

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
JULY 17, 2017**

Mayor Cary Mallett called the meeting to order with council members Robyn Crites, Jim Hohenberger, Scott Rohrs and Chris Skinner present. Also present were Dawn Buskirk, John Buskirk, Brian Miller, Sherri Ramey and John Wirth.

J. Wirth expressed concern about the drainage situation between his building and the Dollar General building.

Mayor Mallett stated that he, Jeff Hurtig and Dave Karldast have discussed the situation and agree that the drainage is not what was presented to the village it would be. They have contacted the engineer who is helping us to go after the contractor to come back and correct the issue.

J. Wirth stated that all that matters is that the village is addressing the issue to try to find a solution.

John Wirth left.

Resolution 17-07-01, a resolution regarding debit card use was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and pass Resolution 17-07-01 as an emergency. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Wes Hall entered.

Village Administrator, Sherri Ramey presented her report for the month. She reported that she has had 1 quote from Tri-County for skylights for the maintenance garage and she is waiting on another. It should not cost more than \$1200 to replace them and then the garage can be painted. Concerning the lagoons, she spoke to all but one property owner who has property that is at the lagoons on the east side. The grass and trees are encroaching onto our fence line so we are calling to get quotes to have the area mulched. Ramey reported that the breaker boxes at the CFA are now padlocked and the door locks have been changed. There will be a key fob entry system and each key fob will require a \$25.00 deposit. Ramey informed the council that persons from CCNO came to the village on June 29th and worked on mulching at Crystal Fountain Auditorium, and painting the concession stand and dug out. There is a bill for \$195.00 from AJ Door to replace the dead bolt at the women's restroom at the ballfield. This has not been paid and Ramey wanted it clarified whose responsibility this is.

S. Rohrs will check into this.

S. Ramey reported that utility bills were due today since the 15th was on Saturday. 4 shut offs due to outstanding balances will be done tomorrow. Ramey informed council that we are working on a new policy for utility bills. In the new policy shut-offs will not be turned on until the outstanding balance on the account is paid in full. She stated that the village needs to have a contingency policy for a water emergency. This is required from the EPA and they recommend \$50,000 as the amount allotted without a council meeting when an emergency happens. The four people who have the authority to call an emergency are the Fire Chief, the Village Supervisor, the Village Administrator and the Mayor. The four people who can approve the spending of emergency funds are the Fiscal Officer, the Village Administrator, the Mayor and the Council President.

The council discussed the amount that should be allotted if a water emergency should occur.

W. Hall made a motion that the amount of \$50,000 be allotted to be used without a council meeting should a water emergency occur. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Ramey informed the council that US Highway 127 will be closed until July 30th. A meeting is set for Wednesday with ODOT and VTF to discuss the water main issue. If it is going to cost \$25,000-\$30,000 we need them to work with us because we cannot bore where it is. They can't expect us to have a \$30,000 bill which is not in our budget. We will not know until after the meeting whether ODOT will help out. If we could trench it, Denny Layman estimates it could be done for \$5,000 but at this point it doesn't seem that trenching will be allowed. All Purpose and S & S Boring have been contacted to give us an estimate for the project. We were very fortunate that the sewer line has been uncovered but is not in the way. Concerning the other culvert, the side of the creek has been washed out and it appears that there is a water line break, but there is not. The main engineer for VTF has been contacted concerning the problem.

There were 6 nuisance letters sent out. Two for junk/trash, 1 for shrubs and 3 for vehicles. There has been a response for 4 so far. Ramey informed the council that we recently purchased a Challenger from Redline Equipment for \$8500. It will be convenient for many jobs. A light has been installed on it and we are getting decals that say "Sherwood Village Maintenance Department".

Ramey reported that she talked to Craig and the Revitalization Grant was sent in on Friday. She informed the council that the Village has been approved for a 0% loan for 30 years for \$1,720,000 for Wastewater Treatment Plant Improvements.

Brian Miller, representing the Park Board gave the highlights of what happened at their recent meeting held on July 13, 2017. He stated that they focused mostly on the Homecoming which will be on July 22, 2017. It was decided to move all the picnic tables downtown for the homecoming. We will need to close off the first block of West and East Vine St. on Friday for tents to be set up. Due to the culvert not being open the parade will begin at Moat's Park and head down Cedar St., turn onto S. Harrison, travel north and turn down W. Pearl St. The parade will not go over the tracks. Those involved in the parade should line up at Moats Park at 2:00 p.m. and the parade begins at 3:00 p.m. The inflatables will be set up Saturday after US Highway 127 has been closed down. A map for the layout of games and rides has been prepared. Miller reported that we had an issue with the banner due to 5 weeks in July this year and the homecoming is the 4th week instead of the 3rd. After this year it will always be the 3rd Saturday in July. A sign-up list was passed around for council members to volunteer for the games and the parade. The next Park Committee meeting will be held July 20th at 6:00 p.m. in the Community Room.

B. Miller informed the council that the Fairview Band will be marching in the Homecoming Parade, there will be a 5K, a Euchre Tournament, Corn Hole tournament and BINGO. We have rented a dunk tank from Edgerton FFA and have a DJ with light show who will be here as long as we want.

Mayor Mallett stated that there are still spots available for the 127 garage sales held in the parking lot in front of the Little Reservation Station. Anyone interested in having a spot should contact him at 419-770-0038 for details.

There was no Fire/EMS report.

The financial reports for June 2017 were presented.

C. Skinner made a motion to accept the financial reports for June 2017. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea. S. Rohrs voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on June 19, 2017 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on June 19, 2017. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall abstained, R. Crites voted yea, and S. Rohrs voted yea.

S. Rohrs informed those present about a lawn on Barbara Lane that has not been mowed.


S. Ramey will contact Rob Bailey about the situation.

Mayor Mallett informed the council that he went to the Commissioners meeting this morning. He asked whether the village might be able to receive a percentage from the tickets the County has written in the village recently to help pay for damages to the streets. On one day alone 19 tickets were given out. We need to talk to village solicitor Steve Hubbard before we talk to Judge Rohrs. Also the berm on Coy Rd. is damaged already. Supposedly ODOT is responsible for damages occurred during the recent culvert project. Mayor Mallett stated that there is plenty to complain about when we have a close out meeting concerning the project.

W. Hall stated that the village still needs to have a meeting with the Ball Association to discuss expectations for the future.

C. Skinner made a motion that payment of all bills for the month be approved. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. R. Crites seconded the motion. All council members present voted yea.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor