

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
DECEMBER 20, 2023

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, December 20, 2023, in the Community Room. Mayor Jack Stantz called the meeting to order. Council Members Jim Hohenberger, Scott Rohrs, Robert Valle, Jamie Vogelsong, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Solicitor Taylor Vance, Dave Weaner, Austin Schwarzbek, Miguel Escalera, Jeff Hurtig, Chris Snyder, and Beth Krouse from the Crescent News were also present.

The Pledge of Allegiance was recited.

Oaths of Office

Dave Weaner was sworn in as mayor.

Robert Valle and Scott Rohrs were sworn in as council members.

Previous Meeting minutes

Motion to Approve the Minutes	J. Hohenberger
Seconded	S. Rohrs
Jamie Vogelsong	Y
Alex Buchhop	Y
Robert Valle	Y

Financial Reports

Motion to Accept the Financial Reports	J. Vogelsong
Seconded	A. Buchhop
Robert Valle	Y
Jim Hohenberger	Y
Scott Rohrs	Y

Motion to Pay the Bills	A. Buchhop
Seconded	R. Valle
Jim Hohenberger	Y
Alex Buchhop	Y
Scott Rohrs	Y

ZONING

G. Montez was told by the property owner of 204 S Harrison on the 7th of December that he would take care of the nuisance and requested that nothing would be written up. There has been no change thus far.

The property at 105 N Inman needs to be cleaned up. G. Montez has spoken to the resident there two weeks ago. A registered letter can be mailed and if no action is taken, the next step can be taken after ten days’ notice.

A variance will need to be in place for the garage that was built at 225 E Maple St. If the building should ever be torn down, a new building will not be allowed to be built in the same spot. New permits have been made and were changed to require a detailed drawing and description so the same misunderstanding will not happen again in the future.

J. Hurtig asked what the next step is after writing a letter if the nuisance is not resolved. T. Vance said that after the ten-day notice is given for remediation, they are subject to minor misdemeanor which could result in thirty days or less incarceration and/or a \$500 fine. Or the village could abate the nuisance, and then contract out the job for the lowest amount possible and after that is certified by the auditor, the cost can be added to their tax card.

Fire/EMS Report

S. Ramey relayed that D. Rock is working on the contracts for EMS and fire service with Washington, Farmer, and Mark Townships that are due to expire March 31st.

ADMINISTRATOR'S REPORT DECEMBER 20, 2023, SHERRI RAMEY

LAND/BUILDINGS

The F150 and the 550 are now being parked in the west end of the old fire station. The electrical and plumbing are being looked into for repair and the wall between the north office and the old fire station will be opened up. A quote for new garage doors was obtained from Nofzinger. S. Rohrs requested that the village get another quote to make sure that the price is accurate. J. Hurtig said that new door openers and paint are probably the only things that are necessary. He said that the doors are functional as-is.

The next important thing will be to seal the exterior of the village hall, whether it be with paint or siding. The tuckpoint that is scheduled for the spring is not going to fix the structural issues. Richland was called several times for a quote, but every time they say they are going to come out, they say they forgot. J. Hurtig said it has been two years since and he still does not have a quote from them. There are a few other contractors that could be asked for a quote.

PARKS

Moat's Park

Woolace Electric fixed the electrical line at a cost of \$3,614.83.

The village received a quote to fix the damage caused by the vehicle at the ball field. It was presented to the Sheriff's Department.

Memorial Park

Replacing the tree that was in memory of Clayton Miller was brought up to one of the council members. J. Hohenberger asked how the tree was originally purchased. S. Ramey said that she has not found that file. S. Rohrs said that he believed it should only be replaced if there is a way to get money for it from the Memorial Park fund. It is set up that only the interest from that fund can be used. The council asked that S. Ramey look further into it.

WATER & SEWER

Twelve shut off notices were necessary, and ultimately two were shut off.

An alert was issued and a few days later only six needed to be hand delivered. In December, there are usually no shut off notices because of Christmas, so it will be a couple of months using the Reach alert system and seeing how many people do not respond. Those may be hand delivered, but the goal is to wean away from that.

There was a call for water shut off due to a leak to a residence that had requested shut off in November 2020. The call came in on a Sunday and J. Hurtig shut it off on Monday. The village never turned that water back on, there is no information that the water was turned back on and there was no usage until the leak happened. A data read was done and

indicated that it just began on November 29th. At that time 8,906 gallons were metered. 253,226 gallons of water ran before it was shut off again. The bill is \$2041.16. The property owner called and spoke to S. Ramey asking who was responsible for the damage to his crawlspace. She informed him that the village did not turn the water back on. It is a vacant residence. The guess is that the water was somehow turned on previously, but since no one lives in the house, there was no water usage; during the cold snap, the pipes froze and caused the leak. J. Hurtig said that it would have had to have been turned on sometime since last winter since the pipes would have frozen already had it been before then.

The new policy is in place when someone has the water shut off, the meter is locked out.

Motion to write off the water usage at 501 N Harrison	J. Hohenberger
Seconded	R. Valle
Scott Rohrs	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Addresses and phone numbers are being verified and updated in the system and forms are available in the office. The notice of a change to the shut off notice procedure will be mailed out to residents at the beginning of February.

There are two properties where there are meter pits installed but no longer have a building or will not be putting up a building. They get a ten-dollar monthly charge, which aids in the cost of the materials of the meter pits. It is what was initially set up when the meter pits were put in. S. Ramey asked if the council thinks that a flat fee should be charged to disconnect their service entirely to avoid the monthly charge. J. Hurtig explained that the ten-dollar fee is based on a ten-year life expectancy for a meter.

After the meter is pulled, there is no need to backfill the pit because would be labor intensive and the casements are rated to withstand the weight of cars.

Motion to prorate the remaining cost of the meter upon customers request of removal and if the meter is usable, issue a credit	R. Valle
Seconded	A. Buchhop
Scott Rohrs	Y
Jamie Vogelsong	Y
Jim Hohenberger	Y

MISCELLANEOUS

Additions were made to the zoning building permit stating that the area needs to be clearly marked in the future.

The food pantry will be Wednesday, January 17th from 8am-10am. The village has been serving twenty-seven households the last few months, which is approximately forty people.

The village office will be closed December 22nd and the 25th for Christmas and December 29th and January 1st for New Year's.

Old Business

J. Hohenberger said that the Council would like to thank Brian Ramey for putting the lights up in front of the Community Room.

ORDINANCE 23-10-01- AN ORDINANCE ESTABLISHING COMPENSATION FOR THE VILLAGE OF SHERWOOD, OHIO FOR THE CALENDAR YEAR 2024

The employee committee met prior to the council meeting to discuss employee compensation.

Motion to accept the third and final reading of Ordinance 23-10-01 with corrections	S. Rohrs
Seconded	J. Hohenberger
Jim Hohenberger	Y
Mike Sudholtz	Y
Jamie Vogel song	Y
Alex Buchhop	Y

Citizens-

Chris Snyder spoke to the council about the issue with where his shed is located. The council explained that it is on the village’s property and if it is allowed to stay there it is setting a standard that cannot be permitted. C. Snyder requested that he be allowed to wait until the ground settles before he moves it.

Aaron Schwarzbek with the Sherwood Economic Development told the council that Economic Development in conjunction with Iron Horse Brews will be hosting the Defiance Chamber of Commerce’s ‘Business After Hours’ even at Crystal Fountain on January 18th at 5pm. He also said that the Sher’wing Thing will be on July 27th in 2024. He mentioned that anyone interested in sponsorship should get ahold of Luke Kuhn, himself, Sherri Ramey, or Mickey Schwarzbek.

Kenyotta Stantz was supposed to present documentation. Taylor Vance told Council that Kenyotta Stantz told Sergeant Grillot with the Defiance County Sheriff’s Office that she would present all her evidence of the questionable withdrawals. However, two days ago, she called T. Vance and said she was not coming. She said she found a bag in a closet with \$760 in cash. She claimed to have turned that into the Sheriff’s. Allegedly all of the questionable withdrawals for cash were turned in to them. There are still some unexplained withdrawals. One for \$749, T. Vance said that he was told verbally that that is the amount of their rent, or a questionable bank withdrawal. But according to the bank there was no corresponding entry in the account. Defiance Softball was a tournament fee. The donation to Heidelberg was supposedly for their son working concessions. And there was no explanation for the fifteen-dollar returned check fee. The Sargent said that the Stantz’ told him that they had evidence for everything and that they were going to present it at the council meeting. Defiance County Sheriff wants to know what Sherwood Village would like to do next. T. Vance stated that \$1199 is missing and \$565 in unexplained withdrawals. He said that it is unorthodox for a non-profit to donate to another non-profit. J. Hurtig said that according to the Ohio attorney general’s office, it is illegal to use funds that were donated in any way outside of the non-profit they were donated to. T. Vance said there are three options: full restitution, restitution, and prosecution, or dropping it all together. S. Ramey and J. Hurtig stated that there are possibly ten thousand dollars of unexplained purchases. The Ball Association cannot apply for its 501c3 until all of the questions are answered with paperwork. T. Vance said that he thinks the Attorney General’s office will need to get involved with obtaining the 501c3.

New Business

ORDINANCE 23-12-01 – TEMPORARY ANNUAL APPROPRIATION ORDINANCE FOR 2024

Motion to accept Ordinance 23-12-01	J. Hohenberger
Seconded	R. Valle
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y


ORDINANCE 23-12-02 – AMENDING THE APPROPRIATION ORDINANCE FOR FISCAL YEAR 2023

Motion to accept Ordinance 23-12-02	J. Vogelsong
Seconded	R. Valle
Scott Rohrs	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Adjourn

Motion to Adjourn	J. Vogelsong
Seconded	A. Buchhop
Jim Hohenberger	Y
Robert Valle	Y
Scott Rohrs	Y


Faye Escalera, Utility Billing Clerk


David M. Weaner, Mayor

THE UNIVERSITY OF CHICAGO

LIBRARY

