

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
JANUARY 15, 2018**

Wes Hall, Jim Hohenberger, Michael Sudholtz and Jamie Vogelsong took the oath of office.

Mayor Cary Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Dawn Buskirk, John Buskirk, Kathy Holtsberry, Sherri Ramey and Darrel Rock.

K. Holtsberry, Branch Manager of the Sherwood Library, informed the council that the Sherwood Library is looking into installing a StoryWalk in Sherwood at the Little Reservation Station. A StoryWalk is a fun way for people of all ages to exercise their bodies as well as their minds. It is a path with posts which contain 2-page spreads of a picture book. By the time you complete the path you will have read the book in its entirety. The picture books are generally 32 pages long and the library would need 17 posts for the walk. The stories are interchangeable and would be changed out every 2-3 weeks to keep interest fresh. The estimated cost would be \$6,500.00 and there will be opportunities for community support. Groups or individuals could sponsor a post and frame estimated at \$370.00 and each post would have a sponsor plaque engraved with the sponsor name. Stories could be sponsored at \$50.00 each. K. Holtsberry did not ask for funds from the Village, just the blessing of the council for this project. This might be a project which would qualify for funds from the Defiance Area Foundation.

The council all agreed that the StoryWalk is a worthy project.

Kathy Holtsberry left.

Ordinance 18-01-01, the Annual Appropriation Ordinance of Sherwood for 2018 was presented.

W. Hall made a motion to pass emergency Ordinance 18-01-01. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 18-01-01, a resolution for the transfer of funds from the General Fund into the Fire and Rescue (half of the remaining amount left on the loan for the Fire Truck) was presented.

W. Hall made a motion to suspend the rules, waive the three readings and pass Resolution 18-01-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, Sherri Ramey presented her report for the month. She presented information about the new ditch the Village would like to do in the future. The projected cost is \$50,000. It would be a 2,000 ft. ditch, 7 ft. deep and 25 ft. wide. It would have a .1% grade and there would be a 42" tile under St. Rt. 18 & Wirth Lane and a 36" tile under St. Rt. 127. It

would be ideal to haul the approximately 5,000 yards of dirt to the lagoons. 11 Parcels of land would be affected and we have a list of all land owners. Ramey has talked to Craig from Access Engineering about possible grants, but we are not eligible to apply for any more until next year

Ramey reported that water lines froze in the kitchen at the Crystal Fountain Auditorium so we are running water to avoid freezing again. Also, the west heater at CFA was fixed by Jay's Heating but we have not received the bill. She stated that the water bills are due today, but no shut-offs will be posted until Wednesday. There was one after hour shut-off at a \$200.00 charge. S. Hubbard, our village solicitor is working on the amendment to Ordinance 05-11-01, which will modify the rules, regulations and conditions pertaining to Water/Sewer service so that owners of real property will be the only parties permitted to open and maintain active accounts for water/sewer service. The village has had several phone calls from village residents about frozen water lines. Village homeowners are responsible to unfreeze their own waterlines.

Ramey presented EPA recommendations from Sanitary Survey. Some of those recommendations are 1.) Having a 5-year master plan showing proposed upgrades of water infrastructure 2.) Treatment installed to reduce secondary contaminants in present source water 3.) Secondary spill containment for liquid chemical storage areas 4.) Water rates below 1.3% of median household income 5.) Paint on water tower is peeling and corroding and should be replaced 6.) Install water meters at all service connections 7.) Implement a valve exercising program 8.) Update and improve distribution drawings for all water lines, valves, hydrants and curb stops 9.) Install fencing around elevated towers 10.) Source Water Protection Plan should be implemented. Several violations were included which need to be addressed by December 31, 2018. A Contingency plan is due by February 10, 2018. Ramey presented the Lift Station Prevention Agreement from IFM. They will do 2 visits per year on 3 pump stations at a cost of \$1435.00.

Ramey informed the council that the EPA also did lagoon inspections. The village is still in violation but the EPA is pleased with the village's plans to improve with the lagoon upgrades and our plan to start construction this spring. They recommended the village continue to operate and maintain existing lagoons and implement reasonable treatment strategies to minimize additional effluent limit violations. Our lagoon project will not be done by August 2018 but we should be in compliance because we will no longer be continuous discharge.

Ramey reported that the salt spreader was sold on GovDeals for \$2,125.00. She informed the council that the situation with no manholes at Paradise Lane has been passed on to S. Hubbard, Lujo's has been sent a new certified letter and the first reading of vacating alleys will be in February.

The council was in total agreement in pursuing the situations at Paradise Lane and Lujo's.

She informed the council that plaster is falling from the ceiling in the rental house's bathroom so needs to be replaced and the heater at the fire station stopped working so Jay's Heating came in and worked on it the same day as they worked at CFA. She stated that the Archery Club lost one key fob so will lose the \$25 deposit and they requested 2 more key fobs. She reported that Slattery Oil collected a total of \$2,068 plus change for "Christmas for Kids".

Concerning snow removal, she stated that if vehicles are parked on the side of road or alleyway it prevents the village from plowing properly and it will be posted that there should be no parking until snow removal operation is complete. Employees will not keep driving around to verify vehicles are moved. She informed the council that last Tuesday we salted down some of the roads to use up our old salt and this helped out a lot on Wednesday. She stated that property owners are responsible to clean off their own sidewalks and the village will clean in front of the Village office, Library & Community Room, Little Reservation Station, Memorial Park and Crystal Fountain Auditorium.

Ramey stated that not much is changing with Fire Contracts so she is rewriting them so they can be renewed this year. She informed the council that she had a meeting with MT Business Technologies concerning the issues we have with our printer and utility bills. The amount of bills we print is more than the printer was built for. They will be bringing in a bigger printer to try as long as the council approves. Most of the cost will come out of the Water and Sewer Funds. The Fire/EMS Department would like to have the old printer.

The consensus of the Council was to go ahead and try out a larger printer.

Ramey informed the council that in August the village was requested that we get Handicapped Parking spots in front of the bank and village office. We are trying to figure out the best way to hang signs at 5 ft. high. Smaller bolted down bases cost \$270 for 2 and mobile 350 lb. bases are \$470 for 2.

The consensus of the Council was to have the bolted down bases.

Ramey presented a CDBG Allocation Grant breakdown of Demolition \$32,000, Flood & Drainage Facilities \$100,000, Parking Facilities \$100,000, Street Improvements \$118,000, Water Faculty Improvements \$70,000 for a total of \$420,000. She gave the breakdown of OPWC Funds which will be awarded in July. Flood & Drainage Facilities \$134,000, Parking Facilities \$26,456, Street Improvements \$198,581 Water Faculty Improvements \$420,000 for a total amount of \$779,037 (this includes a \$100,000 0% interest loan). Ramey would like to try for an Ohio EPA emergency generator grant. It would not exceed \$10,000 and could be used for generators, supplies and training. She has a quote from Schweller Electric in Paulding for \$12,000-\$14,000 for generator plus cost of installation. She would also like to try for a street lighting grant which is due in February. This would be for more decorative lighting and LED lights. The old poles would be taken down. She asked how many poles the council would like to try for.

The consensus of the Council was to try for 12 light poles and go from Lawrence St. to the Little Reservation Station.

Ramey presented the Insurance schedule from Beck Insurance for 2018. She asked that the council look over the Insurance schedule for 2018.

In Zoning it was reported that the van nuisance vehicle has not been checked on, the bus nuisance has been moved a little, another 8 units of condos will be built and there is a vacant house on Vine St. that has a lot of trash and is a nuisance.

The Park Advisory Board report was presented. More information and a breakdown of estimated costs for events was presented. Some events the Park Advisory Board are working on are BINGO one time a month, Several Flea Markets, a Wine Tasting event, Homecoming, Fall Fest and Christmas Decorating Contest and Program. Also there are Park clean-up days scheduled. Clean Up day at the CFA is April 28th, for Memorial Park and the Little Reservation Station it is May 6th, Moats Park is May 12th and a rain date is June 2nd.

Ramey informed the council that the Park Board is trying to involve the VFW in the BINGO because the Village does not have a license for food and alcohol and we are working on BINGO license. If the VFW is not interested, we can still have BINGO with no alcohol at the CFA.

D. Rock presented an application from Sophia Geissinger to be an EMT.

M. Sudholtz made a motion to accept the application from Sophia Geissinger to be an EMT for the Village of Sherwood, pending approval of the Fire Chief. S. Rohrs seconded the motion. All council agreed.

D. Rock gave an update on plans for the new Fire House. Dennis Bell, the engineer for the Fire House project has informed Rock that we are ready for publication of advertisement for bids. The Legal Ad will be published on January 18th and January 25th. The bids need to be received back by February 6th and Mayor Mallett will accept bids for the project. Bell Engineering will give their recommendations by February 9th. Hopefully the construction will be completed by August 3rd, 2018. Bell Engineering will take care of publication of legal ad and send the village a bill. We have not been given an estimate yet for total cost of Fire House but we should know more in early February. We may have to have a special meeting in early February concerning bids for Fire House. Rock informed the council that the last part for the fire truck has arrived so we can get it repaired.

Darrel Rock left.

The financial reports for December 2017 were presented.

W. Hall made a motion to accept the financial reports for December 2017. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on December 18, 2017 and the special meeting of the Sherwood Village Council held on December 27, 2017 were presented.

S. Rohrs made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on December 18, 2017 and the special meeting of the Sherwood Village Council

held on December 27, 2017. M. Sudholtz seconded the motion. A roll call vote was taken. S. Rohrs voted yea, M. Sudholtz voted yes, W. Hall voted yea, J. Vogelsong voted yea, C. Skinner voted yea and J. Hohenberger voted yea.

The council asked whether Robyn Crites will still be picking up food and handling monthly food give away. They were informed that she did it last month and has not told anyone that she will not do it so they assume she will still be picking up food and handling giveaway.

The 3rd reading of the Residential Refuse and Recycling Collection Agreement with Werlor, Inc. was presented.

The 3rd reading of the Residential Refuse and Recycling Collection Agreement with Werlor, Inc. was not accepted because the council has more questions concerning the contract and because the newspaper article about council meeting was not published in the newspaper for the last two meetings and village residents do not know about the contract.

Village Administrator Sherri Ramey will contact Werlor, Inc. to see if they can come to the next meeting to answer questions. The council has questions about billing and what if a resident wants to opt out of contract with Werlor, Inc.

Village Administrator asked council that they give her and the maintenance crew information about what the council expects them to accomplish in their jobs.

S. Rohrs asked what is the status of the new water line at 9742 US 127.

S. Ramey replied that we are waiting on All Purpose Contracting to get back with us to do the project.

J. Hohenberger asked what is the status of the situation with Dollar General and the findings of the OEPA.

Ramey replied that we have not received any information about the findings of the OEPA.

The Committees for 2018 were chosen. Several Committees were eliminated. Jim Hohenberger, Wes Hall and Mike Sudholtz were chosen for the Fire Board while Wes Hall and Jim Hohenberger were elected last month to be board members on the Firemen's Dependents Fund. Wes Hall, Scott Rohrs and Jamie Vogelsong were chosen for the Employee Committee, Scott Rohrs, Chris Skinner and Jamie Vogelsong were chosen for the Sherwood Revitalization Committee and Dawn Buskirk, Steve Hubbard, Cary Mallett and Sherri Ramey remained on the Records Commission.

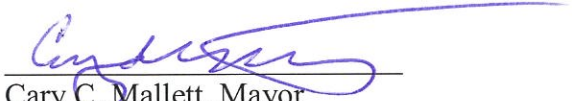
The election of the President for the Council of the Village of Sherwood for 2018 was held.

C. Skinner nominated W. Hall to be the President of the Council of the Village of Sherwood for 2018. The nominations were closed. W. Hall was unanimously elected to be the President of the Council of the Village of Sherwood for 2018.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor