

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
APRIL 19, 2021**

Mayor Jack Stantz called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Lt. Daniel Crites, Sherri Ramey and Chris Walker.

The Pledge of Allegiance was recited.

Lt. Crites, liaison for Defiance Sherriff, gave his report. He reported that in March there were 147 contacts, 83 of those being business checks, 5 rescue runs and 7 traffic stops. There were no major complaints or crimes. He stated that he talked with Sherriff Engel about the request that Mayor Stantz has made for 40 hours per week of police presence in the Village of Sherwood. He presented the figure of \$250,000 per year, which was the amount that Sherriff Engel came up with after looking at other counties that have contracts with other municipalities. If the Village of Sherwood decides to move forward with this, after speaking with village residents, we would need to work out the logistics with Sherriff Engel and have a contract approved by the Commissioners.

Lt. Crites was made aware of several issues which councilmen have encountered in the last month, such as children not being restrained in car seats and two young men being destructive at Moat's Park.

S. Ramey asked Crites whether Ron Kuhn can do inspections on golf courts.

Lt. Crites replied that if Kuhn's licensing allows him to do inspections then there is no reason why he should not be allowed to do inspections on golf carts. This would be an issue between the dealerships and the title office.

Crites was asked how often there is police coverage in Sherwood at the present time.

Lt. Crites replied that the Village of Sherwood gets more coverage than most other municipalities because it is in the middle ground of the county and officers are always passing this way. He estimated that police are passing through the Village approximately 20-25 times per day.

Lt Daniel Crites left.

S. Ramey informed the council that Gilbert Montez delivered a notice to the door of Linda Ganger on March 26th informing her that she was in violation of the zoning code because she did not obtain a building permit before building the garage. There has been no response. She reported that there were 3 notices sent out concerning growth of bushes and trees in alleys. For one there was no response, one was sent back because the resident no longer has an address and one is being taken care of.

Village solicitor C. Walker informed council that a complaint was filed to the common pleas court concerning the nuisance at 216 E. Vine St. A nuisance complaint letter was sent to the most recent address of the owner but he does not know whether they have received it. The court will try to send a letter by certified mail. In approximately 2 months we should have a response from the court.

M. Sudholtz asked whether the village can do trimming of bushes and trees where necessary.

S. Ramey stated that the village can trim the nuisance areas but we are trying to reach out to homeowners to have them do it.

Ordinance 21-03-03, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Farmer Township was presented for the 2nd reading.

C. Skinner made a motion to approve the 2nd reading of Ordinance 21-03-03. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Ordinance 21-03-04, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Washington Township was presented for the 2nd reading.

C. Skinner made a motion to approve the 2nd reading of Ordinance 21-03-04. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 21-04-01, an ordinance establishing a schedule of fees for Zoning Permits for the Village of Sherwood was presented for the 1st reading.

C. Skinner made a motion to approve the 1st reading of Ordinance 21-04-01. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

There was some discussion about Ordinance 21-04-01. Ramey stated that the main aim of this ordinance is that people contact the village before building so that concrete or buildings are not put where they do not belong, such as over water and sewer lines.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that C. R Hunt gave us a quote for \$4,350.00 to paint the 2nd story of the library.

C. Skinner made a motion that we accept the quote from C. R. Hunt to paint the 2nd story of the library for a cost of \$4,350.00. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ramey informed the council that the total cost of all repairs to the library is just under \$30,000.

There was discussion, now that we have all of the quotes for repairs, about contacting the Defiance County Foundation and the Friends of the Library to see if they may be willing to help with cost of repairs to library. We will also look into grants.

Ramey reported that the lab door to the maintenance garage was installed and that it appears that Wagner Metals has taken care of the issue of leaks, although it has not rained yet to find out for sure. Ramey presented a quote from C. R. Hunt for \$1,335.00 to paint the lab. This would include power washing, caulking cracks, joints and small holes, tuck pointing open or missing mortar and spot priming bare block.

C. Skinner made a motion to accept the quote for \$1,335.00 from C. R. Hunt to paint the lab. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Ramey informed the council that we recently purchased a SR240 skid steer from Jackson Equipment for \$29,000. The skid steer needs tires which will cost \$1,240 from Big Jakes and forks from Redline Equipment for \$800. A bucket did come with the skid steer. We will be selling the old skid steer, either on Ebay or GovDeals.

Village solicitor, C. Walker, confirmed that the village can sell used equipment in a reasonable manner and GovDeals or an Ebay auction would be considered reasonable.

S. Ramey reported that we are waiting to hear back that the parts are in for the F550 from Dan's Truck Equipment in Perrysburg and we ordered a starter which we are hoping will fix the issue with the Challenger. She informed the council that the boards are rotting on the lawn mower trailer. She asked the council whether we should keep or sell the trailer which recently has not been used much. Since our goal is to sell CFA, the large mowing would just be the parks and soon the maintenance garage will be centrally located.

M. Sudholtz made a motion that we sell the lawn mower trailer since it is not being used and needs repairs. C. Skinner seconded the motion. All council members present voted yea.

For utilities, Ramey reported that there were 13 shutoffs delivered in March and one was shut-off and remains so. She informed the council that she contacted the 2 business's whose water meters froze that the village comped their bills. The owner of the building was not happy that the business was contacted instead of him. Ramey informed council that there was a situation where a resident came home to find an outside water hydrant running and her patio flooded. Her normal water usage is 1,300 -1,648 and the amount used in the 4 days she was gone was 23,884. The resident is on a fixed income and evidently this was a case of vandalism which she had no control over. Ramey asked that her bill be lowered to \$49.67 instead of \$220.94 with the understanding that this will not be allowed again and she needs to get a lock or a shut off valve inside to avoid the issue in the future.

M. Sudholtz made a motion to write off the higher water charge for this one time since it was a case of vandalism. C. Skinner seconded the motion. All council members present voted yea.

Ramey reported that another resident who had a leak asked for a write-off. Normally their bill runs \$42.68-\$43.28. This month they used 2003 gallons which cost \$31.92. Five residents were informed of leaks and this resident was aware of the situation.

Council did not agree to having the extra amount written off for the leak since the resident knew of the situation and had control over the situation.

Ramey presented a water credit list for a service that was double billed.

The council asked whether there has been a response to the incident where a vacant house's meter showed water running at 11 gallons a minute and the water was shut off because we knew the house was vacant. The amount of water which ran was 177,595 gallons and the weekend call to have Jeff turn off the water cost \$200.

Ramey reported that there has been no response to the bill sent to the homeowner of this vacant house. Ramey informed the council that we recently had a water break and called All-Purpose Contracting, Inc. who patched it for \$1,260.00. They are waiting to finish the repairs in hopes that they can do this repair at the same time they are doing another project. Ramey reported that the bids will be opened on May 10th at the Commissioner's office for the CDBG allocation grant project of looping the water lines on Fountain St. After this is done there will be continuous flow. We will also be adding a new water hydrant to the area. Ramey informed council that All-Purpose Contracting, Inc. will be starting work around the 3rd week of May on the Cedar St. Pump Station improvements at a cost of \$10,000. She stated that the Ball Association Policy that was approved at last month's meeting has been signed by all parties.

Ramey presented a breakdown from the Defiance County Engineer of the village's portion of the 2021 W. Vine St. paving project which is \$31,200.00. We have been informed that there are grant funds available for this project, but the Engineer needs to be informed that we want to use these funds.

J. Hohenberger made a motion that the Village use the grant funds available through the Defiance County Engineer to pay for the W. Vine St. paving project. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Village Administrator, S. Ramey, informed the council that only one animal permit application has been received. The council discussed adding a penalty to the ordinance for those who have animals and have not filed for an animal permit.

C. Walker stated that the village would need to give residents a reasonable amount of time to file the animal permit. An addition of a penalty to the animal permit ordinance can be added as an emergency. Walker will have something prepared to propose a penalty to the animal permit ordinance at the next council meeting.

S. Ramey reported that the village recently sold the new idea disk mower for \$575.00, the Gorman Rupp trash pump for \$100.00 and an old garage door for \$200.00 on GovDeals. Ramey thanked those council members who came to the infrastructure meeting with Erika Willitzer at 5:00 today. Ramey informed council that yard waste pick-up is on hold while the Challenger is down, although the truck was here this morning and should be here next week. She reminded those present about the Food Pantry on Wednesday, April 21st and the annual Village Clean-Up which will be held this coming Saturday, April 24th from 8AM to Noon. There will be 3 dumpsters (more if needed) and one will be for metal. She reported that we will again have a Senior Parade on Saturday, May 29th at 6:00 PM starting at Moats Park. She is putting together a slide show to showcase senior pictures and names. She informed council that the Fire Department is waiting for supplies for the new building to come in, they will be selling donuts on May 1st for opening day of Ball season and they will be raffling off a smoker at \$5.00 per ticket or 5 tickets for \$20.00. They also will be having a fundraiser in the future to help with Robert Valle's medical expenses. Ramey stated that the Village needs to appoint a housing director for tax incentives.

M. Sudholtz nominated Sherri Ramey to be the housing director for tax incentives. C. Skinner seconded the nomination. All council members present voted yea.

Ramey reminded council that a committee meeting is needed to discuss which alleys need to be vacated. She asked that we change the charge for yard waste bags from \$5.00 to \$10 or \$15. The \$5.00 charge is not enough to cover village employees time to pick-up bag.

C. Skinner made a motion that the charge for yard waste bags be raised from \$5.00 to \$15.00. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ramey reported that she recently talked to Dave Brown about making new "Welcome to Sherwood" signs, since the old ones are getting shabby. The sign will be raised a little higher so that a banner can be placed underneath the sign. We would like to have solar lighting and put posts in the ground for hanging baskets instead of landscaping on the ground.

There was no Park Board report.

The financial reports for March 2021 were presented.

M. Sudholtz made a motion to accept the financial reports for March 2021. S. Rohrs seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, S. Rohrs voted yea, C. Skinner voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on March 15, 2021 were presented.

J. Hohenberger made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on March 15, 2021. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea and M. Sudholtz voted yea.

There was no employee meeting.

In old business, J. Hohenberger asked whether anything had been done concerning the situation with wreckers at Boutwells.

C. Walker replied that he hasn't done anything concerning that situation.


In new business, there was a request that the stolen street signs be replaced.

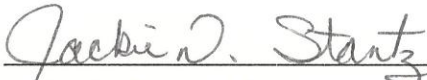
Ramey stated that we have a good list of street signs that need to be replaced. She will have Jeff Hurtig get the street signs ordered and replaced.

C. Skinner made a motion that payment of all bills for the month of March 2021 be approved. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, S. Rohrs voted yea, and J. Hohenberger vote yea.

Jamie Vogelsong entered.

J. Vogelsong made a motion to adjourn the meeting. C. Skinner seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor

