

RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
APRIL 10, 2024

The Council for the Village of Sherwood met in regular session at 6:00 p.m. on Wednesday, April 10<sup>th</sup>, 2024, in the Community Room. Mayor Dave Weaner called the meeting to order. Council Members Jim Hohenberger, Robert Valle, Jamie Vogelsong, Mike Sudholtz, Scott Rohrs and Alex Buchhop were present; Administrator/Fiscal Officer Sherri Ramey, Billing Clerk Faye Escalera, Water/Sewer Superintendent Jeff Hurtig, and Mark Weaner were also present.

The Pledge of Allegiance was recited.

**Previous Meeting minutes**

<b>Motion to Approve the Minutes</b>	<b>J. Hohenberger</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>

**Financial Reports**

<b>Motion to Accept the Financial Reports</b>	<b>M. Sudholtz</b>
<b>Seconded</b>	<b>S. Rohrs</b>
<b>Alex Buchhop</b>	<b>Y</b>
<b>Jamie Vogelsong</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Robert Valle</b>	<b>Y</b>

<b>Motion to Pay the Bills</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>A. Buchhop</b>
<b>Robert Valle</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>

**Committees**

A Records Commission meeting needs to be held to discuss the annual disposal system and the records retention policy. The members of that committee are S. Rohrs, D. Weaner, S. Ramey, & T. Vance. It was decided that they could meet after this meeting.

**Zoning**

The house across from Dollar General has a vehicle with two flat tires.

There was a building permit issued for 10979 US 127 and also one for Crystal Fountain Auditorium’s new car port.

**Other**

F. Escalera asked the council if a Utility Committee meeting should be scheduled to discuss the topics raised by M. Kline in his RCAP report. S. Ramey stated that there are a few things that the Utility Committee should discuss. R. Valle, M. Sudholtz, and S. Rohrs are on that committee.

**ADMINISTRATOR’S REPORT APRIL 10, 2024**

LAND/BUILDINGS

Siebenaler Construction gave a quote for the Village Hall to apply steel trim around the windows and doors and a separate quote for the replacement of windows. As far as whether to paint or side the building, S. Ramey said that more quotes for painting and new windows would be sought out.

Pertaining to the “Welcome to Sherwood” signs, Dave Brown sent photos on March 22<sup>nd</sup> representing the colors for the council’s approval.

Motion to Approve the Sign’s Colors	S. Rohrs
Seconded	A. Buchhop
Jim Hohenberger	Y
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y

There was a discussion on whether or not business signs should be allowed beneath the signs. The options were to have them based on a template of specific dimensions or nix the signs entirely. Banners for special events could still be hung beneath with just enough clearance left to do so.

Motion that No Organization’s Signage be Allowed Beneath the New Signs	M. Sudholtz
Seconded	A. Buchhop
Jim Hohenberger	Y
Robert Valle	Y
Scott Rohrs	Y
Jamie Vogelsong	Y

-S. Ramey stated that she would contact the organizations that have signs up now and return their signs to them if they want.

S. Ramey told the council that she submitted paperwork for property tax exemptions for seven village properties that had no exemptions on them, and that the village was paying full price on their taxes. The exemptions have been approved for the taxation year of 2023. The taxes, penalties and interest will be remitted for all parcels for 2022, 2021, and 2020 excepting one parcel, the fire department, which was previously exempt before it was built and since has been taxable. The taxes will only be remitted to when the taxes were raised.

The new maintenance garage has had some shelves installed, but the progress has been limited because four of the bays are still blocked with remnants of the fire department. Only two bays can be used by the village. R. Valle asked if Chief Rock had been spoken with about that and the answer is yes. M. Sudholtz stated that he should be reminded that the village is not paying the loan until the garage is cleared. A. Buchhop added that the Village Clean-up is on the 20<sup>th</sup>. R. Valle thought that a lot of the stuff left behind is probably old and/or obsolete. M. Sudholtz suggested that it be gone through before the 20<sup>th</sup> and then it could be cleared out during downtime that day. J. Vogelsong recommended that Mayor Dave have the conversation with Chief Rock regarding that plan.

PARKS

Moat’s Park is still being prepared for the upcoming ball season.

Memorial Park will have the pond pump installed. And once another employee is hired the gazebo can be cleaned.

Repairs to the Little Reservation Station were not possible. Replacement parts will need to be acquired. Pictures were taken by J. Hohenberger that can be shown to the manufacturer. The split rail fence that is at the front of the park should be straightened up.



EQUIPMENT

J. Hurtig remeasured and verified that the village’s mini excavator does have a 15’ 4” reach. He recommends and requests that it, a 2009 27D John Deere with over 4000 hours be replaced with a 35D long stick model. One that had a cab and 2500 hours recently sold at auction for \$27,000. The replacement plan is in place, but ideally the council could give him a price point on what can be purchased so he can continue to look at auctions and find one. J. Hurtig said that the current mini would be sold at a minimum of \$15,000. He stated that this was not a planned replacement at this time but became necessary because in the projects that need done, the current mini is falling just short. It is not that it is worn out, but that it is not sufficiently suited to the village’s needs. Once it is ready it will go on eBay with a starting bid of \$17,000.

Motion to Approve up to \$30,000 to Purchase a Mini Excavator	S. Rohrs
Seconded	J. Hohenberger
Robert Valle	Y
Mike Sudholtz	Y
Jamie Vogelsong	Y
Alex Buchhop	Y

The lawnmower trailer was sold for auction for \$2000. It was originally purchased by the village for \$1,695.

The existing street sweeper the village owns is messy and does not do a very good job. The council had questions at the last meeting that S. Ramey looked into. The big brush skid steer attachment still has life left and costs \$3000 to replace. The smaller brush costs \$500 and can only be used a few times before needing to be replaced. These are the only options available for skid steer attachments. Harrison Street takes around three hours of labor to sweep. They do make an angle broom that would be nice for the parking lot and the walking path that costs around \$2000. S. Rohrs stated that he thinks asking someone like Defiance to come in and sweep the street for a little bit of money would probably be the best way to do it. R. Valle asked how often the sweeping needs to be done. S. Rohrs said once or twice a year. The previous mayor had always reached out in the past to ask for Defiance’s assistance. S. Ramey said that she considered contacting Phil Hetrick and asking if he would be willing to do it a couple times a year. J. Hurtig stated that he thinks the village should look into selling their street sweeper and acquiring an angle broom to maintain the parking lots and walking path. It was advised that he can try to sell the sweepers on eBay for a minimum of \$2500.

Motion to Purchase an Angle Broom and Pay for it Out of Streets	M. Sudholtz
Seconded	J. Hohenberger
Robert Valle	Y
Alex Buchhop	Y
Scott Rohrs	Y
Jamie Vogelsong	Y

WATER & SEWER

There were eighteen shut off notices in March, but none were shut off. None of the notices were hand delivered, they were all sent out through the Reach Alert system.

MISCELLANEOUS

The Electric Aggregation has a May start date. If residents have not yet received a letter, they may already be with another supplier. In which case, they will need to call their supplier if they want to join in with the aggregation instead of their current supplier. A lot of people signed up for a reduced rate last summer when IGS was in town. When J.



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Hohenberger called, he was informed that the contract should be canceled within 60 days before or after the end of the contract or there would be a \$99 penalty.

The Village Clean-up is scheduled for Saturday, April 20<sup>th</sup> from 8am to noon at the front part of Moat's Park in the stone area. There will be signage for people to follow. All small items should be bagged, this is meant to prevent items from spilling onto the gravel parking lot. S. Ramey asked the council if the village should consider having residents show proof that they have trash pick-up at their residences. Hopefully, this would deter residents from bringing their household trash that has been building up. M. Sudholtz remembered that sometimes people come in with a tarp that has shoveled junk on it that has to be handpicked because they want the tarp back. A. Buchhop said the year before, someone came in with small chunks of drywall covered in screws which took a half an hour to shovel out. Since there are ten days until pickup, both points can be advertised, but the requirements will not be able to be implemented until next year. Cleaning up the village is the priority. Residents were required to show proof of residency last year and were advised to bring their utility bills along with them. This year proof of trash pickup will be requested.

The village is still looking to hire a new maintenance employee. The flyer has been sent to the school as well as advertised on Facebook and the village website. So far, two applications have been submitted.

Insurance renewal is coming up. The two options are for PPO or Medflex HMO. Defiance County would be in-network, but Paulding County, Williams County and Indiana are limited or not in-network. The rate will increase 19.31% and will be effective as of June 1<sup>st</sup>, 2024. The monthly premium will have an increase of \$517.33 more. There are also proposed increases in the plan's deductibles and out-of-pocket maximums. The broker checked with Anthem and United Healthcare and the current plan is still less expensive. The broker suggested doing FormFire which is based on the subscriber's overall health not on the price of the County overall. Hopefully going that route will save money and provide better insurance.

S. Ramey and F. Escalera attended the Auditor's Conference, and each received 16.75 Fiscal Integrity Act training hours and completed the certified public records training as well.

The food pantry will be on April 17<sup>th</sup> from 8am to 10am and on May 15<sup>th</sup> from 8am to 10am.

The public records training will need to be completed by R. Valle and S. Rohrs because they are in a new term. A. Buchhop's certificate of completion for this training is missing and S. Ramey requested that he print another for her records.

On Thursday, April 11<sup>th</sup> S. Ramey and D. Weaner will be attending the Northwest Ohio Regional Economic Development (NORED) annual meeting. It will provide some innovative solutions as communities try to meet the housing demand.

The village office will be closed on Wednesday, April 17<sup>th</sup> and Memorial Day, Monday, May 27<sup>th</sup>.

The signs for the walkway are getting ordered on the upcoming Friday along with some other signs the village needs. J. Hurtig discussed the best way of barricading the walkway and closing the maintenance lane. This is necessary because people are going down it and on the walking path. S. Rohrs stated that a vehicle drove down by where the Ney Oil gas tanks are, so a barrier would be a good idea there, too.

J. Hurtig told council that the asphalt chippings are going to be picked up soon. The person who is taking it placed a deposit down, insuring he will be taking all of it.

### **Old Business**

R. Valle stated that he found the email regarding the Feline Capture and Release Program and from the way he understands it, when he checked with them last year, they said they were all filled up and they were going to put Sherwood on the list in case there was a drop

out or if they had another program. They never got back with him after that. S. Ramey asked if he reached out to them again, and he said he had not yet.

M. Sudholtz asked if there was any progress with the Vine St property that had the windows knocked out. S. Ramey said that according to David Kern it is part of the demolition program and will be demolished once the job is bid out. He asked if the village would have to mow that until that time. She said probably, yes, unless the county is able to sell it.

**Citizens**

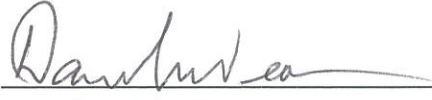
M. Weaner wondered if there were any noise complaints regarding residents making a ruckus at 9:30 in the morning. S. Ramey said that those complaints would be made to the Sheriff’s Department, but she said that because it is not after curfew, nothing would probably be done. If it were documented though, they may take note of it themselves and stop by to check things out.

J. Hurtig had one last question for the council regarding whether or not they needed to give permission to where the observation well would be placed or if they would leave it up to his and the Ohio DNR technician’s discretion. It will be used to monitor the aquifer. Mayor Dave said that he thinks that if they find a spot that satisfies geologically and is kept away from kids, then it can be decided without the council’s direct approval. No one disagreed.

**Adjourn**

<b>Motion to Adjourn</b>	<b>J. Vogelsong</b>
<b>Seconded</b>	<b>R. Valle</b>
<b>Jim Hohenberger</b>	<b>Y</b>
<b>Scott Rohrs</b>	<b>Y</b>
<b>Mike Sudholtz</b>	<b>Y</b>
<b>Alex Buchhop</b>	<b>Y</b>

  
Faye Escalera, Utility Billing Clerk

  
David M. Weaner, Mayor

