

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
FEBRUARY 20, 2017**

Mayor Cary Mallett called the meeting to order with council members Robyn Crites, Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Brian Core, Judy Hasch, Robert Hasch, Heidi Hull, Brian Miller and Sherri Ramey

B. Core asked about the trash pick-up issue.

Mayor Mallett stated that he and Sherri have talked to two trash pick-up companies, Werlor's and Real, and have contacted Republic, who they have not heard back from. They have been discussing options about having a contract to supply trash pick-up to village residents. Village residents would have the trash pick-up rate, which would be reduced, added to their utility bill. Another benefit of having a contract would be the possibility of a monthly or quarterly bulk pick-up. Right now all residents have trash pick-up with the company of their own choice. Having a contract with a trash company would mean fewer trucks on village streets and having only one day when trash is put out. Another benefit of having a contract would be having a bulk pick-up on a monthly or quarterly basis. The contract would be a 3 or 4 year contract, renewable after a year.

B. Core stated that he has had several problems with Werlor's trash company and asked whether businesses would be included in the contract.

S. Ramey stated that Real trash has more options and is more open to ideas such as businesses being included in the contract.

Mayor Mallett stated that another option is talking to Hicksville to see whether they might be willing to bring trucks to Sherwood for a pick-up day.

Ordinance 17-02-01, an emergency ordinance approving, adopting and enacting American Legal Publisher's Ohio Basic Code, 2017 Edition, as the Code of Ordinances for the Village of Sherwood for 2017 was presented.

W. Hall made a motion to pass emergency Ordinance 17-02-01. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 17-02-02, an emergency ordinance establishing a video service provider fee to be paid by any video service provider offering video service in the Village of Sherwood was presented.

C. Skinner made a motion to pass emergency Ordinance 17-02-02. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, R. Crites voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator, Sherri Ramey presented her report for the month. She informed the council that the connecting door is about complete and we will be repainting both offices. We will be spraying the live mold in hopes to kill it. The old council table will be utilized by the fire department for their meeting room. The Fire Department will also be utilizing the defibrillator and night vision goggles that were left over from the police department. Ramey stated that Dale and Linda Bennett have requested an additional year to manage the shrubs at Memorial Park. Ramey reported that she has quotes to cut the ledge and put down stone at the Memorial Park pond from Sines Excavating for \$3,897 and Shining Surface Drainage for \$3,675. There is also a quote from Todd Farms and Excavating to stone the pond for \$2,800. Ramey reported that the proceeds from the Flea Market held on February 4th were \$679.50 for parks, \$20.00 for office supplies and \$100 in equipment.

Ramey reported that utility shut-offs will be delivered on Tuesday, February 21st and updated utility billing paperwork will be going out on March 1st. Residents will have 30 days to complete the paperwork and return it and if not returned by set date they will go to maximum

occupants until the paperwork is returned. Also utility bills will be mailed on March 1st because postmaster will be on vacation until then.

Ramey informed the council that Coy Rd. has been graded by Defiance County and also the village is trying to work out the potholes before it gets paved this spring or summer. She reported that they used a lift from John Salyers to take down most of the snowflakes, but unfortunately they were not able to use where snowflakes are in yards because it would tear them up. The kind of lift we need to finish taking down the 6 or 7 still up will cost \$348 to rent and will need to be picked up in Fort Wayne.

Ramey informed the council that the Village's property insurance policy is up for renewal. The premium for 2017 is \$17,637 with an advantage credit of \$2,596 which makes the net premium \$15,041. This is down from last year since the premium for 2016 with the advantage credit was \$17,654. Insurance agent Conrad Beck has suggested that the village increase the liability limits by \$1,000,000 each which would add \$836. Also he suggested having a 3 year policy which would still be renewed annually but the council would not need to take action for 3 years. There is one change that needs to be made to the policy, the 2002 McCoy Miller Rescue Vehicle needs to be changed from \$125,000 to \$150,000.

Conrad Beck entered. He asked whether the council had any questions concerning the 2017 property insurance policy.

The consensus of the council was to increase the liability limits by \$1,000,000, change the 2002 McCoy Miller Rescue vehicle to \$150,000 and have a 3 year policy.

Conrad Beck left.

Village Administrator S. Ramey informed the council that she has talked to Brian Miller at Sherwood State Bank about getting a business debit card for the village. There would be 3 cards, one for the Fiscal Officer and one for herself and one to be kept at the office for the maintenance crew. This will decrease the need to have reimbursement checks for online purchases such as Amazon and Office Max.

W. Hall made a motion that the Village gets a business debit card from the Sherwood State Bank. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ramey reported that she had met with Werlor and Real trash companies who will be giving the village quotes to have a contract. Werlor would have 1 item unlimited pickup monthly and Real can do unlimited pick up monthly or quarterly.

Ramey informed the council that we have 2 spring, 2 autumn and plenty of winter banners. We would like to change where they get hung so they are easier to change and safer. They would put them lower on the poles and turned in so they are hung above sidewalks and only hung in downtown area on approximately 6 poles. She asked whether we may be interested in purchasing some new flags and maybe some Patriotic ones for July 4th. If we purchase 1-5 it will cost \$120 per banner, 6-11 will cost \$110 per banner and 12-24 will cost \$100 per banner.

The council discussed asking Village businesses whether they would be interested in donating banners for the downtown area.

B. Core asked what is the size of the banners the village is looking into.

Ramey replied that the banners are 30x60 2 ply vinyl banners with grommets.

B. Core stated that the banners could be done in Photo Shop and he could check into prices for banners and possibly get a better price for the village.

S. Ramey informed the council that the CDBG Grant application for next year is due April 15th and the future project needs form for 2018-2022 is due March 1st. We need to rethink projects for the future because the program will no longer be yearly but every other year. The county will

have \$150,000 in funds which will be split into 3 projects. The Village of Sherwood is one of the few that have Low/Moderate Income of 71% which gives us a great chance of obtaining CDBG Grant funds. Ramey asked that the council email her any ideas that they have for future CDBG projects. Ramey informed the council that there are two residents interested in the 2017 County-Wide Demolition Program. The applications can be picked up in the office. Ramey reported that the credit to out of state workers was omitted from the HB-5 Ordinance.

The council discussed whether to put the credit back into the HB-5. The consensus of council was to contact RITA and have the credit to out of state workers put back into the HB-5 Ordinance.

Ramey informed the council that the Community Reinvestment meeting has been moved to Monday, March 20th at 6:30 p.m. The members have been contacted about the change in the meeting time. Ramey reported that last weekend there were multiple acts of vandalism at Moats Park and the Maintenance garage. Presently we have a sign posted for a \$50 reward for any information leading to finding the person or persons involved. Ramey suggested that the council consider upping the reward amount.

The council discussed raising the amount the village will pay for a reward for information leading to finding those involved in acts of vandalism to village property.

C. Skinner made a motion that we up the reward amount we pay for information leading to finding those involved in acts of vandalism to village property to \$250.00. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, R. Crites voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey informed the council that she and Cary recently talked to Village Solicitor Steve Hubbard about vacating some streets within the village. She presented ten locations which maintenance supervisor Jeff Hurtig, Mayor Mallett and she believe should be vacated. The locations are 1.) 132 W. Cedar St. going into driveway 2.) Alley between N. Taylor and Harrison St. and E. Vine St. and E. Elm St. 3.) Maumee St. off E. Pearl St. 4.) N. Wilmont St. portion of street beside 105 E. Lawrence St. 5.) Taylor St. & Cherry St. off of Ash St. and the right side of Cherry St. 6.) S. Harrison St. & S. Rock St. and Pearl St. & W. Maple behind Grimms locker 7.) S. Inman St. & S. Rock and W. Maple St by VFW 8.) N. Rock St. & N. Harrison and W. Elm St. & W. Vine St. 9.) N. Taylor St. off Ash St. and 10.) E. Maple & E. Pearl St. and S. Wilmont St. & S. Oak St. which the owners have asked to be vacated. The village will maintain easements to any water lines.

Heidi Hull left.

W. Hall made a motion to start the process to vacate all ten location which have been suggested to be vacated. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Brian Miller, representing the Park Board gave the highlights of what happened at their recent meeting on February 8th. L. Bennett recognized the need to work together and have better communication. It was stated that the parks committee is open to anybody and the council is presented with minutes of all meetings which is presented in the Crescent Newspaper and soon online. L. Bennett asked for help in maintaining Sherwood welcome signs. She and Dale would still like to maintain the one on the south end of village on US Highway 127 but cannot do all four. It was suggested to get more volunteers or possibly getting groups to "adopt" certain areas. The possibility of taking out the hedgerow between the cemetery and Memorial Park was suggested. D. Bennett asked for another year to get the hedgerow maintained. The Park Board was informed that the village will no longer pick up mulch from Grabill, IN for Memorial Park. Either a volunteer is needed to pick up mulch, someone needs to pay for delivery or we need to get the mulch local. After discussion, the Park Board agreed that they would be willing to get mulch for Parks from Werlor's. The Park Board discussed plants that need to be taken out and butterfly garden rocks which can be removed and leveled.

Kathy Holtsberry asked about her and Nick Alvarez having a 5K the morning of the Homecoming with a percentage going to homecoming fund. They are not asking the Park

Committee to run the 5K but to advertise about it with the regular homecoming fliers. Ron Luderman was there to discuss VFW serving beer at homecoming. The homecoming would ask for a percent of the profits of selling the beer. They discussed the need to have a tent and lighting. They also discussed the Cornhole tournament and Bingo. The Committee is hoping to have a better schedule for everything this year. It was suggested that the committee try a pie auction to raise money or maybe a medieval festival at the CFA during Homecoming. It was decided that the Medieval Festival should be a fundraiser not attached to homecoming as there is already a lot going on for a Medieval Festival. Another suggestion was maybe a medium and to showcase the history of CFA. It was suggested the need for a slogan for Homecoming this year and the Committee was told that old homecomings used to have shirts that stated "Sherwood my hometown". The Park Board provided a sign up sheet for the April 29th parks cleanup day. The sign up sheet will also be posted on Facebook in hopes of getting more volunteers. The council was asked to sign up this year, and once we have a volunteer list we will get a list of jobs set up. The Park Board was informed that a Blue Grass Band is interested in renting the CFA after seeing it at the flea market. The flea market brought in a lot of people and a lot of interest in CFA. The next flea market is posted for April 21 & 22, 2017 and another flea market is being planned for the last weekend in July. The Little Reservation Station playground equipment still has some issues and Mike or Jim will be contacted to see when these will be taken care of.

B. Miller stated that the Park Board would like to thank Dale & Linda Bennett for all the work they have put into the Parks in the past and all of their contributions to the village. He also stated that everyone deserves the right to step away from activities if they so choose to after many years of service. Miller stated that he hopes that volunteers will come forward to help with maintaining parks.

W. Hall stated that he will get information concerning AC for Crystal Fountain Auditorium from electrician.

Miller stated that the gutter has been installed on the rear of the CFA and more information needs to be collected concerning flooring.

B. Miller informed the council that the next Park Board meeting will be on March 16th at 6:00 p.m. in the community room.

Darrel Rock entered and Robert Hasch left.

D. Rock presented one application for Marcus Whitman to be on the Fire Department. Rock informed the council that Whitman is already trained for fire and is talking about taking First Responder training. D. Rock informed the council that he recently went to look at a used Fire truck in Kempton, IN which seats 10 people and also has a cascade system. Rock stated that the new truck would replace the fire truck being stored at Mid-City and the Equipment truck. The truck has only 46,000 miles on it and it does have a bit of rust and needs some maintenance, but Rock felt that it would meet our needs for a 2nd usable truck. Rock would like to offer the entity \$20,000 for the fire truck.

Robert Hasch reentered.

D. Rock reported that he has received a quote on a new fire department building. The building is 60x120 and has a 6" floor and 7200 square feet. Some of what is included in the quote is the basic shell, insulation, inside walls, part of electrical and underground plumbing. Rock informed the council that the Sherwood Fire & Rescue is up approximately 40% on runs for the year.

C. Skinner made a motion to accept Marcus Whitman to be on the Sherwood Village Fire Department pending approval by the Fire Chief. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, R. Crites voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Darrel Rock left.

The financial reports for January 2017 were presented.

W. Hall made a motion to accept the financial reports for January 2017. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on January 16, 2017 were presented.

One typographical error was pointed out and corrected.

C. Skinner made a motion to accept the corrected minutes of the regular meeting of the Sherwood Village Council held on January 16, 2017. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, R. Crites voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The Employee Committee did not meet this month.

W. Hall suggested a possibility that could help with the parking issue at the ball fields at Moats Park. He suggested that Field 1 which is used only for Pee Wee and T Ball be moved in and the fence be repositioned. Additional parking space could be made in the area which was left after the fence is repositioned.

S. Rohrs asked who would pay for the fencing and additional parking space.

Mayor Mallett asked whether Field 1 is even needed.

He was informed that the Field is used for practices so it is still being utilized. There was more discussion about ball diamond usage.

Rohrs stated that the Ball Association was already going to be getting some quotes for fencing so they could get a quote for the idea which W. Hall suggested.

Village Administrator S. Ramey passed around a paper for council members to sign showing which paperwork they would like to have sent to them digitally and which they would like to have hard copies of. This is an effort for the village to "go green".

One idea suggested by Ramey for CDBG Funds was to pave Ball Park Drive for the Fire Department which would help with the Training Facility which is in the works. Ramey again asked that council Email her more suggestions they would like to be considered for CDBG Funding.

C. Skinner asked whether a decision should be made about quotes for the pond.

B. Miller stated that at last month's meeting it was agreed that we would monitor the pond for the time being.

S. Rohrs asked whether any more junk car nuisance letters have been sent out and whether he could get Rob Bailey's Email address.

S. Ramey stated that 2 nuisance letters have been issued for buildings and she would get Mr. Bailey's Email address for council members so they could forward him suggestions for cars that need attention.

One car nuisance was noted and Ramey will inform Rob Bailey II about that vehicle.


Mayor Mallett asked that the council go into executive session to discuss contract negotiations.

John Buskirk, Brian Core, Judy Hasch, Robert Hasch and Brian Miller left.

Mayor Mallett asked that the council come out of executive session.

W. Hall made a motion that payment of all bills for the month be approved. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. R. Crites seconded the motion.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor