

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
NOVEMBER 18, 2019**

Mayor Mallett called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Don Guilford, Sherri Ramey, Jack Stantz and Chris Walker.

The Pledge of Allegiance was recited.

Ordinance 19-10-01, an Ordinance updating water billing fees was given 2<sup>nd</sup> reading by D. Buskirk.

C. Skinner made to motion to accept the 2nd reading of Ordinance 19-10-01. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

D. Guilford, representing the Old Timer's Club, presented a \$200.00 donation to the Village to be used for Christmas lights or decorations.

Village Administrator S. Ramey presented her report for the month. Ramey presented quotes from Richland Roofing to either do a shingle roof replacement for \$36,252.00 or a metal roof replacement for \$67,020.00 to the Sherwood Administration building. She stated that we may be able to use part of the Fire Grant to replace the roof since the Fire House will still be at its present location connected to the Administration building.

Ramey informed the council that there were 10 water shut-off notices delivered in October and one was shut off. She again reported on some meter usage questions. An 8-minute shower uses 17 gallons of water, flushing the toilet 1.6 gallons, high efficiency washing machines 15-30 gallons while older machines are 29-45 gallons, a high efficiency dish washer uses 4 gallons per cycle while an older dish washer uses 6 gallons per cycle. She stated that we are still waiting on the 1" and 2" meters to come in so that will delay charging on meters.

Ramey reported that the Village will be renting a trencher and auger for Friday, November 29<sup>th</sup> so that the new lights can get set at the Crystal Fountain Auditorium location. She stated that we need to budget for work needing done at the CFA and that we will be closing rentals after the first week of November 2020 so that we can focus on repairing the floor. The Archery Club and the Fire Department have both offered to help with this project. She asked that the council approve enclosing the shelter house at Moats Park so that it can be used for extra storage. After discussion, the consensus of that council was that it is okay to enclose the shelter house at Moats Park. M. Sudholtz offered to check on prices for steel and he will get with Jeff Hurtig with the results.

Ramey informed the council that we have hired Mike Gregg for the maintenance position and he started Tuesday, November 12<sup>th</sup>. Mike has been shadowing Jack Stantz and he is catching on great and doing well. She reminded those present that owners are responsible to clean and maintain their sidewalks, and that special care should be taken in the downtown area where sidewalks are used. She stated that there will be no parking downtown after a 2" snowfall so that snow removal can be done.

Ramey informed those present that the Village truck has been parked at the Village office on Wednesdays from 9 AM to 4 PM so that village residents can load up fall compost. Those who need to load after 4 PM need to make an appointment, at the latest the day before. Starting December, the truck will be parked at the Village office on an as needed basis, such as after a storm that brings down limbs, etc. We will accept leaves, limbs and lawn clippings, which can be bagged. We will not accept concrete, dirt, stone, trash or any type of building materials. Village residents must register at the village office before dumping. Ramey stated that we would like to have a Christmas Tree downtown by the Village office this year and reminded council members that information is still needed for the website. She informed those present that the Village office will be closed the week of December 9-13, Monday, December 23<sup>rd</sup>, Wednesday, December 25<sup>th</sup> and Wednesday, January 1<sup>st</sup>.

Ramey informed those present about upcoming events in the Village of Sherwood. The Food Pantry will be held on Wednesday, November 20<sup>th</sup> from 8AM – 10 AM at the Village office. There will be a Flea Market on Saturday, November 23<sup>rd</sup> at the CFA from 9AM – 5 PM. The Fairview Chorus will be caroling at 7:00 PM on Friday, December 6<sup>th</sup> at the Fire station. Santa Claus will be at the VFW on Saturday, December 14<sup>th</sup> and on Sunday, December 15<sup>th</sup>, there will be a Christmas program at the CFA featuring entertainment by volunteers from the Fairview Chorus & Theatre class as well as local churches.

Ramey informed the council that we sold the box truck which is not being used anymore for \$1918.00. We also sold an old truck tool box for \$100 and another tool box for \$200.

The council was informed that C. Walker was given the old zoning code to see how he can simplify it.

The Park Committee meeting report was presented. The committee discussed the flea market which will be held at the CFA on November 23<sup>rd</sup>. All of the spots are booked and Vickie will be at the CFA on Friday for set up. Sherri and Vickie will be on hand on Saturday to help with food and anything else needed. On November 24<sup>th</sup> the Park Committee will be going through the Christmas lights in preparation for Christmas decorating. They will be contacting the tree farm at Delaware Bend about purchasing a tree to be put by the Village office. They will be decorating the CFA area and Memorial Park on Sunday, December 1<sup>st</sup>. They discussed the Christmas program which will be held on Sunday, December 15<sup>th</sup> at the CFA. Vickie, Bryan and Sherri will be helping with setting up and décor. The Committee is planning a Christmas Decorating contest again this year but still need to find sponsors. They discussed partnering with Fairview Schools to have a "Bottle caps for benches" project. The Park Committee began working on the calendar for 2020. They are planning several flea markets, a fall fest in October in place of the homecoming, a car show in June or August with a swap meet downtown. Rob and Suzy Bailey are working on dates for park clean ups. The Park Committee reported that they bought a bingo machine with balls, board and cards from the VFW for \$100. They would like in the future to have BINGO once a month at the Crystal Fountain Auditorium. A secured area is needed to store the BINGO machine. The Park Committee will be working with the Fire Dept. to obtain the license necessary to have BINGO. It was reported that Rob Bailey had turned in the Grant paperwork for the handicap swing to the Defiance Foundation but we have had no word as to whether we will receive a grant.

There was no Fire/EMS Report. Darrel Rock asked that the voters be thanked for their support and for passing the fire levy on November 5<sup>th</sup>. He is hoping to be able to transfer and have an extension on the remainder of the grant to be used on purchasing the building next to the firehouse and adding on to the existing building or improvements to the existing

building. We will try to do as much in house as possible if there is an addition to the Fire house.

The council discussed the public nuisance situation at LuJoe's building. S. Ramey informed the council that there is no grant available to tear down a commercial business. She stated that she will be sending them a water and sewer bill. The council discussed the possibility of securing the property for public safety reasons and then assessing the owners on their taxes.

The financial reports for October 2019 were presented.

C. Skinner made a motion to accept the financial reports for October 2019. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on October 21, 2019 were presented.

M. Sudholtz made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on October 21, 2019. J. Hohenberger seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Hohenberger voted yea, C. Skinner voted yea and S. Rohrs voted yea.

The minutes of the special meeting of the Sherwood Village Council held on October 28, 2019 were presented.

M. Sudholtz made a motion to accept the minutes of the special meeting of the Sherwood Village council held on October 28, 2019. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, C. Skinner voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village Council held on November 5, 2019 were presented.

M. Sudholtz made a motion to accept the minutes of the special meeting of the Sherwood Village council held on November 5, 2019. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, C. Skinner voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey informed council that this will be Jack Stantz's last week working as maintenance personnel. He will be taking Mike Gregg with him to do the food pick-up in Toledo and help with putting up snowflakes. She stated that we still need to put up the One-Way street sign for Lawrence St.

S. Rohrs stated that the "No Outlet" sign for Maple St. needs to be put back up.

It was reported that the awning on Mickey's building has already been hit. A stop sign with a concrete base will be put up so that vehicles cannot turn so sharply. We are waiting for the post.

The council discussed other issues about signs such as whether we have new No Parking signs yet, where Handicapped Parking will be and whether signs have been approved by State of Ohio.

The council had a request from Caleb Graham, who is Chuck Fitzwater's grandson, for any memorabilia the village may have pertaining to his grandfather.

S. Rohrs informed those present that Brian Erwin's garage on Rock St. is falling down. He was told to send a nuisance complaint to Rob Bailey.

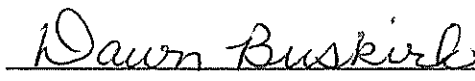
The council discussed transferring more funds from the Sherwood State Bank to Star Ohio so that we can earn more interest. J. Hohenberger made a motion that the Village of Sherwood transfers \$500,000 into the Star Ohio Fund. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea and M. Sudholtz voted yea.

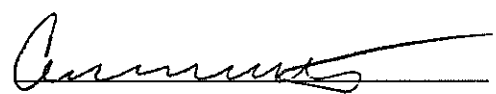
In new business, Mayor Cary Mallett asked that the regular December meeting of the Sherwood Village Council be changed to a different date because his graduation from Northwest State falls on December 16<sup>th</sup>. It was decided that December's regular meeting will be held on Wednesday, December 18<sup>th</sup> at 7:00 PM. We will need to check to make sure the Community Room is not being used on that date.

S. Ramey informed the council that she has ordered Christmas Decorations for the Christmas Program at Crystal Fountain Auditorium. She has spent approximately \$120.00 so far. Donations received at the Christmas Program will go to Central Shares.

C. Skinner made a motion to pay all bills for the month. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

C. Skinner made a motion to adjourn the meeting. M. Sudholtz seconded the motion.

  
Dawn Buskirk, Fiscal Officer

  
Cary C. Mallett, Mayor