

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
NOVEMBER 20, 2017**

Mayor Cary Mallett called the meeting to order with council members Robyn Crites, Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Dave English, Deanna English, Jeff Hurtig, Brian Miller and Sherri Ramey.

Ordinance 17-09-01, an ordinance vacating a portion of Wilmont Street was presented for its 3<sup>rd</sup> reading.

C. Skinner made a motion to accept the 3<sup>rd</sup> reading of Ordinance 17-09-01 and pass Ordinance 17-09-01. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, R. Crites voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 17-11-01, a Resolution to transfer funds from the General fund to the Fire & Rescue Fund was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and pass Resolution 17-11-01 as an emergency. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, W. Hall voted yea, R. Crites voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Village Administrator, Sherri Ramey presented her report for the month. She reported that the skylights for the maintenance garage were installed by mistake elsewhere. We are still waiting for Tri County to install them at our location. She informed the council that we have received a grant for \$2,500 from the Defiance Foundation to help fix the CFA floor joist. She reported that we have also received a \$22,500 grant for outdoor lighting from the Ohio Department of Natural Resources.

Ramey reported that 16 shut-off notices were delivered and 5 have paid. Ramey brought up the situation concerning the water line at 9742 US 127 and stated that we have a call into All Purpose Contracting to bore it.

There was discussion concerning the fire hydrant at the doctor's office at 9742 US 127. Fire Chief, Darrel Rock would like the hydrant moved out by the road because at the time being it is inaccessible to fire trucks.

Village maintenance supervisor, J. Hurtig stated that we have done two exploratory digs at 9742 US 127 and we cannot find the main so we need to run a new service line. The options are boring underneath the parking lot to the end of the property line as stated in the BPA resolutions, but there is no benefit in going under the parking lot. The other option is open trenching the line to the east. He stated that All Purpose Contracting is waiting to do the project; we just need to let them know exactly what is to be done.

After much debate, a compromise was reached. W. Hall made a motion to relocate the fire hydrant out to the road by open trenching the water line east then north across the doctor's office driveway approximately 10-15 feet north of their driveway. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ramey informed the council that there are 2 new condos being built at Paradise Lane and there is an issue with the sewer line. There are no man holes at the location which were included on the blueprints. It was Poggemeyer Design Group who signed off approval of the engineering without man holes. We have turned this issue over to the village solicitor to determine the next course of action.

Ramey informed the council that we are selling the in-bed salt spreader for \$2,000 and the LED Christmas light strands for \$5.00 a strand. She reported that Goliath Tree Service will be cutting

down 9 trees, 10 stumps and 2 limbs at a cost of \$3,250. Ramey reminded the council that Santa would be at the VFW for the children on Saturday, December 16<sup>th</sup>. She informed the council that there would be a live "Christmas for Kids" drive at the Slattery Marathon on December 4<sup>th</sup> from 11:00 am to 1:00 p.m. The proceeds are just for the Sherwood area. She asked whether the council, mayor and employees would be willing to donate for the "Christmas for Kids" live drive and whether the village could match the amount collected by the council, mayor and employees. The mayor and most of the council members gave donations for "Christmas for Kids" and the consensus was that the village matches the donations collected.

Ramey reminded the council that the Fire/EMS Appreciation Dinner will be held on Saturday, December 9<sup>th</sup> at 1:00 p.m. at the Crystal Fountain Auditorium. She informed the council that the snowflakes will be going up next week and AEP will be connecting new outlets to the poles they replaced.

It was suggested that Andres O Neil give the village a quote for insurance. The council had no problem with getting a quote, but we still have another year with the several years quote for the Ohio Plan with Beck Insurance.

The council clarified what was to be done with other previous zoning ordinances. Ordinance 17-09-02 is ok to post. Ordinance 17-09-03 is still on hold to give Mr. & Mrs. English the opportunity to talk to other land owner to get them to agree to vacation of land. Ordinance 17-09-04 was pulled completely at the previous council meeting. Ordinance 17-09-05 does not have to be posted and we can move forward on it because Keith Grimm's is okay with it being vacated. Ordinance 17-09-06 needs to be posted. Council agreed that posting the ordinances locally is okay rather than putting them in the newspaper.

There was no Zoning Board report because they did not meet. It was reported that three more nuisance letters were sent out.

S. Rohrs expressed concern about another nuisance vehicle.

The council was given an update from the Park Advisory Board. The \$2,500 Grant for the CFA flooring joist is a matching grant so they will be looking into fundraisers. It was stated that the Archery Club is also interested in helping with raising funds for flooring. The Park Advisory Board would like to apply for another nature grant in April and are looking for more ideas for all parks. They would like to do a Christmas light contest for the houses in town. They will be asking for donations and award winners will be announced at the VFW on December 16<sup>th</sup>. There will be a Community favorite, a Park Board favorite and maybe more depending on donations. The Park Board informed the council that Memorial Park will be decorated on Saturday, November 25<sup>th</sup> at 2 pm until it is finished. Volunteers would be appreciated. They would like to again do something for Christmas at the CFA, possibly after Santa at the VFW. They are checking with the Fairview theater class to see if they can put something together and are contacting churches to see if they could sing. They will check with the fire department for donuts and provide cider, coffee and hot cocoa. They would like to start taking pictures of volunteers to post on Facebook with projects. Also they need to contact Sherwood Economic Development about future flea markets and would like to see about starting doing BINGO after the first of the year for fundraising. They will check into a license for it.

There was no Fire/EMS report.

The financial reports for October 2017 were presented.

W. Hall made a motion to accept the financial reports for October 2017. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on October 16, 2017 were presented.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on October 16, 2017. R. Crites seconded the motion. A roll call vote was taken.

W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

It was reported that the Employee Committee met on November 13<sup>th</sup> and discussed employee's salaries and pay for next year.

S. Rohrs made a motion to go into executive session to discuss employee compensation. C. Skinner seconded the motion. All council voted yea.

John Buskirk, Dave English, Deanna English, Jeff Hurtig and Brian Miller left.

W. Hall made a motion to come out of executive session. R. Crites seconded the motion.

The Employee Committee will hold another meeting on December 11, 2017 at 7:00 p.m.

Sherri Ramey left.

There was discussion concerning the need to amend Ordinance 05-11-01 so that utilities can be put in renter's name.

Robyn Crites left.

Sherri Ramey entered.

There was the 1<sup>st</sup> reading of the Residential Refuse and Recycling Collection Agreement with Werlor, Inc.

C. Skinner made a motion to accept the 1<sup>st</sup> reading of the Residential Refuse and Recycling Collection Agreement with Werlor, Inc. W. Hall seconded the motion. All council voted yea.

There was a question about residents who have prepaid for Refuse Collection. They would get reimbursed from their provider if they no longer had their services

John Buskirk entered.


The council asked about the list which the Zoning Inspector was going to prepare concerning those who had been contacted concerning zoning issues. The council also considered getting the Zoning Inspector a badge.

S. Rohrs asked whether we still want to keep the old dump truck and fix the bed or get rid of it.

S. Ramey stated she needs to check with Jeff Hurtig whether we are still using the old dump truck and whether we need to keep it or get rid of it.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion. All council members voted yea.

  
Dawn Buskirk, Fiscal Officer

  
Cary C. Mallett, Mayor