

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
JANUARY 20, 2020**

Mayor Jack Stantz called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Michael Sudholtz and Jamie Vogelsong present. Also present were Rob Bailey, Dawn Buskirk, John Buskirk, Sherri Ramey, Larry Shock and Chris Walker.

The Pledge of Allegiance was recited.

S. Rohrs made a motion to fill the vacancy on the council with C. Skinner. W. Hall seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz and J. Hohenberger voted yea.

C. Skinner signed the Oath of Office paperwork. C. Walker will notarize the Oath of Office.

Ordinance 20-01-01, an emergency Ordinance to make permanent appropriations for current years' expenses and other expenditures of the Village of Sherwood was presented.

J. Hohenberger made a motion to accept emergency Ordinance 20-01-01. W. Hall seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 20-01-02, an Ordinance to make charges for the use and service of the Municipal Water System for Meters for the Village of Sherwood was presented for the 1<sup>st</sup> reading.

C. Skinner made a motion to accept the 1<sup>st</sup> reading of Ordinance 20-01-02. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ben Moser entered.

Ordinance 20-01-03, an emergency Ordinance approving, adopting and enacting American Legal Publishing's Ohio Basic Code, 2020 Edition, as the Code of Ordinances for the Village of Sherwood was presented.

C. Skinner made a motion to accept emergency Ordinance 20-01-03. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that the maintenance employees are pulling down the old insulation in the maintenance building and Wagner's will be in soon to insulate and do metal roof and siding.

Ramey informed council that we did not do water shut-offs in December. She presented a paper with a breakdown of the adjustments from August 2019 through January 2020. Ramey reported that we will be sending out letters about meter rates and how to calculate their amounts with water usage. She stated that we need to discuss how we want to handle Central Local School water rates. We may need to replace the present meter.

It was decided that another Water Committee meeting is necessary and the consensus of the council was that we would continue with a flat rate for Central Local School for the time being.

Ramey reported that we started installing the parking lot lights at Crystal Fountain during the nice weather over Christmas. She reported that we did not need an extension on filing grant paperwork because it was completed. She thanked all of the volunteers who helped with the Crystal Fountain light project.

Ramey informed the council that we recently replaced the power steering line, coolant line and changed the belt and tensioner on the Top Kick. We still need exhaust fuel lines replaced which will be expensive. She reported that we recently had an accident with the skid steer while using auger. We did claim through insurance which has a \$500 deductible. The replacement door cost was \$1842.12

She reminded those present that owners are responsible to clean and maintain their sidewalks within reasonable time not exceeding 12 hours after snow, and that special care should be taken in the downtown area where sidewalks are used. She stated that there will be no parking downtown after a 2" snowfall so that snow removal can be done.

Ramey informed the council that we will be having AMC deliver stone at a cost of \$30 more a load. She asked permission to expand the bunkers in the grass between the shelter house and the maintenance garage. It was decided that putting the stone bunkers in the parking lot that we discussed last year will not work.

S. Rohrs commented that we should have the bunkers closer to the maintenance garage and as far away from the tennis courts as possible.

Ramey reported that we will be getting 2-part nuisance forms from the Tribune Printing Inc. to be hand delivered or taped to homes of nuisances. The 5 ½ x 8 ½ white and orange forms will cost \$30.00 per 50 forms. Ramey stated that it has been 1 year since dropping RITA and having Hicksville take over the Local Income Tax. She stated that Kim and she are happy with the progress. If residents get calls from RITA they are to hang up and not give any information. Ramey presented a quote for envelopes to be used for Local Income tax letters from Tribune Printing Inc. The cost of #10 Window Envelopes with Black and Red Imprint (for Important Tax information enclosed) is \$60.00 for 1,000 and the cost of #10 Window envelopes with black imprint is \$46.00 per 1,000. There would be a one-time charge of \$35.00 for set-up and plate charges. The Tribune can have the envelopes printed and delivered to the Hicksville Tax Department.

Ramey informed the council that Jack Stantz is trying to set up a "Meet the Candidates" meeting for Saturday, February 15<sup>th</sup> in the Community room. Invites have been sent out to all officials and those running for positions.

Ramey reminded council that she still needs information about council members for the website. She presented a calendar for 2020 for Council meetings, Park Committee meetings, Food pantry dates, Park Clean up dates, Trash day, opening day for Baseball, Defiance County Fair, hydrant flushing and dates the office will be closed. Ramey informed those present that the Village office will be closed Monday, February 17<sup>th</sup> for President's Day.

Ramey informed the council that she is looking at a new computer for just under \$800 which would include 10 Professional. Jeff is looking at a new computer for just under \$600

which would have capabilities to run CAD for him. They have found 27" monitors for \$130 each.

Ramey stated that she recently received a call from Kathy Holtzberry informing her that there is mold and wet carpeting in the library, which Ramey will look at tomorrow. Holtzberry has also discovered ants in the Community Room. Ramey reported that we did have exterminators twice in 2019.

Ramey informed the council that Dr. Tipton from Bryan Dental Group is interested in helping redo Sherwood Village's Frisbee golf course at no charge. He would like to see it fixed like it should be and possibly expand to 18 holes. Ramey reported that she recently received a letter from the Commissioners expanding the demolition grant to businesses.

R. Bailey presented the Zoning Report. He stated that he now has a program on the computer which should make things much better and more equipped to monitor people. He stated that he has called again about the light pole at the grocery store. Sines Excavating is responsible to fix it but they are not returning calls to Village Food Emporium owners.

W. Hall stated that he would call Josh at Sines Excavating and see if he can get things moving.

Bailey reminded those present that political signs in yards can be placed 60 days prior to election and cannot be in right-of-way. The signs must be taken down within 2 weeks after the election. He informed the council that there have been no building permits yet in 2020. There were 4 permits in 2019, three at Sherwood Crossing and one for a garage. He stated that there are 10 parcels that are zoned incorrectly and he needs to get a list of those so that can be remedied. He stated that a permit was not needed for Brian Erwin to fix garage.

There was some discussion concerning whether people at Sherwood Crossing should have natural gas or propane.

M. Sudholtz informed Bailey of a junk car at 13794 St Rt. 18.

The Park Committee Meeting Report was presented. Those present discussed the 2020 Calendar. The spring clean-up at Little Reservation Station and Memorial Park will be held on Saturday, April 4<sup>th</sup> at 1:00 PM and the clean-up at Moats Park will be held on Saturday, April 18<sup>th</sup> at 1:00 PM. We are waiting on CFA because of work and will pick a weekday to clean up the leaves. Other items needed to be done other than trash and weeds at the parks are LRS-water seal teepee and benches, Memorial Park-benches sealed and trees trimmed. The arbor needs to be moved at Memorial Park, maybe to CFA. Moats Park-water seal bleachers, paint dugouts & shelter house, clean park benches, fix playground equipment and move double set of swings to CFA. Upcoming events are Flea Market, Fall Festival, Car Show and BINGO. The next Park Committee meeting will be held February 13<sup>th</sup> at 6:00 PM.

S. Rohrs asked how BINGO is coming along.

Ramey replied that we are at a standstill. We still need a place to store the BINGO machine. We need to fix the back room at CFA first.

Ben Moser left.

R. Bailey stated that he and his wife are trying to figure out what to do with the four Welcome to Sherwood signs. They are most likely going to use flower pots.

D. Buskirk explained that the securities at Sherwood State Bank are now 6 individual securities which total \$1,750,000 instead of a large pool of group securities. We also have \$250,000 in FDIC coverage.

Darrel Rock entered.

D. Rock informed the council that we recently bought a fire truck for \$7,350. We've got the truck and everything works. We still need to get new lettering and additional things on it. Rock reported that a new fire building may still be a possibility. He got an estimate which was less than ½ of the last. The engineer is on board with using volunteers where they can be used. Prevailing wage will be paid to those where it is necessary. We need to send paperwork (with a couple of changes) to the state for approval. We have until June 31, 2020 to use grant funds.

W. Hall suggested several places where we may be able to purchase building materials for the fire building.

D. Rock stated he had application for Preston Parnham to be a firefighter for the Village of Sherwood. He stated a Fire Class will start on January 25<sup>th</sup> and we have 3 or 4 to take it.

C. Skinner made a motion to accept the application for Preston Parnham to be a firefighter for the Village of Sherwood pending a background check and approval by the Fire Chief. S. Rohrs seconded the motion. All council members voted yea.

It was discussed that since the fire building will be over \$50,000 it will need to be bid out.

D. Rock stated he had called the state auditor and they are okay with the village using volunteers for what we can and using prevailing wage contractors for those that we have to. We will need to use prevailing wages for concrete.

The financial reports for December 2019 were presented.

W. Hall made a motion to accept the financial reports for December 2019. J. Hohenberger seconded the motion. A roll call vote was taken. W. Hall voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on December 18, 2019 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on December 18, 2019. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting this month.

S. Rohrs asked whether the piles of snow will be moved.

S. Ramey replied that they have always been moved in the past but Harvey Boyce, who used to do that passed away.

The council discussed the Committees for 2020 and all agreed that new mayor Jack Stantz would replace Cary Mallett on the Committees. Other than that the Committees would remain the same for 2020.

C. Skinner nominated W. Hall to be the President of the Sherwood Village Council for 2020. W. Hall was unanimously elected to be the President of the Sherwood Village Council for 2020.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

C. Skinner made a motion to go into executive session to discuss the acquisition or sale of property. M. Sudholtz seconded the motion. All council voted yea. Rob Bailey, Darrel Rock and Chris Walker were invited to stay in the executive session.

John Buskirk and Larry Shock left.

C. Skinner made a motion to come out of executive session. J. Vogelsong seconded the motion. All council voted yea.

An appraisal for \$45,000 was presented for the property at 100 Spiritual Ln.

C. Skinner made a motion to have the Crystal Fountain Property surveyed, the property split and to have sealed bids for the sale of the property at 100 Spiritual Ln. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

S. Rohrs asked how soon we could get a demolition grant for the village.

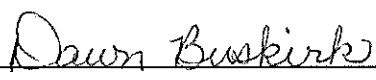
S. Ramey stated that we will not be able to get a demolition grant in 2020.

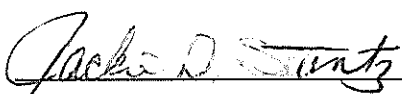
The council discussed changing the time of the regular council meeting to 6:00 PM on the first Monday of each month.

C. Skinner made a motion to change the time of the regular council meeting to 6:00 PM on the first Monday of each month. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, W. Hall voted yea, J. Vogelsong voted No, S. Rohrs voted yea and J. Hohenberger voted yea.

The regular council meeting of the Sherwood Village Council will now be held at the Sherwood Community Room at 6:00 on the first Monday of each month.

J. Vogelsong made a motion to adjourn the meeting. C. Skinner seconded the motion.

  
Dawn Buskirk, Fiscal Officer

  
Jackie D. Stantz, Mayor