

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SHERWOOD VILLAGE COUNCIL**  
**AUGUST 21, 2024**

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, August 21, 2024, in the Community Room. Mayor Dave Weaner called the meeting to order. Council Members Jim Hohenberger, Robert Valle, Scott Rohrs, Mike Sudholtz, and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Lt. Brad Grillot from the Defiance County Sheriff’s Office, Amanda Joost, DPLS Library Director Cara Potter, and Doug Hohenberger were also present.

The Pledge of Allegiance was recited.

**Previous Meeting minutes**

<b>Motion to Approve the Minutes</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>J. Hohenberger</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Financial Reports**

<b>Motion to Accept the Financial Reports</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

<b>Motion to Pay the Bills</b>	<b>S. Rohrs</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

**Sheriff Report**

Lt. Brad Grillot stated that the record he brought ranges from July 1<sup>st</sup> through July 31<sup>st</sup> and includes 101 records. The calls for service range from business checks to civil concerns, as well as burglar alarms. He asked if there were any concerns that the council would like the Sheriff’s Department to know about and R. Valle said that people are speeding through the 25 and 35 mph zones on N. Harrison St., only slowing down once they come to the railroad tracks. Doug Hohenberger stated that it is the same way on S. Harrison St., that drivers will drastically speed up once they cross the tracks. Lt. Grillot asked if there was a specific time frame where it is the worst and S. Ramey said that early morning, around 6:45 to 7:15am, is when she notices it the most, and in the evening when people are getting off work. Lt. Grillot asked if there were any other concerns besides speeding. S. Rohrs mentioned that it was brought up at the last council meeting that people are turning into the parking lot at Iron Horse that is next to the ‘one way’ sign, and asked if the department could keep an eye out for that. Lt. Grillot asked if anyone had reached out to CSX, since that area is private property owned by the railroad. S. Ramey said that she had not had any luck getting ahold of anyone to talk to about it, and Lt. Grillot stated that he had some good contact numbers he could share with her. He inquired if the sale of recreational marijuana has brought about any changes in the village. Noone said they have noticed any, and the council asked him if the Sheriff’s department has. He said that he has heard people say that it is a lot more expensive than Michigan. M. Sudholtz mentioned to Lt. Grillot that there has been a dirt

bike that has been riding on the sidewalks. It appears to belong to the residents of 530 N Harrison. (Jamie Vogelsong joined the meeting at 6:11pm.)

**Committee Reports**

**Fire Board**

J. Hohenberger said that they met at the old fire station west bay and did not see anything of much value or interest to the Fire Department. Because of this, there did not seem to be any reason for the Fire Department to store the items there. A request should be made for those items to be moved out so the bay can be used by the maintenance department. A. Buchhop stated that he agrees with all that was said. J. Hohenberger said that a meeting could be scheduled with Chief Rock, but the Fire Board wanted to bring it back to the council first. The suggestion is that the council should request that everything be moved out of the bay. He said that there is room that some things could be stored there, but as far as access, it should be kept locked up. Too many people have access to it as it is, and the village’s equipment should be moved in there. D. Weaner asked if the tank filling unit is still operational. R. Valle said that it is. D. Weaner said that if it is still being used, a consideration of moving it to a protected area. If it is not being used, perhaps it should be sold. He said that should be a question for Chief Rock. J. Hohenberger asked if the council has a time frame for when it should be expected to be cleared out. D. Weaner suggested asking that it take place before the weather gets bad. S. Rohrs said that it would not take much time to accomplish it, and that September 30<sup>th</sup> seemed like a reasonable amount of time. That would give them a month and a half to get it done. R. Valle said that he could speak with him tomorrow.

**Zoning**

D. Weaner requested that a motion be made to include the citizens’ comments at this point of the meeting.

<b>Motion to Move Citizens’ Comments up to Zoning</b>	<b>R. Valle</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

Doug Hohenberger stated that he has not seen anything in the council meetings’ minutes about 204 S Harrison since December when G. Montez spoke with the resident and that since that time there has been no change. He said that there is a new vehicle in addition to the one with the expired license. He thinks that a camera has been installed by the garage door. He stated that he came to the meeting to voice his feelings on what is going on there. He was told that certified letters would be sent out as the next step towards a solution, and he wanted to know if that happened. D. Weaner said that the next step would be to have pictures of the nuisances that have timestamps on them. Those can then be presented by the village’s solicitor, T. Vance, to the court. J. Hohenberger asked who should take the pictures, if it needs to be the zoning inspector. M. Sudholtz stated that if D. Hohenberger wants to take them he can, and then email them to Administrator Ramey. The pictures must have the time and date marked on them. D. Weaner told D. Hohenberger that after the council meeting, he would take the necessary pictures for him.

