

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
JANUARY 16, 2017**

Mayor Cary Mallett called the meeting to order with council members Robyn Crites, Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were George Alley, Kenneth Bauer, Dale Bennett, Linda Bennett, Dawn Buskirk, John Buskirk, Robert Hasch, Carol Hull, Brian Miller, Kelley Phillips, Sherri Ramey, Darrel Rock, Mary Lou Vance and Mark Weaner.

Mayor Mallett reassured those present that the information presented in the Crescent News last month was not totally correct. The village has three quotes to either repair or fill in the pond and filling in the pond is only one option. Many of the council do not want that to happen.

D. Bennett expressed concern that the pond had been mentioned for 2 months in the Crescent News. He gave a brief history of the Sherwood Memorial Park since 2004 and gave a plea that more gardening help is needed to help maintain the Park. He addressed the water level in the pond and stated that it has remained quite stable through the years. He spoke about the increase in the weed growth on the pond bank and reminded those present that there is a brand of glyphosate herbicide that is legal and safe to use around ponds. He also addressed the replenishment of rocks lining the shore. The main point he made for keeping the pond is that the plantings and structures of the renovated park are designed and placed so that the pond is the focal point when you look beyond the gardens and gazebo.

L. Bennett stated that the Community of Sherwood extends beyond those that live here. She informed those present that cooperation, collaboration and communication were how the Sherwood Memorial Park came into being. She stated that all the things we have accomplished have given us pride in Sherwood. She questioned who suggested that the pond be filled in, why is it being considered and why hasn't a Sherwood Revitalization Committee member been contacted about the matter.

Mayor Mallett explained that there is concern because the pond is no longer deep enough for fish to live, the banks are eroding and repairs are quite costly. That is why filling in the pond was one of the options to solve the problem.

G. Alley stated that the pond adds atmosphere to weddings which have been performed at the gazebo and stated that if it were no longer there it may deter people coming to the Village for that purpose. He suggested that we should monitor the pond over the next year.

M. Vance suggested that we could look into grants that could be used to make repairs to the pond.

Mayor Mallett stated that we can look into the possibility of obtaining a grant to do repairs to the pond.

L. Bennett stated the endowment could be used for supplies such as fabric, stone and other materials for repairs but it cannot be used for labor. She also asked that we try to solve the issue of the disconnect between the Council and Community and asked that citizens be kept better informed in the future. She suggested that in the future a retraction could be placed in the newspaper if the information is not totally accurate.

G. Alley asked about the park shelter that the council is considering closing in.

Mayor Mallett informed those present that the shelter being considered to close in is the one behind the restrooms in the corner behind the tennis courts.

G. Alley expressed concern about the flooding in some resident's yards after rains.

S. Ramey stated that the catch basins need to be cleaned out and we are looking to do that in the spring.

K. Phillips stated that she has discovered that people are willing to help if they know what the cause is and expressed that Sherwood is a great place to raise a family.

K. Bauers expressed concern about certain sidewalks that have not been repaired or replaced.

Mayor Mallet replied that we have replaced the sidewalks that needed to be replaced most and the resident in question had told him that he was going to fix the sidewalk.

Other issues residents expressed concern about were incorrect RITA bills and mailboxes on Harrison St. It was suggested that we look into other companies to do local income tax billings.

Mayor Mallett said that we can have a discussion with Antwerp and Hicksville about how they do their local income tax billings and can call Chuck Hawk again about concerns residents have.

M. Weaner expressed concern about a roof that is decaying on the corner of Inman and Pearl St.

Kenneth Bauer, Carol Hull, Kelley Phillips and Mary Lou Vance left.

Ordinance 17-01-01, an emergency ordinance to make permanent appropriations for the Village of Sherwood for 2017 was presented.

C. Skinner made a motion to pass emergency Ordinance 17-01-01. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 17-01-01, an emergency resolution for the employment of a solicitor for the Village of Sherwood was presented.

There was discussion about the council being able to contact Steve Hubbard concerning legal issues.

Mayor Mallett stated that the council can contact either the Village Administrator or him with concerns or questions and the Village Solicitor's answers can be emailed to council members as well as the Mayor and Village Administrator.

W. Hall made a motion to pass emergency Resolution 17-01-01. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, R. Crites voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, Sherri Ramey presented her report for the month. She informed the council that they are still working on organizing the work area at the maintenance garage as time allows. She reported that there are 2 rentals for the Crystal Fountain Auditorium this month and Dilly Door put up gutters on Friday at the CFA which were paid for by the Economic Development Corporation. She reported that there will be a Flea Market sponsored by the Economic Development Corporation on Saturday, February 4th from 9:00 a.m. - 5:00 p.m. and Sunday, February 5th from 10:00 a.m. - 3 p.m. The proceeds from the Flea Market will go toward Sherwood Park improvements.

