

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SHERWOOD VILLAGE COUNCIL**  
**FEBRUARY 19, 2018**

Mayor Cary Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz, and Jamie Vogelsong present. Also present were Sherri Ramey, Jeff Hurtig, Michele Ryder from Werlor, Wes Taylor from Werlor, Rob Bailey, Larry Shock, Robert Hasch, Brian Core and Mark Weaner.

Michele Ryder introduced Wes Taylor he is in training and was there to observe. M. Ryder was requested to attend the meeting for questions and concerns some council members had about the potential contract with Werlor, about vacation holds, opting in and out and snow birds. She had some information prepared for these questions. M. Ryder informed council that the Werlor would bill the village monthly and there is a template that Werlor's use for snowbirds that the village office would just need to fill out and send in to them either my fax or email. The amount Werlor would bill the village would be an established number that council approves and that should be all residential active accounts who have water service. If there is an issue the number can be adjusted on the next billing cycle. M. Ryder also stated that Werlor's would work with the village if there is an issue with getting paperwork turned in.

S. Rohrs asked if other villages bill more to compensate for the extra duties.

M. Ryder replied village can charge more on the bills to the residents but Werlor would only bill what is agreed in the contract.

S. Rohrs asked what happens if there is an issue on the first billing and not everyone gets a trash pick-up when Werlor's bill the village it will be a bigger bill then what the village charges and the village would lose money.

M. Ryder stated Werlor would go off the active current billing. Werlor would deliver the carts first and the service would not start right away.

S. Rohrs asked what about people who have water bills but also have a business inn the village they will have a double bill.

M. Ryder stated Werlor's would make exemptions and are willing to work with businesses to accommodate. They do not recommend having an opt out, that would cause a domino effect, and people will just opt out because they do not want it and not for a real reason. Making a contract will give Werlor's the franchise and close the market on other trash companies. With a business Werlor's would work with them to save money on the business side to help with cost of having a charge on the resident side. But it should be an all or nothing.

S. Rohrs asked if the businesses would be charged more by going under contract.

M. Ryder explained that the contract is for residents only and businesses could save money to offset cost for home pick-up.

S. Rohrs asked if this would give the office more work to do.

S. Ramey explained that more hours would be needed to get this set up and depending on how it goes if those hours would need to continue.

J. Hohenberger asked about fuel adjustments.

M. Ryder answered price could go up or down depending on fuel price, but the village would be locked in with rate on contract and the only change would be if there is extra State or Federal fees for disposal costs. At that time, she would come to council for approval of adjustment. The village has no fuel fluctuation in the agreement.

Darrel Rock enters.

M. Sudholtz states this needs more discussion and he moved to table.

J. Hohenberger seconded motion to table.

Council was in full agreement for motion.

M. Ryder stated to email her with any further questions and call if they would like her to come to another council meeting for further discussion.

M. Ryder and W. Taylor left.

J. Hohenberger stated that this contract has not been out to the public enough and the village has not received any comments from residents about it since council minutes have not been in the paper lately.

L. Shock questioned about the grant lighting for the downtown area, if the village rents the street lights? He stated that when the new addition went in on ST RT 18 the street lights did not work, but the village still had to pay rent on them.

Mayor Mallett stated he was not sure and that would be something that needs to be investigated.

L. Shock asked how tall would the street lights be.

J. Hurtig stated 16 feet or higher is typical.

L. Shock stated he believed there were standards that nothing can be between curb and sidewalk that is permanent.

J. Hurtig stated that these would be put in by an electric company and the old poles would be taken out.

L. Shock asked again if the village rented the poles.

Mayor Mallett stated the village needs to check into that and will let you know.

B. Core stated he was there to hear about the Werlor Contract and he appreciates the council tabling it to give more time to discuss. There is no reason to rush this and there are tons of questions that need answered. S. Ramey will be burdened with more work. Werlor's charges a set amount per truck what happens when they need more trucks due to the amount. Who would cover the extra amount then? The Business's in town have contracts with Werlor's now; they charge the same amount whether dumpster is empty or full. But will bill the business if it is over full. He is having issues now with people putting trash in his dumpster.

M. Sudholtz stated the village is charged the same with the dumpster at Moat's Park.

B. Core stated he just wants it to be fair, one set price. There should be a lot of discussion. Has the village looked at doing their own garbage pickup?

Mayor Mallett replied there is a reason Hicksville stopped having their own garbage route, not enough workers and the cost.

S. Rohrs stated there are issues with the businesses on this contract but they are going to help the businesses out.

B. Core stated will there be special exemptions and how are they going to charge tenants?

M. Sudholtz replied someone would have to come up to the office and let Sherri know when they are gone. But what happens if they refuse to pay?

B. Core how will this come back on the property owners?

M. Sudholtz this will give the office more work to do and there are still questions that need to be answered.

M. Weaner stated he was there for the vacation of alleys.

S. Ramey stated that ordinance has not yet been presented.

The first reading of Ordinances 18-02-01, an Ordinance to Authorize a Contract to provide emergency medical service coverage within certain boundaries of Washington Township, Ordinance 18-02-02, an Ordinance to Authorize a Contract to provide emergency medical service within certain boundaries of Farmer Township, and Ordinance 18-02-03, an Ordinance to authorize a contract to provide fire and emergency medical service coverage to the eastern half of Mark Township was presented.

J. Hohenberger asked if Darrel was good with the ordinances.

Mayor Mallett explained he and Darrell hand delivered them all to the Townships.

J. Hohenberger made a motion to accept the first reading of Ordinances 18-02-01, 18-02-02 and 18-02-03. C. Skinner seconded the motion. A roll call was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 18-02-04, an Ordinance Approving, Adopting and Enacting American Legal Publishing's Ohio Basic Code, 2018 Edition, As the Code of Ordinances for the Municipality of Sherwood, Ohio, and Declaring an Emergency were presented.

W. Hall made a motion to suspend the rules, waive the three reading and pass Ordinance 18-02-04 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinance 18-02-05, an Ordinance to Amend Ordinance No. 15-11-01 of the Village of Sherwood, Ohio regarding the Municipal Income Tax and Declaring an Emergency was presented.

J. Hohenberger made a motion to suspend the rules, waive the three reading and pass Ordinance 18-02-05 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The first reading of Ordinances 18-02-06, An Ordinance Vacating Alleys in Miller and Others Addition, Ordinance 18-02-07, An Ordinance Vacating Alleys in Mackinaw Addition East of Wilmont Street between Maple Street and Pearl Street, and Ordinance 18-02-08, An Ordinance Vacating a North-South Alley in the Auditor's Plat between Pearl Street and the Railroad, were presented.

C. Skinner made a motion to accept the first reading of Ordinances 18-02-06, 18-02-07 and 18-02-08. J. Vogelsong seconded the motion. A roll call was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Craig Mescher from Access Engineering entered.

Village Administrator, Sherri Ramey presented her report for the month. She reported that AJ Door replaced #1 bay garage door at the maintenance garage for \$1,583.67 and the transformer went out on #2 bay doors, AJ Door fixed that for \$430.46. Crystal Fountain west heater was fixed by Jay's heating and cooling for \$122.00. In January, 25 shut off notices were delivered, and one was shut off due to no payment. Three payment plans have been set up and one has been paid off, these payment plans understand if payment is missed their water will be shut off. Utility bills this month will include the yearly billing information. Council decided that residents should have 3 months to have the paperwork turned back in before going to 8 in household. Jeff and Sherri will be going to some training through RCAP in March. S. Ramey presented the options for the lease of a lawn mower through Homier and Sons, the 72" had previously scalped the yards so we were looking at going smaller for this season.

Council decided that if it is the same price or less then last year J. Hurtig could pick the type of mower.

Ramey reported Jeff Hurtig and Eric Renollet would be going to a mandatory spray license recertification in Columbus on Friday, February 23<sup>rd</sup>. There has been one resident which turned in the application for the Defiance County demolition program. Steve Hubbard sent a letter to Poggemeyer requesting payment of \$12,400.00 for the 2 missing manholes and their failure to properly inspect and make sure that all improvements were installed in accordance with the drawings and specifications. Poggemeyer response was also presented to council which stated they have a 10-year document retention policy and any documents from 2006 or earlier have been destroyed. They are looking for any remaining documents or emails to assist in evaluating the allegations. A letter was sent to the owners of 102 N Harrison with certificate of mailing to have the doors secured. At the village rental house 100 Spiritualist Drive the plaster is falling from the ceiling, Brian Keegan quoted \$425.00 for the work to be done. Jay's heating and Cooling fixed the fire station heater for \$110.00.

Ramey presented council with a snow removal policy and procedures. This is just to let residents know the first pass through the roads are just to open them up and once all roads are opened up they will do another pass or two. The second and third passes will pile snow up at the end of sidewalks and driveways and there is no way to avoid that. The village also only salts intersections. The new printer from MT Technologies came in and is working better then the old one. The cost of the new printer was \$4,869.92. Ohio EPA has an emergency generator grant that does not exceed \$10,000 for generators, supplied and training. Received quote from Schweller Electric from Paulding for \$27,515.00 and Woolace Electric from Stryker for \$21,126.00.

J. Hurtig explained that the generator still works but the wiring was messed up when it was needed. The new one would be automatic and run on natural gas, the cost include running the gas lines.

M. Sudholtz asked what the value of selling the one we have.

J. Hurtig stated he did not believe we could get much out of it suggested putting it on gov deals for \$1,000.

S. Rohrs asked what if the water tower gets moved when it gets replaced.

J. Hurtig answered that it is a semi mobile unit. We should also consider when running the natural gas lines to the generator running them to the main lift tower also. A few years ago, the kids kicked the generator on and it ran the tank out and when we had a week without power we had concerns about running out of propane and it was difficult to have them filled during that time.

M. Sudholtz asked if this quote would be turn key.

J. Hurtig stated yes and it includes a mobile pad.

S. Ramey asked council's decision about the grant and the generator quotes.

M. Sudholtz stated to move forward on the grant and all of council agreed.

S. Ramey stated that council received the street lighting grant and it included Cedar St to Ash St. She also asked if council would be interested in doing Helping Hands, Defiance City has just stated it and is similar to round up through Paulding Putnam Electric and North West Electric. Residents could opt in to have their utility bills round up to the nearest dollar. The money could be put into the Sherwood Foundation where a board is set up and they would receive applications for hardship cases. Defiance Foundation would also be willing to do a possible match. The Sherwood Community Fund letter and grant letter will be going out with the utility bills this month also and the office will be closed Wednesday, February 28<sup>th</sup> for training.

Craig Mescher from Access Engineering talked about the CDBG money. The OPWC final paperwork was turned in at the beginning of the month and that will be awarded in July.

With the CDBG grant that will be used for service laterals on storm sewers for Vine St and Maple St. It also covers the parking lots at Moats Park and Crystal Fountain Auditorium, some towards water meters and demolition on a barn by Moats Park.

S. Rohrs asked about the parking lot project at Moats if there would be anything extra to run it back towards concession stand for handicap use.

C. Mescher stated that it can be moved around, and the bid will be in cubic yard so it is possible to do that. The biggest portion of the paving will be at Moats Park.

J. Hurtig asked if there was a way to switch to concrete in front of the shop since the equipment would tear up asphalt.

C. Mescher informed council it was something that can be looked at once we take it out to bid. He also stated that EPA emailed schedule for the lagoon project, looking to take it out to bid May/June and construction fall to next spring.

Mayor Mallett asked if that works within the schedule the EPA has dictated for this project.

C. Mescher stated that it will be a tight schedule but if the lagoons are not discharging the village will be in compliance. The other grant received the bidding will begin 2019 it will start when the waste water side is done. The letter of interest for the lighting grant was sent to ODOT. This is for decorative lighting and it is a 95 – 5 grant. He explained to council that with such a significant grant it was a good move to include boring under the tracks. These poles would have included conduit and light receptacles. There is a contract with the street poles and the village could go under contract for these as well. All the old light poles would come done.

J. Hurtig asked if the village would own them but the village could go under contract to maintain.

C. Mescher answered yes that would be a possibility for the village.

S. Rohrs asked if the parking lot, the storm sewer and the water meters would go out to bid in late April.

J. Hurtig stated that talking to All-Purpose they prefer to do water meters in the winter months.

C. Mescher stated he would have to talk with Sandy from Maumee Valley and see if it could be moved to that time frame, prefer to bid them all together to get a better price.

Craig Mescher left.

R. Bailey from zoning informed council he has sent out two mailings for nuisances and had one permit issued for a sign at the Doctor's office. He also discussed Ron Kuhn selling land to Jamie Ridenour for the possible Medical Marijuana dispensary. The "L" shaped parcel owned by the village cuts off Redline Equipment. Steve Snively represents Ron Kuhn and they are asking for a conditional approval to run the street through village property. In the contract it is stated that buyer extends Decker Drive at his expense.

J. Hohenberger asked if the ditch is open or converts to tile.

J. Hurtig stated that the ditch converts to tile so that it can be drove over.

R. Bailey stated access would be to be approved and if they were to extend Decker Drive it would be added maintenance. By the end of the week would need to have a zoning board meeting.

Mayor Mallett stated if they pay to extend Decker Drive the village would grant easement.

R. Bailey asked what council wanted as far of a road.

W. Hall stated same specs as roads now.

J. Hohenberger asked about the water and sewer since it needs to go across his full property.

J. Hurtig stated he believes the sewer line is 8 feet.

S. Rohrs stated it cannot go to just his driveway.

C. Mallett stated that the water and sewer lines need to go across his lot.

J. Hohenberger asked who will be responsible to pay for the extension.

Chris Skinner leaves.

W. Hall stated this can be ironed out later.

J. Hohenberger stated that the easement needs to be approved by Steve Hubbard.

R. Bailey stated he would send the application to Steve.

J. Hohenberger informed R. Bailey about nuisances at 513 N Harrison and Lawrence St.

Park Board minutes were presented. Flea market will be Saturday, March 24 \$10 per vendor. Would ball association or archery be interested in doing the food? Vickie will contact along with Sherri. Park Clean up have a new flyer going up for that the first date is April 28<sup>th</sup> for Crystal Fountain Auditorium, May 6<sup>th</sup> – Memorial and Little Reservation, May 12<sup>th</sup> Moats Park, and June 2<sup>nd</sup> is the rain date. Still looking for volunteers. Wine tasting is September 22<sup>nd</sup> will be contacting vendors; Rob Bailey will do the music and will sell tickets at homecoming. Need to come up with sign designs. Homecoming is Saturday, July 21<sup>st</sup> we have bands set up, still need volunteers. Will not sell t-shirts this year but will have them for the volunteers. Will talk to churches about doing noodles or maybe ball association would be interested. Need to set schedule for mailing out letters for parade, games, vendors and giveaways. Christmas program will not be the same day Santa comes, CFA is booked that day will look at the Sunday after or having it at the new fire station. Also, looking at doing a yard of the month contest over the summer.

Rob Bailey left.

Darrell Rock presented an application for Isaac Ankney to be on the Fire and EMS Department. Rock informed the council that Ankney is already trained for fire and EMS. Rock informed council the bids for the fire station was a lot higher then they wanted. The fire and EMS budget cannot support a building payment of that much, it would not leave anything left in the budget to replace any gear or anything else. USDA which would provide the lowest interest rate could maybe go out to 40 years for the loan, but Rock would still need to run the numbers.

C. Mallett explained the fire department would be strapped for money for the next 40 years and the equipment will not last that long.

D. Rock stated that the engine they bought for \$190,000 is now costing \$337,000 today and they are not wanted engines older then 20 years in the front line but the village is not able to follow this. SCBA's are out of service after 15 years and we need to have them replaced. Rock asked council if there would be any money from the village towards this.

W. Hall suggested take it out to rebid with some minor changes.

D. Rock informed council they were looking to reject the bids and rebid a blank building with just one restroom.

J. Hohenberger questioned if some contractors who did not bid on it could be contacted to see if they would be bidding if it would go out again.

D. Rocked stated that if we took it out to rebid the department could put it up and hire out for the inside work.

S. Rohrs asked what was the least amount of a loan they were thinking?

D. Rock stated he would prefer it to be around \$300,000 and does not want to stretch it out to 40 years.

C. Mallett stated the village could put on a levy but did not think anyone really wanted to do that.

S. Rohrs asked if they would build now and finish later if the grant would still be good.

D. Rock stated he would need to verify that.

S. Rohrs asked how much they would need to eliminate.

D. Rock stated everything but restroom.

Mayor Mallett asked who would do the work inside and if they rebid just the shell if council could cover some money each year for the interior.

D. Rock stated the shell must meet state specs. But it would be helpful if the village could help in the finishing of the building.

Council decided that the fire department should reject the bids and rebid for shell only.

J. Hohenberger made a motion to accept Isaac Ankney to be on the Sherwood village Fire Department pending approval by the Fire Chief. S. Rohrs seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

J. Hohenberger voted to table the financial reports for January. W. Hall seconded the motion. A roll call was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on January 15, 2018 were presented.

M. Sudholtz made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on January 15, 2018. S. Rohrs seconded the motion. A roll call was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The Employee Committee did not meet this month.

J. Hohenberger asked about the water issues at the Dollar General.

J. Hurtig informed council nothing has been heard since they were waiting approval from the OEPA. The swale is too high which is why the water is not flowing correctly.

J. Hohenberger also asked about the lights at Memorial park are not working the gazebo is very dark.

J. Hurtig stated the lights around the pond were wired hot and we would need to call AEP out before they can be worked on.

J. Hohenberger asked if the stone will still be added to the pond banks.

J. Hurtig stated the banks will need to be reworked before adding any stone. The maintenance department will try one side first and if they are not able to cut them back they will get quotes to have it done.

J. Hohenberger asked if the Dawn Buskirk has signed up for Ohio Checkbook.

Mayor Mallett stated that Dawn has been hesitant of it and wanted to wait until all the kinks have been taken care of.

Council discussed the Ohio Checkbook. It was decided that council wants Dawn to sign up for it.

S. Ramey asked council about tuck pointing and siding Crystal Fountain Auditorium. She stated that the East side and North side of CFA which is the newer bricks could be sided and it would not interfere with the name blocks. Then the older sides could be tuck point so fill in the spaces. The cracks are causing issues with bees.

W. Hall gave a company for them to call about the tuck point.

Council decided that we should get quotes for siding.

S. Ramey also informed council that there is mold and water coming in at the back room where archery stores their equipment.

Council discussed the issue and determined to have maintenance gut it and see if it is something they can fix.

Mayor Mallett informed council the Marijuana dispensary will be coming to Sherwood. He attended the last Defiance City council meeting where it was discussed they would not reopen the ban ordinance. Mayor Mallett asked to have a public meeting to answer questions.

J. Vogelsong stated she would like to know why council if for it.

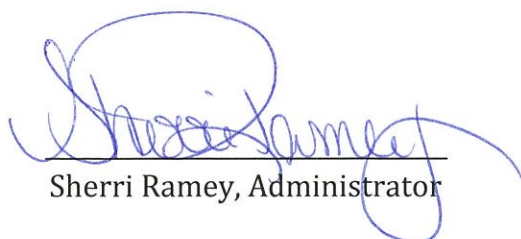
Mayor Mallett explained that they were approached in December by Jamie Ridenhour and they decided then not to do a referendum and Ohio is an opt out state and they choice not to opt out. Mr. Ridenhour did not feel like he was getting support from Defiance.

J. Vogelsong asked if the council thought of the kids and the people it would bring to town.

W. Hall stated he was skeptical at first but Jamie Ridenhour informed council of the protection and the revenue it would bring in. He also stated that with the revenue the village could bring the police department back.

Discussion about the marijuana dispensary.

W. Hall made a motion to adjourn the meeting. J. Hohenberger seconded the motion.



Sherri Ramey, Administrator



Cary C. Mallett, Mayor