**RECORD OF PROCEEDINGS MINUTES OF THE REGULAR MEETING OF THE**

**SHERWOOD VILLAGE COUNCIL JULY 20, 2020**

Mayor Jack Stantz called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Dawn Buskirk, Sherri Ramey, Mark Weaner and Neil Williams.

The Pledge of Allegiance was recited.

Neil Williams expressed concern that he still has a neighbor who has a lot of cats who are creating a nuisance in the neighborhood.

C. Walker stated that a nuisance warning letter is where we can start with the situation.

S. Ramey asked what we should do if the owner states that the cats are not hers and are just stray animals.

C. Walker replied that she can be informed that since the animals are on her property, she needs to solve the issue. She can be told that the animal people will come out and help her fix the problem.

S. Ramey stated that we will mail an official letter from C. Walker and see how the owner responds.

S. Ramey stated that we need a Zoning Inspector who is willing to deal with such issues.

Ordinance 20-05-01, an ordinance for a schedule of water service fees for the Villages of Sherwood was presented for the yct reading.

J. Hohenberger made a motion to accept the 3rd reading of Ordinance 20-05-01. W. Hall seconded the motion. *A* roll call vote was taken. J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S, Rohrs voted yea and M. Sudholtz voted

yea.

Ordinance 20-06-01, an ordinance to require address numbers be displayed on houses and buildings in the Village of Sherwood was presented for the 2nd reading.

The question was asked about who would be responsible for enforcing the address number ordinance.

S. Ramey responded that the Zoning Inspector would be responsible for enforcing the address number ordinance, but Darrel Rock would like time to order address plaques so

[ that people could purchase them from the Fire Department.

J. Hohenberger made a motion to accept the 2nd reading of Ordinance 20-06-01. S. Rohrs

seconded the motion. *A* roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

Ordinance 20-06-02, an ordinance about the keeping of farm animals in the Village of Sherwood was presented for the 2nd reading.

The council discussed the farm animal ordinance. C. Skinner would like to have a provision in the ordinance that chickens could be free range for a certain portion of the day unless it created a nuisance for neighbors.

M. Weaner asked is there is a list of the farm animals included in this ordinance.

S. Ramey read Section 1 of the ordinance which states the animals which are included in the ordinance.

Several council members stated that they would like to eliminate most farm animals from the village. Farm animals presently within the village would need to be grandfathered until they passed away or were moved from the village.

There was no motion to accept the 2nd reading of Ordinance 20-06-02. *A* new farm animal ordinance **will** be presented at the next meeting.

Neil Williams left.

Ordinance 20-06-03, an ordinance amending resolutions to enforce grass and weed control was presented for the 2nd reading.

S. Ramey explained the changes that were made to the ordinance since the 1st reading last month.

S. Rohrs made a motion to accept the 2nd reading of Ordinance 20-06-03. C. Skinner seconded the motion. *A* roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea,

W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted

yea.

Ordinance 20-07-01, an ordinance about dogs to be on leashes and excrement removal was presented for the 1st reading.

M. Weaner asked what penalties could be imposed on violators of this ordinance.

S. Ramey replied that a violator could be fined $150.00 for this minor misdemeanor and that it would need to go through the court system.

M. Sudholtz asked who should be contacted if a violation has been observed.

S. Ramey replied that she should be contacted and then a nuisance letter can be sent out, but at least after this ordinance is passed, we will have something to govern such a situation.

S. Rohrs made a motion to accept the 1st reading of Ordinance 20-07-01. M. Sudholtz seconded the motion. *A* roll call vote was taken. S. Rohrs voted yea, M. Sudholtz voted yea,

W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and J. Hohenberger voted

yea.

Ordinance 20-07-02, an emergency ordinance establishing the limited use of Coronavirus Relief Funding was presented.

C. Skinner made a motion to accept emergency Ordinance 20-07-02. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, **M.** Sudholtz voted yea, W. Hall voted yea, J. Vogelsang voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Resolution 20-07-01, a resolution to allow Mayor Jack Stantz access to safety deposit box at Sherwood State Bank was presented for the 1st reading.

C. Skinner made a motion to accept the 1st reading of Resolution 20-07-01. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea,

W. Hall voted yea, J. Vogelsang voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

J. Hohenberger stated that he would like to have an inventory done of what documents and items are stored in the safety deposit box at Sherwood State Bank.

M. Weaner left.

Village Administrator, S. Ramey presented her report for the month. Ramey reported that the crane was not able to take the bell out of the bell tower because there was not enough room to lift it out of the cradle and out the window. We are calling Fruchey to see what it would cost to take it out. She reported that Dilly Door Co. has installed the new Masonite full-view steel door with keypad but that the hours of operation are not on the door. The consensus of the council was to put the hours on a paper. Ramey presented the quote for

$636 for installing a 45" aluminum awning over the door and a quote for $3,150 for installing a 205" awning over the width of the office. She stated that it would be nice to have the awning over the width of the office since we get a lot of heat from the sun.

The council would like a sketch of what it would look like to have awning over width of the office as opposed to just over the door.

Ramey informed the council that berm stone is to be placed at St Rt 18, the corner of Coy Rd. and Fountain St. Although we could use permissive tax funds for this, we have decided not to use Permissive funds at this time.

Ramey presented an estimate for $4,377.60 from JMS Services and an estimate of $4.000 From Jay's Heating and Cooling, Inc. to replace the air conditioning unit at the library.

W. Hall made a motion to have JMS Services replace the air conditioning unit at the library, since they already have a contract with the village for maintenance and servicing. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsang voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

J. Hohenberger asked whether a quote has been received to replace the rotting wood trim on the library building.

Ramey replied that it is a terribly busy time for contractors and no quote has been received to replace the rotting wood trim on the library building

S. Ramey reported that the barricade on Coy Rd. has been moved back further because the property owner is trying to sell land and people are turned off because of the barricade. He does have a key to the barricade, but the barricade does limit the access to his property. He asked whether the village may be interested in purchasing the property, but Ramey feels

that the $70,000 he is asking for property is too much. Ramey stated she wanted council to be aware of the situation because we may need to move the barricade further back. The signs do say that the road is closed, so that is deterring people from dumping at the lagoon area. She reported that the truck on Mondays and the large yard waste bags are working well.

Ramey informed the council that J. Hurtig would like to get a quote for a tiller to attach to village truck, but since she did not get more information from him, we will hold off on that until next month.

Ramey informed council that there were no shutoffs in June due to the COVID-19 Pandemic. Twenty-four shut-off notices were delivered stating that the shut-off would happen as soon as the law allows and 17 did pay. The EPA terminated the no shut-off policy on 7/10/2020, so 7 water shut-offs were done on 7/13/2020. 3 have paid and 4 are still shut off. No late fees were processed for the July bills, but more shut offs were delivered today. Bills due on June 15 were based off meter usage and the total amount billed was $24,032.39. Bills due July 15 were also based off meter usage and the total amount billed was $27,553.78, which is higher because 24 households were behind on bills.

J. Hohenberger asked whether we could go back and get a comparison from last year of water usage and what was charged.

Ramey replied that she can go back and get 4 months of what we billed and pumped in 2019 compared to what we have in 2020. She can have it for next month's meeting.

Ramey asked that we amend the Utility Billing Policy that we passed at the June meeting. With council's approval she would like to send shut off notices to anybody over a $100 balance rather that just being 2 months behind. This will keep it close to the $100 deposit everyone pays. Also, she would like any renter who receives 3 shutoff notices within a 6- month period to no longer have the utility bill in their name. It must go in the homeowner's name.

C. Skinner made a motion to accept the amendments to the Utility Billing Policy passed at the June meeting. S. Rohrs seconded the motion. *A* roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsang voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

S. Ramey stated that a letter will be sent to homeowner's stating that this policy is in effect. Ramey reported that the pumps were pulled at the Moats lift station on July 9th. This is the longest time frame we have gone not having to pull pumps. Jeff has created a hoisting system to help with pulling pumps while he is gone on vacation. Sherri and Mike will be able to handle the hoist and they have been trained how to use it. Ramey informed council about a hole at the corner of Vine St. and Ball Park Dr. because a clay tile is broken. Water is still flowing but the hole is getting much larger. *A* new tile is needed which drains all the property on Ballpark and some of *CFA* property. It is a combination of our problem and the property owner's problem. She asked how much the council is willing to put into fixing the issue. She would like to call Mike Moats to see how much it would cost for him to do repair.

The council discussed the issue and agreed if quote from Mike Moats is $3,000 or less then have the clay tile fixed.

S. Ramey informed council that she has received information back concerning the lighting grant at CF*A.* The village may not transfer the project to another location and if the village

were reimbursed for the grant, we could not sell the property for 15 years. The village could withdraw from the project and there would be no restrictions on the property, but of course there would be no reimbursement for expenses of $19,000 that we have already spent. Ramey asked for council's decision on what to do with the grant.

The council discussed pulling the lighting from the CFA location and putting the lights in other park locations within the village

W. Hall made a motion that we usewhat we have invested in lighting for CFA to be used for other park locations. C. Skinner seconded the motion. *A* roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsang voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ramey asked whether the funds earmarked for village maintenance to assist the Ball Association is for labor only or for picking up purchases.

W. Hall replied that the Ball Association does not expect maintenance crew to pick up purchases and the funds earmarked are for labor.

Ramey asked whether it would be possible to move the plastic twisty slide from Moats Park to the Little Reservation Station. She would like to condense the playground at Moats Park towards the east.

The council discussed moving the playground equipment and decided to table the issue until we know more about the ball field changes.

S. Ramey informed the council that the 2018-2019 audit has been completed, we have waived the post audit meeting and Jack Stantz and Dawn Buskirk need to sign the final audit paperwork. She reported that the final total cost from Werlor's for the annual trash day was $2,317.16. We did receive $130 from Omni source for recycling metal. She informed the council that the Demolition Grants have been cancelled for 2020 but the applications will be kept on file for 2021.

Ramey reminded council that their information is still needed for website. She stated that we are looking for memorabilia for the website. We would like pictures of old buildings, events, articles about anything that is part of Sherwood history.

J. Vogelsang informed Ramey that she has information for website.

Ramey informed council that she will be out of the office on Friday, so the office will be closed. She reported that 30-35 children are being fed meals at the library this summer.

The council discussed how popular the meals were at Ney the previous week even though their "Homecoming" was not the large event it usually is and discussed why the Village of Sherwood could not do this as well.

Ramey stated that Ney has had the same event year after year and it takes a lot of volunteers to pull off such an event and we just do not have that many volunteers.

Ramey read the Park Committee report for the meeting that was held on May 14, 2020. They discussed the 2020 calendar and determined to cancel all events planned for the year due to the COVID virus. They hope to continue with new events for the 2021 year. In the meantime, they will focus on working on the parks.

Darrel Rock entered.

Rock informed the council that the building permit for the new Fire/EMS building should be approved by the state this week. He stated that we recently sent 12 Self Contained Breathing Apparatus to Colorado where they were tested and recertified for 5 years. They are 16 years old and we still hope to get a grant for new SCBA's. He reported that we ordered gear in the amount of $10,000 which will be reimbursed by Grant Funds. Also, Aaron Lashaway recently helped to raise funds for the Fire Department. Rock informed council that he has a few applications out for Fire/EMS but none have been turned in yet.

J. Hohenberger asked whether the Little Reservation Station sign will be an issue.

Rock replied that it is not an issue at the present time. He asked whether he would be able to use the mini excavator next week when Jeff Hurtig is on vacation to do sewer work inside the frame.

W. Hall volunteered to do work with mini next week when Hurtig is on vacation.

D. Rock asked whether we should put a second water line in at the new Fire/EMS building location.

W. Hall assured Rock that another line can be added very easily later.

S. Ramey reported that the Fire Department appreciation dinner was held Sunday, June 28th at 1:00 PM. There were about 50 people at the dinner and the food was good but the company even better. Ramey recognized Ben Wonderly, John Elwood and Troy Phillips for 5 years of service, Jack Stantz for 15 years of service, Larry Williams and Jen Smith for 20 years of service and April Rock and Chuck Wonderly for 25 years of service. Gift cards donated by Iron Horse Brews were presented to Aaron Lashaway for top runs for the Fire Department and to Ted Wonderly for top runs for EMS. She wished Jen and Dayton Smith, two very dedicated volunteers, good luck as they move to Kentucky. Ramey informed those present that Darrel Rock will have 30 years of service in 2021 and will be recognized at next year's appreciation dinner.

Darrel Rock left.

C. Skinner made a motion to go into executive session to discuss the sale or acquisition of property. M. Sudholtz seconded the motion.

S. Rohrs made a motion to come out of executive session. C. Skinner seconded the motion.

No action was taken concerning information received during executive session.

S. Rohrs made a motion to go into executive session to discuss pending or threatened litigation. J. Hohenberger seconded the motion.

W. Hall made a motion to come out of executive session. S. Rohrs seconded the motion.

No action was taken concerning information received during executive session.

J. Vogelsang asked about Justin Kuhn's intentions with apartments at strip mall.

S. Ramey stated that Kuhn is in the process of purchasing the strip mall building and is holding off on turning it into apartments. He has some promising potential renters for the buildings.

J. Vogelsang left.

The financial reports for June 2020 were presented

W. Hall made a motion to accept the financial reports for June 2020. J. Hohenberger seconded the motion. *A* roll call vote was taken. W. Hall voted yea, J. Hohenberger voted yea, C. Skinner voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on June 15, 2020 were presented.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on June 15, 2020. M. Sudholtz seconded the motion. *A* roll call vote was taken. W. Hall voted yea, M. Sudholtz voted yea, C. Skinner voted yea, S. Rohrs voted yea, and J. Hohenberger voted yea.

D. Buskirk informed the council that the village office equipment is back at the village.

S. Ramey asked whether D. Buskirk could keep the internet connection from Metalink which she presently has at her home. The new Fire/EMS building may need an internet connection in the future.

The council agreed that D. Buskirk could keep the internet at her home until Fire/EMS building needs an internet connection.

The council contemplated whether to replace the current Zoning Inspector.

Mayor J. Stantz informed the council that he is looking into having a levy on the ballot to fund a Police Department, but it is too late to happen this year. He hopes to get information about the cost of a Police Department for Sherwood so that we can consider this for the future, and he can again have Mayor's Court.

W. Hall made a motion that payment of all bills for the month of June be approved. C Skinner seconded the motion. *A* roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

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Dawn Buskirk, Fiscal Officer Jackie D. Stantz, Mayor

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