

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
JANUARY 21, 2019

Mayor Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Dawn Buskirk, John Buskirk, Judy Hasch, Robert Hasch, Larry Shock, Lynnette Siegel, Michael Thornton, Sherri Ramey and Mark Weaner.

The Pledge of Allegiance was recited.

Village resident Larry Shock asked who will be responsible for water meters after they are installed, the Village or residents.

S. Ramey informed those present that the meters will be in pits and the Village of Sherwood will be responsible for the meters and the pits.

L. Shock expressed concern that there are snowmobiles being used within the village premises.

Mayor Mallett stated that there is an ordinance which stipulates there should be no use of snowmobiles within the village. If someone sees them being used, they should take a picture and call the sheriff's department.

L. Shock stated that he understands the problem the village has at the compost area, but a lot of people take care of their lawn rubbish on the weekend and will not be able to get rid of it during the week. He stated that he believes that something different needs to be done and does not think people will be happy paying a fee for dumping lawn rubbish.

C. Mallett stated that the fee was talked about to off-set the cost for maintenance men to unlock the gate. He stated that other alternatives will be discussed later on in the meeting.

L. Siegel asked the village to have the grassed alley closed behind her house. She believes all who live in the area would approve having the alley closed as it would give lot owners in the Harrison, Cedar, Taylor and Maple St. area more room. The village would have an easement for use.

Mayor Mallett stated that we would need to begin the process to have the alley closed by first going to the Zoning Board.

J. Hasch expressed concern that there are some alleys, such as south of the Baptist Church, which are not being plowed in a snow emergency.

S. Ramey replied that alleys are the last places that are plowed when we have a lot of snow and the maintenance men are working at time and a half. She stated she will be having a meeting with Eric and Jeff concerning alleys.

Lynnette Siegel and Robert Hasch left.

M. Thornton, representing Defiance Public Library, stated that there is a new updated license agreement with Sherwood Village for the Justin F. Coressel Community Room which

has been approved by the Defiance Public Library System. The new license agreement is a yearly agreement which reflects what is actually happening at the present time.

S. Ramey informed the council that she sent the agreement to the village's solicitor, Chris Walker, and the only change he made was changing the Village's solicitor name from Steve Hubbard to Chris Walker.

J. Hohenberger made a motion to accept the license agreement with the Defiance Public Library. W. Hall seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Michael Thornton left.

Ordinance 19-01-01, an emergency ordinance to make permanent appropriations for the current year's expenses and other expenditures of the Village of Sherwood was presented.

C. Skinner made a motion to pass emergency Ordinance 19-01-01. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 19-01-02, an ordinance to rezone certain properties in the Village of Sherwood was presented. This was considered the first reading of Ordinance 19-01-02.

Ordinance 19-01-03, an emergency ordinance to amend ordinance No. 490 of the Village of Sherwood, Ohio regarding regulating parking on streets during snow emergencies, was presented.

C. Skinner made a motion to pass emergency Ordinance 19-01-03. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Ordinance 19-01-04, an emergency ordinance for the duty to remove snow and ice from sidewalks was presented.

There was discussion about Ordinance 19-01-04. The council discussed how long owners should be given to remove snow and ice. The consensus was 48 hours.

There was more discussion about what areas of the village should be included in the ordinance, whether it should include just businesses or all owners and how it would be enforced.

Darrel Rock entered.

It was decided to table the ordinance for a month to give council members more time to think about the ordinance.

Village Administrator, S. Ramey presented her report for the month. Sherri informed the council that a letter was received recently from Mary Williams expressing concern about the village's plans to use the area above the library for storage. Ramey presented the letter received and her reply. She has contacted our solicitor and insurance company to verify that there is no risk before the project is completed.

Ramey informed the council that we are cleaning out old files at the Village office. We have shredded copies and are hoping to start on boxes upstairs in a few weeks. She talked to Michelle from Delaware Township about the fence on their property line at the Little Reservation Station. There is no issue in the fence being removed and Ramey has made out a work order for that. Ramey reported that the Central Local Archery Club is looking into a grant for a new building and there is a location available in the village. The village is holding off on work upstairs and at Crystal Fountain Auditorium until notification about grant has been received, therefore she has continued to accept rentals for the CFA for 2019.

Ramey informed the council that there are 2 special circumstance requests concerning utility bills. She presented information concerning requests. The village cannot write off shut-off notice fees but we can write off late fees. This would be a one-time deal and then the customers must keep their bill up to date.

W. Hall left.

S. Rohrs asked whether customers came to her for help.

Ramey replied that she sent the customers to businesses and others who might be able to help them with utilities and none of those were able to help.

S. Rohrs made a motion that \$295.87 be written off for one utility customer and \$103.36 be written off for the other and that it would be a one-time deal. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall entered.

Ramey informed the council that Hicksville has recommended a company for a credit card machine so that we would be able to process credit and debit cards in the office soon. The only cost would be for the machine but we are waiting for more information.

L. Shock informed those present that it is possible to negotiate with credit card companies concerning the percentage they take.

Ramey stated that she talked to Warren Schlatter about a gate at the dump site. If it was gated on the south side it would become a private bridge that the Village is responsible for. We can still put a gate up on the north side without that happening. Ramey suggested another solution may be starting a pick-up of yard waste. The yard waste would have to be bagged and then maintenance men would have to unbag and throw bags in dump site.

Those present had discussion about picking up yard waste and many felt that would not be a good idea.

D. Rock suggested having the dump area open at certain times for 4 hours. The consensus of the council was to have the dump area open at certain times on a bi-weekly schedule.

Ramey informed the council that a utility easement was accepted by John & Rebecca Breckler. The village paid \$500 for the easement. The land owners would also like compensation for trees.

The council agreed to offer another \$500 for compensation for trees.

Ramey informed the council that a backflow prevention update survey was mailed out. This is a yearly mailing which is mandated by the EPA. Commercial Businesses have received the survey and they **must** be returned by February 16th to prevent interruption of service.

Ramey gave council members a copy of letter from the EPA showing that all violations have been abated.

The Water Committee set up a meeting to be held at the Village Office on Monday, January 28, 2019 at 5:00 p.m.

Ramey informed the council that the bid process for water meters will begin in the next couple of weeks. She reported that IFM will no longer be doing sewer testing. Jeff received help from Bryan and is all set up to do sewer testing.

Ramey reported that it has been brought to our attention that 25 MPH signs on US 127 are missing in both directions and the 35 MPH needs to be moved closer to St. Rt. 18. ODOT is responsible to replace these signs, Ramey has contacted ODOT and they will be taking care of it.

Ramey presented a map of Ball Park Drive. She stated that this is not a road and the village has no easement. She asked how much does the village want to maintain this property. Does the council want the village to plow snow and replace stone?

The council discussed options for Ball Park Drive. S. Rohrs asked whether we might be able to get a grant to maintain the property.

S. Ramey replied that it is unlikely that we could get a grant since it is not considered a maintainable road. The CDBG grant information is due in April and this is not something that we are looking to use the grant for.

There was more discussion about Ball Park Drive and the consensus of council was to continue maintaining it for this year.

S. Ramey asked the council to think about what their expectations for a Part-time employee are and asked that they come back next month with a list of those expectations. She stated that she has received a call concerning Clock's building next door asking whether the village is still interested in the building.

The consensus of the council was that the price is too high for the building and the village is not interested unless the price is lowered.

Ramey asked how the council wants to handle the high grass on the East side of the railroad. There is too much trash to mow so it would cause a bigger mess. We would need to mow it, rake it and spray and it would look a mess for weeks until grass regrows.

After discussion, the consensus of the council was to mail the Railroad a letter, if they do not respond with action then we should take care of the mess and send the Railroad a bill.

Ramey informed the council that letters for local income tax have been sent out with addresses RITA provided. So far around 35 have been returned with bad addresses. Ramey stated that the Delinquent Debt Collection Agreement between the Ohio Attorney

General and the Village of Sherwood still needs three signatures of council members so it can be completed. Three Council members signed agreement.

Ramey informed council that there is a meeting on Monday, January 28th concerning CDBG projects. Several projects which we are planning for are paving the lot behind the library for parking, paving West Vine St. and curbs on 127. She stated we have an email out to ODOT to see if they have projects in the next 5-10 years. Ramey asked for other ideas and suggestions for grants. She presented an EPA Mosquito Control Grant which we are looking at sending in. It is possible we could receive \$10,000 for a seasonal employee if we received this grant.

Ramey informed the council that the Village Office will be closed on Monday, February 18th which is Presidents Day. She informed the council that April 27th will be the Big Trash Day and April 29-May 3 and October 28-November 1 will be hydrant flushings.

There was no Zoning Board report.

There was no Park Board report since they did not have a meeting this month.

Fire Chief Darrel Rock reported that we have received a grant for \$43,760 for radios. Soon the whole county will be doing a changeover to the same frequency. The village will be able to keep the same system for pagers. Rock stated that the village is in a desperate need for a 2nd engine. He does have a good lead on a used one, but the village may need to again rent a space if we are able to buy another engine. Rock stated that there is really nothing new to report on the new fire building. He has met with a lawyer about what needs to happen to follow Ohio Revised Code, so we will see what he comes up with. As far as the building behind Mid-City, it would have limited access and would not save enough money. It would be fall before we would even have the option of putting a levy on the ballot and he wasn't sure a 2 mil levy would even be enough for a new Fire/EMS building. He stated that he may have to call and return the remaining amount of the grant. He could maybe use grant funds for a used fire truck but he doesn't know yet. He stated another option might be to build half of the building now and the other half later.

The council all agreed that building half of the building is not an option.

Rock stated that we do need a long term place to store an additional engine. He reported that the useful life of the SCBA's we have is up this year and we need 12 SCBA's at \$5,600 each. Rock informed council that we also need 24 sets of turn-out gear at \$2,000 each and we need to replace our breathing apparatus by the end of the year. We presently have 26 bottles. Rock stated that there are a couple more grants available but they are small. He reported that the miscellaneous items we need we should be able to afford. Lastly, he stated that if we are not able to get a new building, there is enough in the EMS Fund to replace an EMS squad. It is hard to find a good used squad. Our old squad has almost 300,000 miles on it and the new one has 62,000 miles. When the bridge is out it Defiance, Delaware Township will be covering the area on this side of the bridge and we will cover Delaware Township if they are in Defiance. He will talk to the people at the state to see if the grant we already have could be changed to help cover a new EMS squad.

The financial reports for December 2018 were presented.

C. Skinner made a motion to accept the financial reports for December 2018. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea,

J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Fiscal Officer, D. Buskirk, informed the council that \$500,000 was transferred from Sherwood State Bank to the Star Ohio Investment account.

The minutes of the regular meeting of the Sherwood Village council held on December 17, 2018 were presented.

S. Rohrs made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on December 17, 2018. W. Hall seconded the motion. A roll call vote was taken. S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

It was reported that the employee committee had a meeting and discussed employee wage scales and the transition of Administrator duties.

The election for the President of the Council of the Village of Sherwood for 2019 was held.

C. Skinner nominated W. Hall to be President of the Council of the Village of Sherwood for 2019. J Hohenberger made a motion that the nominations be closed. M. Sudholtz seconded that the nominations be closed. W. Hall was unanimously elected to be the President of the Council of the Village of Sherwood for 2019.

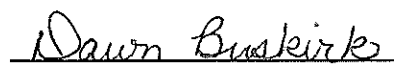
The Committees for 2019 were chosen. It was decided that the people on the Committees for 2019 would remain the same as it was for 2018.

The council agreed that the maintenance men should plow the alleys at the same time as the streets. They should keep plowing until all are at least passable. S. Ramey will get a map for the maintenance men.

Ramey gave mayor, council and fiscal officer information sheets to fill out for the website.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. All council voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.



Dawn Buskirk, Fiscal Officer



Cary C. Mallett, Mayor