

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
FEBRUARY 22, 2021**

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk and Sherri Ramey.

The Pledge of Allegiance was recited.

Ordinance 21-02-01, an emergency ordinance approving, adopting and enacting American Legal Publishing's Ohio Basic Code, 2021 Edition was presented.

M. Sudholtz made a motion to approve emergency Ordinance 21-02-01. J. Hohenberger seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Hohenberger voted yea, C. Skinner voted yea and S. Rohrs voted yea.

Ordinance 21-02-02, an emergency ordinance amending the Appropriation Ordinance of the Village of Sherwood for 2021 was presented.

C. Skinner made a motion to approve emergency Ordinance 21-02-02. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 21-01-02, an ordinance amending Ordinance 20-05-01 was presented for the second reading.

J. Hohenberger made a motion to accept the second reading of Ordinance 21-01-02. M. Sudholtz seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, M. Sudholtz voted yea, C. Skinner voted yea and S. Rohrs voted yea.

Lt. Daniel Crites entered.

Lt. D. Crites gave his report for January. There were 165 contacts, 106 of those were business contacts, 5 were traffic stops and others were miscellaneous complaints. There were no burglaries but there was an accident and an arrest. The main thing that happened in the previous month were scams and unemployment fraud. He informed those present that there is a link on the website where fraud incidents can be reported. He asked if the council had any questions for him.

Mayor Stantz asked whether Sherriff Engel has figured the numbers for what it would cost the village to have a police department again. People have been asking about this and Mayor Stantz would like to have a response for them.

Crites responded that he was not at the meeting but he knows that other smaller communities have contracts with the Sherriff's office for police presence. This would have to go through the Commissioner's office.

Gilbert Montez entered.

Crites stated that he can go back to Sherriff Engel and try to get the figures for the Village. He asked how many hours of police presence the Village would like.

The council agreed that they would like at least 40 hours of police presence over a 7-day span and they would like the hours to be different each week so residents would not know exactly when the police would be in the village. Crites will contact Sherriff Engel and try to get the numbers for 40 hours of police protection for the village.

John Buskirk entered.

S. Rohrs stated that he has had a complaint about snowmobiles in the village. He understands that snowmobiles are only allowed in an absolute emergency.

Crites replied that he has had very few complaints about this.

Mayor Stantz asked whether the village needs to contact the Sherriff's department if we have a car towed within the village.

Crites replied that it is not necessary to contact the Sherriff's department. This is between the village and the towing company.

S. Ramey asked about a vehicle which has been parked on village property for some time and is making it difficult for village maintenance personnel to do their job efficiently.

Crites stated that if the village has no ordinance concerning this situation it would be hard to make a citation, although he can run the license plate and find the owner so they can be contacted about the situation. He stated he would run the license plate tonight after he leaves the meeting and contact the Village Administrator concerning his findings.

Ramey suggested that the council consider having an ordinance that vehicles may not be parked on village property for more than 24-48 hours. She also suggested contacting landlord Brian Core about informing his tenants to park elsewhere than in village street parking spots.

M. Sudholtz asked Crites about golf carts on Harrison St. /US Highway 127.

Crites replied that legally registered golf carts that have been inspected and have vehicle license plates through the BMV are allowed on highways. If the village has no ordinance concerning golf carts it would be hard to give a citation for use of a registered golf cart.

Lt. Daniel Crites left.

G. Montez presented the Zoning Report. He informed the council that he has talked to several residents about nuisances. One resident has promised that his residence will be cleaned up by spring. Montez volunteered to help the resident haul away rubbish.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that Siebenaler will be preparing another quote for us for the replacement of windows and painting the 2nd story of the library. She presented a quote from Nofzinger for an uninsulated garage door for Bay 3 at the maintenance garage. The quote for \$1870.00 was approved last year but has not been done yet. She stated that we are also getting a quote for a new door for the lab.

Ramey informed the council that we noticed an issue with the clutch on the Top Kick during a previous snowfall. It bogged down with a full load trying to turn from Fountain St

to Harrison St. We have a verbal quote from Stykeman's to repair it for approximately \$3,500.00. Jeff will keep an eye on it to see if it is an issue or just a fluke thing.

For utilities, Ramey reported that there were 18 shutoffs delivered in January and one was shut off and has been paid. Ramey presented a sheet showing the water usage in millions of gallons from 2018 -2020. In 2018 the daily average was 74,556 and in 2020 the daily average was 45,453, so it is obvious since water meters have been installed the water usage has decreased.

S. Rohrs asked whether this difference in water usage will affect the plans for the new water tower.

Ramey replied that the water usage difference will not affect the plans for the new water tower at all.

Wes Hall entered.

Ramey presented a request to adjust the libraries water usage during the Christmas shut down from December 22-December 27 to 271 gallons because of a toilet leaking. She stated that since then the toilets at the library have been replaced.

C. Skinner made a motion to adjust the libraries water usage to 271 gallons due to the leak during the Christmas shut down. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea. J. Hohenberger stated that the library needs to check the toilets before they leave for the weekend to make sure this does not happen again.

Ramey informed the council that we have not heard from the person who was supposed to survey the CFA property. We have talked to Access Engineering and they will come out in the middle of March and survey the property. Ramey reported that we have mailed out animal permit applications to 4 residents with animals. They need to reply by March 1st. There has been a question on the amount of rabbits a household can have and can manure be spread on yard for fertilizer.

The council discussed the situation of rabbits and decided that a permit is needed for any amount of rabbits a household has and if there are more than 2 they need to be the same sex. They decided that manure cannot be spread on the yard for fertilizer.

Ramey reported that the Village received a check from the insurance company for \$26,280 for the demolition of the Wirth fire property. The amount which has been billed from Rensi Dirt Works and Hauling is \$18,367.00 and that has been paid. The remaining amount which was not needed will be returned to the Insurance Company.

J. Hohenberger suggested that the village should charge a fee for Jeff's time checking that water and sewer was capped off properly and the time to administrate and make payments to the demolition company.

Ramey stated that she was happy with how this situation with the insurance payment was handled. It would be nice to have an ordinance which requires all insurance demolition projects be handled in this way.

Ramey presented the Insurance quote from Beck Insurance for 2021. The total due is for coverage after a \$2,641.00 credit is \$18,916.00 .M. Sudholtz asked that the village

administrator make sure the shed and port-o-pot at the Little Reservation Station is and the shed at the outdoor archery range is included in the insurance quote. The council decided that they do not want earthquake insurance added to the policy. Ramey informed the council that the meeting for the Defiance County Historical Society which was to be held on Tuesday February 16 was cancelled due to the bad weather. They will let us know the date for when it will be rescheduled.

Ramey informed the council that there has been an issue with the property owner on Ball Park Drive. Although the owners have posted a "private property" sign, the village does have an easement for Ball Park Drive and this is the only access which is allowed for our outdoor Archery Range and it is open to the public.

Ramey asked that the council form a committee to review and discuss which alleys within the village need to be vacated to the property owners who use them for driveways. These alleys are costing the village money because of the upkeep and maintenance involved. The village would need to maintain easements for utility purposes and property owners would need to call 811 before any digging is done.

S. Rohrs, C. Skinner, M. Sudholtz and J. Hohenberger all agreed to review alleys which may need to be vacated. They will split the village into sections and each take sections to review.

C. Skinner commented that he thought the village maintenance personnel did a great job of snow removal during the recent heavy snowfall.

Ramey stated that village surveys are available online and can be filled out and emailed to the office. She informed the council that the Village Food Pantry was held on Friday, February 19th instead of the 17th because of the bad weather. She reported that there is a demolition grant available through the Defiance County Commissioners and the application for that is due Friday, March 20th.

G. Montez will bring a notice that he puts on doors to next month's meeting so council can see what it looks like.

There was no Park Board meeting.

The financial reports for January 2021 were presented.

S. Rohrs made a motion to accept the financial reports for January 2021. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea and M. Sudholtz voted yea,

The minutes of the regular meeting of the Sherwood Village Council held on January 18, 2021 were presented.

Darrel Rock entered.

Rock presented an application for Victoria Bauer to become a member of EMS personnel for the Village of Sherwood

C. Skinner made a motion that the Village accept the application for Victoria Bauer to become a member of EMS personnel pending background check and approval by Darrel Rock. S. Rohrs seconded the motion. All council members present voted yea.

D. Rock gave an update on the progress of the new Fire/EMS building. He informed the council that he ordered the drywall today and the rooms are all laid out. He reported that the pipes need to be put in for the gas line and the electricity has not been started yet. The heaters are in but it will take quite a bit to get it up to temperature.

W. Hall suggested that a dehumidifier be installed before the building is heated so that the metal building does not rust. Hall stated that inspections will need to be done before the building is heated and it will be warmer before that is complete so it may not take as much as Rock thinks to get building up to temperature. Hall will be glad to help when it is time to start heating the building. C. Skinner volunteered to help with installing electricity.

S. Rohrs made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on January 18, 2021. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting.

There was no old business.

In new business, Mayor Jack Stantz had a proclamation for Four County Career Center for Career month. It will be Emailed to them tomorrow.

S. Rohrs asked whether if there was an issue concerning the Top Kick's clutch could it change whether we keep the Top Kick.

S. Ramey replied that it could make a difference, but nothing can be done as far as repairs until winter is over because the Top Kick is needed for snow removal.

There was discussion concerning who is responsible for plowing parking spaces for businesses that are not on Harrison St.

W. Hall suggested that the village contact other municipalities to see how they handle plowing side street businesses parking spaces.

C. Skinner made a motion that payment of all bills for the month of January 2021 be approved. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger vote yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

Dawn Buskirk
Dawn Buskirk, Fiscal Officer

Jackie D. Stantz
Jackie D. Stantz, Mayor