G. Alley and L. Bennett expressed concern that the Flea Market will be held on Sunday.

Mayor Mallett reminded them that the Flea Market is sponsored by the Economic Development Corporation, not the Village Council, and the Flea Market will start at 10:00 a.m. on Sunday rather than 9:00 a.m.

Ramey stated that we would like to completely close the bathroom at the Moats Park and are looking into tearing it down before ball season. We would rent another port a john for the summer season and move both port a john's closer to the tennis courts. She reported that the port a john at the Little Reservation Station will be closed down from Fall back to Spring forward because it is not being used is being trashed and toilet paper is being wasted.

Ramey reported that utility bills were due today and people are using ePay on the website to pay bills. She is talking to Brian Miller about setting up pay through Sherwood Bank. She informed

the council that some broken water shut off valves has been found and new pits will be going in to fix those. She stated that a new heater has been installed on the skid loader and it is working great. Ramey reported that the employees have been given copies of the updated Employee manual and she had a meeting with them to highlight changes and important information. They signed an acknowledgement of receipt for the manual. She informed the council that the employees are back to 8 hour days until the first week of April when they will return to 10 hour days. She stated that office hours will be 8 a.m. - 4 p.m. on Monday, Wednesday and Friday. She reported that they will be putting a lockable connecting door between the office and the records room which will make better access to records and the maintenance office will be in the records room. She informed the Council that the Community Reinvestment Committee members have been contacted and the meeting has been moved to Monday, ~~Friday~~ 20th at 6:30 p.m. She reported that all Advisory Committee positions have been filled on the Sherwood Foundation and members have been contacted about a meeting which will be held February 1st at 10:00 a.m.

M. Sudholtz asked what procedure is to be followed if council members are contacted by a resident concerning a water problem.

Mayor Mallet responded that a council member can contact the Village Administrator or Mayor concerning the issue or the resident can contact the Village Administrator or Mayor themselves.

There was no Zoning Board Report.

S. Ramey asked when Rob Bailey is to be paid for his services as Zoning Inspector.

The consensus of the council was to pay him for the 1st half of the year in June and the remaining half in December.

There was some discussion about junk cars and LuJoes property. Village Solicitor Steve Hubbard will be contacted.

Brian Miller, representing the Park Board, gave the highlights of what happened at their recent meeting on January 12th. He reported that they discussed the installation of the gutters on the CFA by Dilly Door on 1/13/17. The Village Administrator is still working on quotes for flooring and air conditioning for the Crystal Fountain Auditorium. Miller reported that another flea market is being planned at the Crystal Fountain Auditorium for February 4 & 5th, 2017. Seven 10x10 spots are still available for the weekend for \$20.00 each. We are telling vendors to set up between 9-5 p.m. on Friday, February 3rd. Advertising will be paid for by the Sherwood Economic Development Corporation. The Park Board would like to sell roasters and coffee pots at the flea market because we don't need them and they are a hassle to clean up after rentals.

It was reported that maintenance supervisor Jeff Hurtig would like to cut down and replant new trees at the Crystal Fountain Auditorium area. It was suggested that a forester be called in to come in and make recommendations. The All-Parks Clean-up was set for April 29th and the Park Board would like to get more volunteers to work for this year.

The Sherwood Homecoming was set for July 22, 2017. Brian Core will do the corn hole tournament again this year and Danielle Renollet would like to see a Euchre tournament. Linc Geisinger will do musical bingo, but not sure if he wants to be paid or if he is volunteering. We will talk to the VFW to see if they are still interested in doing the beer. Chad Cruz (Sherwood State Bank in Ridgeville) rents out inflatables and tents and Brian Miller is going to check with him on pricing. The Park Board would like to do bracelets for rides/inflatables this year and keep the games paid by tickets. Several possibilities were suggested for entertainment. Dave, the UPS guy does DJ gigs and Brain Miller suggested the Bulldogs as a main attraction. We still need to see what kind of price along with availability. Sherri suggested that the parade route be a little longer this year, maybe starting at old school grounds and turning on Vine St. and being able to go down to the CFA and out Coy Rd. if they need to.

The Park Board would like to close Moats bathrooms because they are backing up and are costly to keep up, then rent another Port a pot and move them both to a more central location. They would like to close the port a pot at the Little Reservation Station through the winter months. A shelf from Moats Park will be moved to the Crystal Fountain Auditorium for Food Pantry storage.

B. Miller informed the council that the Park Board meetings will be on the Village of Sherwood's website on the calendar and they will be meeting at 6:00 p.m. instead of 7:00 p.m.

D. Bennett informed the council that the Spring Fling will be held May 18th and 19th and will be sponsored by the Friends of the Library.

The council discussed when to hold the annual Spring Clean-Up day. They decided to have the Spring Clean up on May 6, 2017.

D. Rock reported that we need to sign a new contract with Medicount Management and he cannot do it himself. They will be charging us mailing costs that are incurred, but we cannot do the billings ourselves for what Medicount Management charges us. The council decided Village Administrator Sherri Ramey will sign contract with Medicount Management. Rock stated that he would like to put the fire training facility on the hill behind Mid-City land. He would like to open it up to as many as can be compliant. The Defiance County Fire Chief's Association Fund is willing to provide \$1500 for equipment.

W. Hall asked how big of an area we need. The council discussed different possibilities. They were informed that we do have a lifetime easement for Ball Park Drive.

S. Ramey suggested that we could apply for a CDBG Grant to pave Ball Park Drive. The Application for the CDBG Grant is due in April for next year.

D. Rock informed the council that the Fire Station Grant has been turned in but he has not heard anything as of yet. The grant will be awarded in April. He wanted to make sure the council was still in consensus to have a new Fire Station in front of the Little Reservation Station if we are awarded a Grant to build it.

The council agreed that the consensus of the council is to build a new Fire Station on the land in front of the Little Reservation Station if the Sherwood Fire Department is awarded a grant to build it.

D. Rock informed the council that he has found a possibility for a good used Fire truck in Kempton, IN. He would like to go look at it.

The council agreed that D. Rock should look at the used Fire truck.

Mayor Mallett stated that he and Village Administrator have talked to D. Buskirk about helping with the remaining amount of the loan on the Fire Truck. It is approximately \$20,000. She feels comfortable with the General Fund helping to pay half of the remaining amount left on the loan.

C. Skinner made a motion to have the General Fund of the Village pay half of the remaining amount left on the loan for the Fire Truck. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The financial reports for December 2016 were presented.

C. Skinner made a motion to accept the financial reports for December 2016. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on December 19, 2016 were presented.

W. Hall made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on December 19, 2016. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The Employee Committee did not meet this month.

Mayor Mallett informed the council that the State of Ohio will be redoing the Culverts on US Highway 127 this year. He has been told that they will both be done before July. The south one will be done first and the downtown one will be second. There is no definite time when they will start the project.

D. Bennett asked how this project would affect the plantings at Memorial Park and would it impact the sides of the Creek.

Mayor Mallett stated that he believes the state would replace everything that is torn out but he will check on that.

L. Bennett stated that she would like to dig up Barberry's at Memorial Park and they could be moved in the spring.

B. Miller stated that the landscaping at the Crystal Fountain Auditorium needs attention. L. Bennett stated that it needs to be looking nice to attract as a venue for weddings.

S. Rohrs expressed concern about a leak on Maple St.

S. Ramey stated that the Health Department has been contacted and she is waiting on their return call.

W. Hall made a motion that payment of all bills for the month be approved. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The election for President of the Sherwood Village Council for 2017 was held.


C. Skinner nominated Wes Hall to be President of the Sherwood Village Council for 2017. M. Sudholtz seconded the nomination. The nominations were closed. A roll call was taken.

W. Hall was unanimously voted to be the President of the Sherwood Village Council for 2017.

New Committees were chosen for 2017. The Finance Committee will be C. Skinner, M. Sudholtz and S. Rohrs. The Insurance Committee will be W. Hall, S. Rohrs and M. Sudholtz. The Parks and Recreations Committee will be R. Crites, J. Hohenberger and S. Rohrs. The Fire Board and the Firemen's Dependents Fund Board members will be W. Hall and J. Hohenberger. The Sherwood Revitalization Committee will be C. Skinner, R. Crites and W. Hall. The Employee Committee will be R. Crites, W. Hall and S. Rohrs. The Infrastructure/Grants Committee will be R. Crites, C. Skinner and M. Sudholtz. The Records Commission will be Dawn Buskirk, Steve Hubbard and Cary Mallett.

W. Hall made a motion to adjourn the meeting. R. Crites seconded the motion.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor