concrete built walls. The patient portion of the facility will probably be around 1500 square feet. Mayor Stantz asked if they would be using the drive thru, and Pollock said the drive thru option may be utilized in the future, but not yet.

M. Sudholtz asked what the projected date for opening is and Pollock replied that the goal is December or January. Construction has started, but the unknown is when the state will come through and inspect the premises and meet with the employees. J. Hohenberger asked if all the cannabis is prescription and Pollock replied that yes, it is. The doctor that prescribes must have a certain certificate that the dispensary will have to confirm is valid by checking the state's database before the product is dispensed. S. Rohrs asked if there have been any attempts at break ins at the other dispensaries and Pollock responded that there have not, but they have had to call law enforcement a few times when someone is trying to consume cannabis in the parking lot or someone asking a patient to purchase product for them, usually the individual is underage. The dispensary will be regulated by the pharmaceutical board.

Looking to hire at least a dozen people, who are 21 years of age or older and can pass a background check, to fill the retail positions. There are a lot of regulations, and these individuals will be tasked with educating patients just as a pharmacist informs patients regarding their other prescribed medications. The positions will include many benefits such as 401k and competitive wages. They are hoping to be a good neighbor and it is thought that there is a lot of people in the area that could benefit from the product. The hours of operation will probably be from 10am to 7pm. More information can be found at Theorywellness.org.

Zoning

Gilbert Montez, Zoning Inspector, was not present, but there is an animal permit waiting for his approval, the current permit fees need to be updated, and a zoning permit is needed for a pond at CFA.

Legislation

Ordinance 22-06-01 -Amending Ordinance 20-06-03 to enforce grass and weed control - second reading

Motion to accept second reading O 20-06-01	J. Hohenberger
Seconded	M. Sudholtz
Scott Rohrs	Y
Alex Buchhop	Y
Robert Valle	Y
Jamie Vogelsong	Y

Ordinance 22-07-01-Ordinance to vacate certain alleys located within the Village of Sherwood. First reading.

The Village will stone and grade the alleys that are already stoned and make sure they are in good condition before turning them over to the property owners. There was discussion regarding how the alleys would be divided. They will be divided in half with homeowners that touch the alley owning the half of the drive that touches their property. More research is needed and the motion to table the ordinance for now was passed.

Motion to Table O 22-07-01 until next month	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Alex Buchhop	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

FIRE/EMS

Fire Chief Darrel Rock gave an update to the progress at the new fire station. The project is nearing completion. The electrical is about two weeks away from final inspection and the floor is done. The drop ceiling is nearly finished.

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The fire school is accepting applications for the mid-September class. They are due the 1st of September. He is hoping to get several new part-time Fire and EMS crew members, especially those available for first shift runs/calls.

ADMINISTRATOR'S REPORT JULY 2022- SHERRI RAMEY

BUILDINGS

The signage for the library is being prepared by Dave Brown. He has received the half down deposit.

EQUIPMENT

The F550 has been returned, but it has not been completely repaired because the initial one that was received by JDS was damaged, so he had to reorder it and that door is on backorder. Once the new door is in, they will take it back for just a bit to install it. The door will already be painted, and the decal put on, so it will be ready to go after that.

PARKS

The Fall ball will be starting at Moat's Park in September and will take place on Sundays only. A tree went down during the storm last week. M. Sudholtz stated he would be in contact regarding its clean up.

Memorial Park needs its roof replaced and the electric for the lights going around the pond fixed. Chris Yoder from the Defiance Foundation said Sherwood can apply for some grants through them to help with the costs instead of touching the Memorial Park fund. Usually working with them is quick because they are local. It is due in September and quotes will need to be obtained by then.

Restitution has been collected from the damage done to the Little Reservation Station and an apology letter was received.

WATER & SEWER

There were 14 disconnect notices delivered but none were shut off.

Sherwood's Sewer responsibilities, according to Ordinance 390 from December 1976, Section II- part E, states "The municipality shall install and maintain at its expense that portion of the service from the main to the lot or easement line, and the customer shall install and maintain at its expense that portion of the service from said lot or easement line to his premises." Hicksville's sewer responsibilities states that the resident is responsible for all repairs and maintenance of all sewer service lines up to the point of connection to the Village's main sewer, including the sewer tap. H. Hyman, Esq. suggested to council that it would be in the Village's best interest to update Ordinance 390. The Utility Committee (R. Valle, M. Sudholtz, and S. Rohrs) should set up a meeting to discuss revising the old ordinance before next Council meeting.

The bills to date for 536 N Harrison are \$2029.50.

There was a water main break last Wednesday under the Village's bunkers that was found to be caused by an eight-inch part-ductile line rupture. It was believed that all the ductile line had already been replaced, so this discovery means that line will need to be replaced and the repair will have to be contracted out.

Reach Alert System contacted the Village office to offer their services. The Village already follows the EPA mandated protocol for what to do when a water main break occurs, however the Village does not have a sure-fire way to inform the residents of such an occurrence. S. Rohrs stated that it would be a good idea to investigate further into the proposed alert system and council agreed.

There was a change to the Water Tower plans. The original plan of having a stone floor was changed to a concrete floor. The increased cost was \$6330.00 but is an investment toward the longevity of the Water Tower. There was also a change order because they ran into an old foundation wall that was an old septic system and had to remove it and fill the space with concrete which was an additional cost of \$17,535.00. This will be able to be paid with the contingency funds for when such situations may arise in the grant, however it most likely will not be able to cover it in its entirety.

MISCELLANEOUS

Regarding the N Harrison St Project, S. Ramey requested that council members walk the sidewalks from ST RT18 to Elm St and let her know what sections they would like to see repaired. Some sidewalks need replaced but tree roots are causing the issue and that is the homeowner's responsibility. It does not make sense to replace a sidewalk if a tree is going to continue causing an issue. She and J. Hurtig walked the sidewalks and gave them each a grading of A through F and she requests that all of council take the same consideration, and again asks for the council's feedback. After the council members have a chance to report back, then the sidewalks can have an unbiased review at which time, those that need replaced can be identified.

Delaware Township responded that they want the curb replaced if it is removed. So, it will be left as-is.

Solar Project Initial briefs are due August 4th, and the Reply briefs are due August 25th

There are concerns with the Village's Food Pantry because there has been a significant decrease of food available the last four months along with a drastic increase in gas prices.

A reminder to complete the Sunshine Laws was given to J. Vogelsong and A. Buchhop was introduced to the importance of council members having a good knowledge base on how the council operates.

It was suggested council pass an ordinance for attendance policy suggestions for council meetings.

The Melrose Trailer Ordinance was introduced and will be up for consideration next month.

The new Welcome to Sherwood signs were quoted at a cost of \$13,160.

Motion to pay for the signs	M. Sudholtz
Seconded	S. Rohrs
Jamie Vogelsong	Y
Jim Hohenberger	Y
Robert Valle	Y
Alex Buchhop	Y

The color for the water tower was decided to be safety blue.

FINANCIAL INFORMATION

The village has received the last payment from the American Rescue Plan Act in the amount of \$42,646.13 All told; the village has received \$85,258.86.

June 2022 Income Tax Receipts- \$7,458.14	June 2021- \$8,797.30
Collection Fee- \$372.91	Collection Fee- \$1,279.07
Deposited- \$7,085.23	Deposited- \$7,518.23
Difference of \$433	

Received a check back from taxes paid on Crystal Fountain Lots- \$756.10

Motion to accept the Financial Reports	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Alex Buchhop	Y

Motion to approve the Minutes	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Alex Buchhop	Y

OLD BUSINESS

As for the Ball Association money, the Village has received a cashier’s check made out to the Village. The issue with that is the Ball Association account has not been closed, so the bank is sending out a letter to K. Stantz asking her to sign off on the account. Once she signs off on it then we can deposit the check into the Ball Association. If she does not sign off on it, then we are still in limbo until we find out if we can open an account. The easiest thing would be if she does sign off on her account. H. Hyman has sent out a certified letter, but it has not been claimed yet. It asks for them to sign off on the account and that they turn over any documentation they may have, especially so we can learn specifics on who donated, how much, and what it was to go towards. The first delivery attempt was yesterday. If it is not claimed within a week or so, he will send it out by regular mail. If there is not response to our request, we will have to demand through the court. The only other thing we could do would be to demonstrate that the account should be transferred over and take that to the bank and request that they follow the bylaws with the Ball Association acquiring new treasurers, and to the point of knowing who the specific donors were because we need that information.

H. Hyman stated that on the park fund question, he received two calls back from the auditors. The first was clearer than the second, saying that with the 1% income tax, you can allocate the funds once per year to authorize the park’s portion, so it doesn’t have to be done throughout the year.

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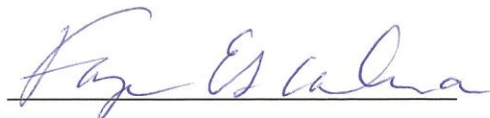
NEW BUSINESS

The village's interest in STAR Ohio has gone up immensely. Last month it was \$1337.17 versus \$12.83 interest from Sherwood Bank.

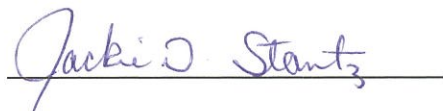
R. Valle asked if there was any word on the Charlie Mseis building. S. Ramey stated that he had a meeting with Erica from Defiance Economic and she asked S. Ramey if the driveway coming off into SR 127 would need a building permit to be approved by ODOT. Which they do not, but ODOT says that they would need to be reimbursed for the sidewalk. He is planning to put the drive between the Village Office building and his building, and it sounds like he is planning to have the trucks exit toward the north. He has talked to a contractor, and he is moving forward with it.

Motion to pay Bills	R. Valle
Seconded	S. Rohrs
Mike Sudholtz	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Michael Sudholtz	Y
Alex Buchhop	Y



Faye Escalera, Utility Billing Clerk



Jackie D. Stantz, Mayor