

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
December 21, 2022

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, December 21st, 2022, in the Community Room. Mayor Jack Stantz called the meeting to order. Council President Scott Rohrs, Council Members Jim Hohenberger, Robert Valle, Jamie Vogelsong, Mike Sudholtz, and Alex Buchhop were present; Village solicitor Harvey Hyman, Esq., Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Jeff Hurtig, and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

Sheriff’s Department Update

Approval of the Agenda

Motion to Approve the Agenda	M. Sudholtz
Seconded	S. Rohrs
Jim Hohenberger	Y
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Previous Meeting minutes

Motion to Approve the Minutes	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Financial Reports

Motion to pay the Bills	A. Buchhop
Seconded	M. Sudholtz
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y
Jamie Vogelsong	Y

Committee Reports

ZONING –

G. Montez went to the home at 110 E. Maple Street and talked to the property owner about the overgrown bushes. Since, the bushes have been trimmed down. G. Montez spoke to him again on Sunday, he told them that it looks better, but now the junk that was being hidden by the bushes is visible. The hope now is that he gets that cleared out.

S. Ramey told him that on the 300 W. Maple property there is a vehicle without doors or plates and in the rear of the home is a pile of trash that animals have begun tearing through and strewing around.

G. Montez went to a property on Inman that has vehicles without plates. He was unable to contact the resident. But there are trucks and campers without plates.

S. Rohrs asked if there was any progress getting in touch with a resident who lives on Rock Street that received a nuisance violation. G. Montez said that he has talked to him and that he told G. Montez that he was not going to do anything about it until the village made him.

The village will send him a certified letter and if there is still no action taken, then the village will get the solicitor involved.

M. Sudholtz asked about the placement of a shed and wondered about its placement and whether it had a building permit on record. S. Ramey stated that she told the property owner that the shed would need a permit when she came in to ask about getting a permit to install a fence. J. Hurtig asked if it a homeowner still needed a permit even if the shed were a mobile shed on skids and S. Ramey stated that yes, that is how the village had the ordinance set up for all sheds. M. Sudholtz was concerned that if it was not placed in the correct spot, it could end up an issue if it was on someone else’s property. A. Buchhop said that to his recollection the shed went up before the property stakes were pulled.

Motion	
Seconded	
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

ADMINISTRATOR’S REPORT DECEMBER 2022 SHERRI RAMEY

LAND/BUILDINGS

Miller Contracting out of Ottoville Ohio won the bid for the 127/ Harrison Street project for \$1,414,731.65. There is a resolution to approve the award for that.

S. Ramey said that as for the concrete approaches, she has not been able to get in contact with anyone to get more information on the additive for the concrete. But hopefully will by next council meeting.

EQUIPMENT

A brush cutter was purchased for \$4735.25, which included its shipping. The old one was sold on govdeals.com for \$3000.00.

PARKS

The Defiance Foundation would like to have a picture taken at Memorial Park in January in recognition of the donation. This would take place during the Sherwood meeting.

The non-working icicle lights on the gazebo were replaced and some extra LED lights were also hung on the shed. Last year, someone broke all the c9 that were hung up. There were some used c9s on the trees that were able to be utilized. But next year, the wire trees that go in the yard will need their lights replaced if the village wants to use them again.

WATER & SEWER

There were seven shut off notices delivered, and four were shut off. All have been turned back on since. However, one of the residents that was assessed a fifty-dollar shut off fee came into the office upset that he received the charge. Technically, his water was never shut off like it should have been because the neighbor was accidentally shut off instead. Those meters are now marked so that mistake will not happen again. The water was shut off, but it was shut off to the wrong residence. When the mistake was realized, while the wrong one was being turned back on, the resident who should have been shut off, came out and asked M. Gregg what was going on and then he quickly came up to the office to pay his bill.

MISCELLANEOUS

S. Ramey received a phone call from Trent Smith from Delaware Township about work they did on the village’s side of Coy Road. The township is not asking for reimbursement but wanted to have something in writing so if it comes up again, everyone is on the same page.

Before any work is done, they want to make sure the village is aware and that the work is agreed upon. They said that it would cost forty dollars an hour per worker and one hundred dollars an hour per equipment used.

-Also, the Cemetery Operation and Maintenance agreement was discussed because it has expired. The five-year term began on April 1, 2000, and ended on March 31, 2005, with another five-year automatic renewal. So, it ended in 2010. Sherwood pays \$1,500.00 a year and he would like an updated contract for a renegotiated amount. T. Smith stated that in 2021 the township took a \$8800 loss at the cemetery. At this point, it seems like no one is sure on which part of the cemetery is Sherwood's responsibility and so what should happen is a meeting with three council members and Delaware Township to clarify the issue.

-J. Hohenberger asked how the original agreement came to be. H. Harvey said he believes it to be a unique situation and that is probably why the village agreed to do anything the first time around. He said that he read the original agreement and the letter that was sent previously. The plat map will first need to be reviewed to see exactly who owns what. The letter references that it was within the village limits but still controlled by the township. More research is needed. H. Harvey said that he assumes they will want to negotiate starting with a fifty-fifty arrangement. A lot of that will depend on what the village's actual obligations are. He stated that the Ohio attorney general offers opinions but that is all they are. They make no decisions on this type of case. If it is litigated, it goes through the courts, it does not go through the attorney general. He can ask them for an opinion on this specific situation if it goes that far, and the village can then choose to use that opinion as it is seen fit. But, he said, reaching an agreement is usually best. J. Hohenberger said that it seems like there are a lot of assumptions being made. H. Harvey said that the issue is that the township is asking for village funding to run the cemetery without the village having any control how much is charged, how the business is run, or the cemetery's maintenance. Thereby off-loading costs to the village that the village had no say in creating. The ownership is important and beings that it is a unique situation, that it is within the village limits but still under the control and ownership of the township, presents a lot of questions. H. Hyman said he would do some research.

The Village will be adding some speed limit and stop signs to the area around Heritage Drive. The questions that were asked regarding speed limit regulations were found answers to and those guidelines will be used when placing the signs.

The Food Pantry will be on Wednesday, January 18 from 8am to 10am.

S. Ramey said that she would get a new price sheet for phones to review at next month's meeting.

E. Sudholtz has come up with ideas for the signs for council to look at and give input on. J. Hohenberger mentioned that Dave Brown said that to get the best results all capital letters should be used on signs. S. Ramey elaborated saying that D. Brown explained that capital lettering catches the eye and people can read it faster. Council agrees that they like the one with the white bandana and capital letters and reading "STATE CHAMPIONSHIPS". A. Buchhop suggesting removing "Home of..." from the wording, thereby leaving more room on the sign for larger lettering. After E. Sudholtz makes the changes, council can make their final decision. The hope is the new village signs will be ready next year. The posts will need to be set with pads.

Regarding the water tower, E. Sudholtz also came up with possible designs. S. Ramey talked to C. Mescher, the engineer who is working on the new water tower, about doing a blue water tower with white lettering and to have it read either, 'Sherwood' and underneath, "Our Hometown" or to have a white water tower with black lettering that would read "Sherwood: Home of the Apaches." According to the quote, it would be \$3,625 either way for one side. So, if both sides were marked it would cost \$7250. Council decided on having two sides of the water tower be painted blue and one side read, 'Sherwood' and the other side read "Our Hometown", both in white lettering. Another question that keeps coming up is what the lighting situation will be like for the new water tower.

The LED Lights are now in all the hanging snowflakes. Some LED colored lights were purchased to hang at the intersection of Harrison and Vine, unfortunately they were not able to be hung up in time, but they will be on schedule for next year if more colored LEDs can be found.

Reimbursement for Christmas supper with council needed approval for \$270.91.

Motion to reimburse for Christmas supper with council	R. Valle
Seconded	S. Rohrs
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

The Office will be closed for Christmas on Friday, December 23 and for New Year's on Monday, January 2nd.

The village has two port-a-johns. One is at Memorial Park and is owned by the village. It is handicap accessible. There is another one at the Little Reservation Station that the village rents for ninety dollars a month. S. Ramey asked council what their thoughts are on moving the one at Memorial Park down to Little Reservation Station since that is the park where the kids play. The one at Memorial Park is rarely used now and a sign could be placed to notify those that do use it where it was moved to. The reason behind this change would be so the village can save money by not having to rent the other port-a-john anymore. Where it placed now, it has a good wind block from it being blown over. The ideal situation would be to have it bolstered with more of a permanent structure. Beings that it is a handicap assessable, it is ideal for the park because it makes easier for parents. J. Stantz suggested that the shed could be moved to help support it, and J. Hurtig agreed that once the shed is moved it would be easy to anchor the port-a-john to the shed to protect it from the wind. And it would be easy to unscrew and move if necessary. The rental costs the village ninety dollars a month and fifty dollars to have it pumped, cleaned, and restocked.

Motion to move the Port-a-John	M. Sudholtz
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Jamie Vogel song	Y
Alex Buchhop	Y

The village received a donation from Redline to purchase meat for the food pantry. Pork chops were purchased from Ft. Defiance Meats, and they also gave a donation of deer meat. Folks can take their unwanted venison to Ft. Defiance Meats and say it is for Sherwood and the village would receive it for the food pantry.

S. Ramey stated that J. Hurtig had adjustments made to his leave. As of December 31st, 2022 the accurate total of his sick leave is 747.92 hours accumulated, Comp hours o² 110.75, 3.5 Vacation hours, and 51.75 hours of personal leave.

S. Ramey asked council what the expectations are for village employees to drive into work when there are weather levels in place. Council said to follow the direction of whatever level is in place and use personal discretion.

Motion	
Seconded	
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y
Mike Sudholtz	Y

Jamie Vogelsong	Y
Alex Buchhop	Y

Old Business

**ORDINANCE 22-10-01 – ESTABLISHING COMPENSATION FOR CALENDAR YEAR 2023-
Final Reading**

Motion to Accept	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

New Business

**RESOLUTION 22-12-01 – AUTHORIZE APPROVAL TO THE DEFIANCE COUNTY
COMMISSIONERS FOR THE AWARD OF NORTH HARRISON ST IMPROVEMENTS
PROJECT TO MILLER CONTRACTING GROUP**

Motion to Authorize	J. Hohenberger
Seconded	A. Buchhop
Scott Rohrs	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

**RESOLUTION 22-12-02 – TRANSFER OF FUNDS FROM THE GENERAL FUND INTO THE
PARK, FIRE AND RESCUE, EMS, WATER REVENUE AND SEWER REVENUE FUND**

Motion to Authorize	J. Hohenberger
Seconded	A. Buchhop
Scott Rohrs	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

ORDINANCE 22-12-01 – AMENDING THE APPROPRIATION ORDINANCE

Motion to Amend	M. Sudholtz
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

ORDINANCE 22-12-02 – TEMPORARY ANNUAL APPROPRIATION

Motion to Approve	R. Valle
Seconded	S. Rohrs
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

December 21, 2022

M. Sudholtz stated he had an order of new business. He said that he brought up at the fire board meeting that the village wants to put signs out at the road for the Fire Department indicating the entrance and exit. S. Ramey said that it would be a good idea to contact ODOT before placing the sign as a precaution because it is new signage that has never been on the highway before.

Fire/EMS Report-

D. Rock said that for the building update, they are almost finished. The furnace and A/C are ready to be installed and once that is completed the plumbing can be finalized and the final building inspections will be able to be performed. He said that once it is finished, he wants to run out of it for a couple months and then plan an open house.

The other order of business he wanted to discuss is if there should be a long-term power outage, there is no way to power the village office or fire department. The generator that the town had went out and has never been replaced. J. Hurtig said that the village does have one that is trailer mounted down at the shop, but he is not sure if it runs. It was supposed to be winterized, but J. Hurtig said he would not rely on it. D. Rock stated that he thinks it is something the village needs to investigate. J. Hurtig stated that he sees second-hand generators for sale all over the place.

D. Rock said that he ordered four new SCBA tanks for the first truck out so everyone going out would have the same equipment. He needs to get a few more people trained on them before they can be put into service.

There have been twenty-four runs already in the month of December. And the department is in desperate need of help.

Motion to go into executive session to discuss the sale or acquisition of property asking D. Rock to stay	M. Sudholtz
Seconded	R. Valle
Scott Rohrs	Y
Jim Hohenberger	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Leave Executive Session	R. Valle
Seconded	S. Rohrs
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Adjourn

Motion to Adjourn	J. Vogelsong
Seconded	M. Sudholtz
Scott Rohrs	Y
Jim Hohenberger	Y
Robert Valle	Y
Alex Buchhop	Y


Faye Escalera, Utility Billing Clerk


Jackie D. Stantz, Mayor