

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
February 15, 2023

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, February 15th, 2023, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Alex Buchhop, Robert Valle, Jamie Vogelsong, and Mike Sudholtz were present; Village solicitor Harvey Hyman, Esq., Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Delaware Township Trustee Trent Smith, Zoning Inspector Gilbert Montez, Gina Montez, Jim Isaman, and Beth Krouse from *the Crescent News* were also present.

The Pledge of Allegiance was recited.

Approval of the Agenda

Motion to Approve the Agenda	J. Hohenberger
Seconded	S. Rohrs
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Previous Meeting minutes

A few corrections were advised by council.

Motion to Approve the Corrected Minutes	S. Rohrs
Seconded	J. Hohenberger
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Financial Reports

Motion to accept the Financials	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
M. Sudholtz	Y
Alex Buchhop	Y

Motion to Pay the Bills	S. Rohrs
Seconded	A. Buchhop
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Robert Valle	Y

Committee Reports

•**FIRE BOARD** – M. Sudholtz told council that there was a meeting during which, they discussed the suggestion that the Village pay for two years’ worth of the loan on the department to compensate for taking over the old station for the maintenance department. J. Hohenberger stated that would be about \$16,000 a year and \$32,000 total. Fire Chief Rock was not able to make it to the meeting because he was on a run. J. Vogelsong asked if he knew about this proposal and S. Ramey said no, that she thought he would be at the

council meeting. She explained that this is a recommendation from the fire board. Council would need to approve it if that is what they want to do. S. Rohrs stated that he thinks it would be a fair way to compensate them. M. Sudholtz said that if money were given as payment instead of this proposal, the Village would want to see how that money was being spent. Making the loan payment would mean that step could be skipped. S. Rohrs asked when the two years of the Village making the payments should begin and suggested starting to make the payments once the Fire Department was moved to the new building.

Motion to begin making 2 years' worth of payments toward the Fire Department's loan to compensate for taking over the old Fire Station once it has been vacated	S. Rohrs
Seconded	A. Buchhop
Jim Hohenberger	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

• COMMITTEE MEETINGS NEED SET

Meetings need be scheduled for the following committees: Nuisances, Records, Commission, Streets and Utilities.

Zoning –

Two certified letters regarding nuisance properties were prepared by S. Ramey and sent out and another is ready to be sent out.

G. Montez stated that 310 W. Maple had debris in the yard, etc. and that he spoke to the resident who lives there. He was understanding and responsive about getting it cleaned up. He also talked to the owner at 205 W. Maple about his bird mess. He has been sick and unable to do much but is working on tidying up with help. The property that was having a rodent issue has cleaned up the straw bales, but G. Montez told them that more would need to be done. S. Ramey stated that she would get a letter out to 408 N. Harrison to make sure he is aware that it needs to be done by that certain date. A lot of progress is being made. There is a property that has a tree/bush growing up from the sidewalk and J. Hohenberger wanted to know whose responsibility it is to remove it. S. Ramey stated that the village took care of the issue previously. She will look at it and determine what the course of action should be. S. Ramey said that there are a lot of junk vehicles at 310 W. Vine Street, and she would show the pictures to G. Montez.

Fire/EMS Report

Chief Rock gave S. Ramey a fire department update to share with council. The final inspection for the plumbing was passed, and in a couple of weeks all the materials will be in for the furnace so that can be completed.

ADMINISTRATOR'S REPORT FEBRUARY 15, 2023, SHERRI RAMEY

LAND/BUILDINGS

The concrete additive that council asked about was highly discouraged by Craig Mescher. He said the plan is to pour the approaches, curbs, and sidewalks in one fell swoop. He said it is possible, but it would cost a lot more because an entirely different and separate concrete truck would be needed. S. Rohrs said that if C. Mescher were to walk the sidewalks especially those in front of Memorial Park, he would see how pitted they have become from

the salt. S. Ramey stated that a lot of those sidewalks are fifteen to twenty years old. J. Hohenberger asked if it was known how much concrete would be needed. S. Ramey said that she would ask and also see how expensive it would be to add the additive to all of the concrete. Also, she found out that the approaches for residential will be six inches and for commercial properties, nine inches.

A quote was requested from Seibenaler to side, tuck point, and replace the windows at the Village Office. The quote has not yet been received.

Wagner has been at the Maintenance Garage for the last couple of days, but there is not anything to report yet.

Siebenaler came out and put up the new sign on the Library on February 10th. The lights still need to be installed there, and the water heater replaced.

PROJECTS

The North Harrison Street pre-construction meeting has been delayed a few weeks. There will also be a delay in when the paving will occur. It is now slated to happen in 2024. The good news is that it will be patched for six to eight months over winter, and it will compact down which should be better in the long run. The bridge is set for construction from July 2023 through August 2024 according to ODOT’s website.

Cory from Maguire Iron came to discuss the new water tower painting. S. Ramey asked council to reconfirm their color choice. She explained that the inside of the water tower will be painted with spray, and the outside will be rolled. It will take between four to six weeks and as of the meeting, it will have to be contained while it is being painted. She stated that she is looking into the reasons why it needs to be contained. The color will need to be decided by April. There will be a flashing red light on the top of the tower. Demolition of the old tower will take about four hours, there is not a specific date yet when that will happen.

EQUIPMENT

S. Ramey spoke to Darren Bok about auctioning the tractor for the village. He will be around the area on Friday and will take pictures to get it posted quickly.

The generator now runs. A manual transfer switch will be installed which eliminates a meter service that would run to the garage.

GRANTS

The EPA grants have been submitted but there has not been any word on whether it will be accepted yet, but it has been received.

PARKS

The memorial fund that is set up for Memorial Park, is set up so that only the interest accrued can be spent. If it is not spent, it will be rolled over back into the principal, at which time it can no longer be spent. This can only be changed with council permission. As it is now, all that can be put toward replacing the gazebo and shed roofs from the fund is \$688. The Sherwood grant gave \$1,000 towards them, but all the rest of the funding will have to come from the Village, unless the Memorial fund’s bylaws are changed.

Motion to Change the Memorial Fund bylaws so the Interest accumulates instead of rolling over into Principle	J. Hohenberger
Seconded	J. Vogelsong
Scott Rohrs	Y

Robert Valle	Y
Mike Sudholtz	Y
Alex Buchhop	Y

The Little Reservation Station’s story walk was discussed between K. Holtsberry and S. Ramey. They talked about the pathway and needing to adjust the posts to even it out, so it looks better. An idea arose that with the new pathway going in at Moat’s Park, the story walk may be more suited to that space. And it can be added on to the grant so it will lessen the library’s financial burden.

Motion to Move the Story Walk to Moat’s	J. Vogel song
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Alex Buchhop	Y

WATER & SEWER

There were eleven shut-off notices delivered, but none were shut off. There was a request for a water bill write-off. A water line broke in an unoccupied building that resulted in 130,600 gallons flowing through the meter and a bill for \$982.82. The account had previously had a write-off and council had said at that time that it would not happen again. No motion is needed but council had a vote and all members agreed not to write it off.

MISCELLANEOUS

Council previously asked S. Ramey about transferring more money from the Village’s primary account into the STAR’s account. It is a wire transfer from one account to the other. If it is done before noon, it can be completed on the same day. S. Rohrs asked if there was a penalty for taking it out and S. Ramey stated that she had not noticed one yet, but she will double check.

Motion to Transfer \$500,000 into STAR’s	A. Buchhop
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogel song	Y

Trent Smith, a Delaware Township Trustee came to talk to council about the cemetery. He said that in 2001 there was a five-year agreement put in place that has continued on without objection. T. Smith talked about how the cost of maintenance, manpower, and equipment has gone up. R. Valle asked what the Village owns of the cemetery and the answer was that no one knows. T. Smith stated that the law requires that it be mowed four times a year, but it gets mown a lot more than the law requires. R. Valle stated that it is hard for him to understand why the Village would pay Delaware Township to mow their own lawn. The Village has been paying in good faith, but now the township wants more money in good faith to upkeep their property. S. Ramey said that in her research there was a belief at one point in time that the village did own some of the front section of the cemetery. When the township was having difficulties, one of the options was that the village could take it over or at least help out. And since that time the Village has been giving \$1500 a year towards the cemetery’s upkeep and maintenance. T. Smith explained that at one time the Village probably did own the cemetery, but the law reads that at any given

time, if a municipality would say that they were done with the responsibly of a cemetery, the constitution reads that it then becomes the responsibility of the township. It applies to all cemeteries.

Motion to Increase Amount of the Agreement to \$2500 a year for the Next Five Years	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

There was a discussion on which party’s lawyer would draw up the amended agreement and it was decided H. Hyman would take care of revising it before April 1st.

The Village clean-up is scheduled for Saturday, April 29th, however that is the same day at Fairview High School’s prom. It was proposed that it could be rescheduled for the previous week, and it was agreed upon by council.

The Ohio Siting Board denied the Cepheus project. As of now, there is no new information on it.

The food pantry is at the Village Office on Wednesday, March 15th from 8am-10am.

The old LuJo’s building has fencing up around it and is set to be torn down this month. S. Ramey advised that people should be cautious and avoid the area. And she wanted to clarify that the property was not purchased by the Village, and the Village will not be building a parking lot in that space.

The manager position for the new Dispensary is posted on LinkedIn, the other new jobs should be posted shortly.

The Village employees have received their new phones.

The Office will be closed on Monday, February 20th in observance of Presidents’ Day.

The alley behind the library is temporarily closed due to a collapsed catch basin. The catch basin is in the middle of the alley and there is a bunker there now because the cone that was originally placed there was moved. It would do a lot of damage to a vehicle so the bunker will stay there until it can be fixed.

When S. Ramey was ordering the Fairview signs, she was told that the picture files were too pixelated. M. Sudholtz said that she could email his son, so he could get the correct file format to her.

S. Ramey told council that she looked into the speed indicator signs, which are solar powered and display a vehicles current speed. They are priced at close to \$4500 a piece.

Old Business

J. Hohenberger asked if the Ball Association monies had been sorted out yet. S. Ramey said that H. Hyman was in the process of creating a letter to send out that questions some of the withdrawals and some of the checks that were written.

J. Hohenberger asked if there had been any word from Cara Potter regarding Kathy Holtsberry’s new office. S. Ramey said that she had not heard anything from her, but did speak to K. Holtsberry about it. J. Hohenberger said that he had as well and had discussed

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alternate placement than the plan that was presented to council last month. The problem with having it right up front, is that it would block a lot of the natural light from the window and she would be disturbed by people trying to communicate with her through the glass. There are a couple possible options that can be discussed with C. Potter.

New Business

ORDINANCE 23-02-01 – APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2023 EDITION

Motion	J. Hohenberger
Seconded	S. Rohrs
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

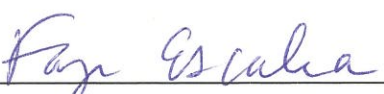
J. Hohenberger asked if the interest from the STARS account should go into the general fund, or if needed to be disbursed further. H. Harvey said that would be a question that the auditor should address. S. Ramey said that she would send a letter to the auditor and get clarification.

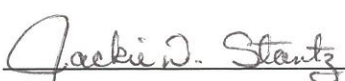
Motion to go into executive session to discuss the sale or acquisition of property, the compensation or employment of a public employee, and things required to be kept confidential by law	M. Sudholtz
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Exit an Executive Session	S. Rohrs
Seconded	R. Valle
Mike Sudholtz	Y
Alex Buchhop	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y

Adjourn

Motion to Adjourn	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Mike Sudholtz	Y
Alex Buchhop	Y


Faye Escalera, Utility Billing Clerk


Jackie D. Stantz, Mayor