Cara Potter addressed the council asking when the story walk would be installed. S. Ramey said that hopefully it can be done this fall. J. Hurtig and herself have walked it and the



spacing between them has been worked out. So, it is just a matter of having the time to install the posts.

C. Potter also asked about a ramp for handicap access at the rear of the library. S. Ramey informed her that one that can accommodate wheelchairs has been installed.

Amanda Joost referred to a meeting she attended last year, where she was concerned about lighting at Moat's Park. She returned to tell the council that she has access to personnel and machinery if assistance is needed to get the lights installed. She asked what the needs are at Moat's Park so she can assess in which ways she can help. S. Ramey told her that should be a meeting of the Parks Committee to discuss how the light placement/layout should be now that the parking lot is asphalted. Any projects can probably be covered by a nature grant. In 2026, St Rt 127 south of the railroad tracks will be getting its share of the widening project. With that project, four more projects will be chosen to be completed. A survey will go out to the residents to decide which projects will be included. This would be what a WOPC grant covers. A. Joost asked if the main issue is the layout of lights. S. Ramey said yes, that is correct, but J. Hurtig is working on drawing up his plan for the layout of the lights. Further, another issue is that the village needs to wait for the walking path to have its repairs completed on the pavement or the contractors will say that it is now the village's responsibility because it has been altered. So, not much can be done before that is accomplished.

C. Potter said she had something to add on the subject of lights. Kathy Holtsberry has been fundraising and also got a grant from the Sherwood Foundation. The library has been holding that money for the Sherwood Branch. She intended to put lights along the StoryWalk and wondered how that would fit in with the village's plan. S. Ramey said that will depend on what kind of lights she is looking at. Such as, are they going to be wired, needing bored in or dug in, or are they going to be solar lights. More information is needed before a decision is made. Once the StoryWalk has been installed there, it will be easier to determine the best course of action.

A. Joost then asked if the lights that were discussed at the last meeting, she attended were for the ball fields or the parking lot. S. Ramey said that both have been in discussions, the ball field lights are sixty feet high, and it was discussed to replace their bulbs with LEDs. That is no longer being considered because the quote for LED lights was far more expensive than anticipated. Replacing the burnt-out bulbs would not be the responsibility of the village, but the Ball Association. S. Ramey asked if she was mostly asking to be of help with the ball fields or the park itself. A. Joost confirmed that her interest is more in the park, but she wanted to help because she knew how to get access to a bucket truck if it was needed for lights. She has permission to let the village use the equipment and an operator that would be willing to operate it. S. Ramey said that she would talk to J. Hurtig tomorrow and see if switching the bulbs out to LEDs would be possible. A. Joost said that she would be willing to fundraise to purchase bulbs if that is something that would be necessary to complete the project.

S. Ramey stated that a meeting of the Park Committee needs to take place to discuss the Little Reservation Station, Memorial Park, as well as Moat's Park. A. Joost stated that the main thing that motivated her to speak with the council last year was that on the opening day of Summer Rec ball last year, when a lot of people were coming from outside of the community, there was not a sign at Moat's Park. S. Ramey told her that she sent a message to a person that did some painting on the side of a building in Antwerp to see if she would be interested in painting 'Welcome to Moat's Park' on the back of the dugout on Field 3.

**ADMINISTRATOR REPORT**  
**LAND/BUILDINGS**

A ramp has been installed at the back of the library. It was from the old handicapped accessible port-a-john.

The village hall is still waiting for the two front windows to be installed. The air conditioner from 1996 was replaced for \$5861.22 after it quit working.

**PARKS**

S. Ramey stated that she submitted in for the replacement pieces to the playground equipment at the Little Reservation Station.

At Moat’s Park, Hill sealing will be coming in to do the asphalt sealing and painting the lines sometime after Labor Day weekend.

Fall Ball is scheduled at the ball fields on September 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup> with October 6<sup>th</sup> scheduled for a make-up day. There is also a tournament scheduled for Saturday, September 28<sup>th</sup>. She is going to talk to them about what their plans are for the concessions on that day. The Ball Association made \$600 from the Sher’Wing Thing.

She thanked Michael Minch and Abby Schoeph for volunteering their time to pull weeds at Memorial Park.

**WATER & SEWER**

There were twenty-three shut off notices in July, five were shut off and two remain off.

The EPA has received the reimbursement request for the Hydrant Buddy. They accepted the paperwork, and the office is just waiting for reimbursement.

Josh from Water and Soil came out and sprayed at the Lagoons, she is still waiting on the bill. It seems like it could be a continuous thing with them.

**MISCELLANEOUS**

The Food Pantry will be on Wednesday, September 18<sup>th</sup> from 8am to 10am.

The ‘Welcome to Sherwood” signs have been delivered. The village received a quote from Vollmar Family Construction (VFC) today for the concrete and installation of the signs for \$6100. The reason it is not going to be done in-house is because the village does not have the manpower to oversee them being done. The posts will be of steel not cedar. VFC said that they can have the project completed this year.

<b>Motion to Accept Vollmar Family Construction’s Quote</b>	<b>A. Buchhop</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>

Other quotes were also obtained from VFC including for the concrete pad for the new fire station’s sign and has been passed along to Chief Rock, to replace the concrete on the north side of the Village Hall which includes individual quotes for the employee parking area to repair the drainage issue for \$10,000 and another for \$4560 to renovate the approach to the garage.

<b>Motion to Accept the Quotes for the Parking Area and Approach to the Garage</b>	<b>A. Buchhop</b>
<b>Seconded</b>	<b>J. Hohenberger</b>



Mike Sudholtz	Y
Robert Valle	Y
Scott Rohrs	Y
Jamie Vogelsong	Y

The Audit was completed. Purchase orders need to be done before invoices are received. S. Ramey needs to be informed when vehicles are getting worked on, when supplies are needed, etc.

The council needs to return the signed policy agreements to the village office. They can purchase their old tablets for \$25 with the case.

The required training for fraud must be completed before September 27<sup>th</sup>. Certificates must be presented to the office.

The office will be closed on Monday September 2<sup>nd</sup> for Labor Day.

Knox textiles in Edgerton sold out to City Uniforms out of Findlay. City Uniforms have been coming in, but they were not communicative. Cintas came to the office, and they have state government pricing, so they were able to provide uniforms for less. So, everything is being switched to Cintas to save funds. J. Hurtig will be getting new uniforms, which he has needed for some time. They will be providing new rugs as well as bringing new work rags every week instead of every two weeks, and the village will still see savings.

**New Business**

**ORDINANCE 24-08-01- AN ORDINANCE TO AMEND ORDINANCE 23-10-01 TO SET THE WAGES FOR THE SHERWOOD PARAMEDICS, INTERMEDIATE EMT'S, BASIC MEDICAL PERSONNEL, FIRST RESPONDERS, AND TO ADD ASSISTANT FIRE CHIEF TO THE COMPENSATION ORDINANCE PASSED ON DECEMBER 20, 2023**

Motion to Approve the Change the Assistant Fire Chief's Pay Stated on 024-08-01 from \$1407.40 to \$1408	J. Hohenberger
Seconded	S. Rohrs
Mike Sudholtz	Y
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

Motion to Approve the Changed Ordinance Amendment to the Assistant Fire Chief's Pay as an Emergency	R. Valle
Seconded	J. Hohenberger
Mike Sudholtz	Y
Alex Buchhop	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

**ORDINANCE 24-08-02- AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE OF THE VILLAGE OF SHERWOOD, OHIO FOR 2024 AND DECLARING AN EMERGENCY**

Motion to Accept Ordinance 24-08-02 as an Emergency	S. Rohrs
Seconded	M. Sudholtz

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Jim Hohenberger	Y
Robert Valle	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

**RESOLUTION- 24-08-01- A RESOLUTION TO APPROVE THE HIRING AND ESTABLISHING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR THE SHERWOOD VILLAGE ASSISTANT FIRE CHIEF**

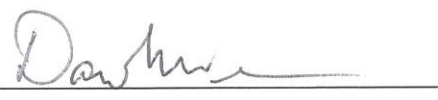
Motion to Accept the Change in Resolution 24-08-01 as Pay was Changed in Ordinance 24-08-01	R. Valle
Seconded	A. Buchhop
Mike Sudholtz	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Jamie Vogelsong	Y

Motion to Accept Resolution 24-08-01 as Amended	R. Valle
Seconded	A. Buchhop
Mike Sudholtz	Y
Jim Hohenberger	Y
Scott Rohrs	Y
Jamie Vogelsong	Y

**ADJOURN**

Motion to Adjourn	J. Vogelsong
Seconded	A. Buchhop
Mike Sudholtz	Y
Jim Hohenberger	Y
Robert Valle	Y
Scott Rohrs	Y

  
Faye Escalera, Utility Billing Clerk

  
David M. Weaner, Mayor