

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
DECEMBER 18, 2019**

Mayor Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Judy Bayliss, Dawn Buskirk, John Buskirk, Jeff Hurtig, Arlene Murphy, Sherri Ramey, Darrel Rock, Jack Stantz, Deputy Cliff Vandemark and Chris Walker.

The Pledge of Allegiance was recited.

Deputy Cliff Vandemark gave an update of what the Sherriff's Department has been doing in the Village of Sherwood recently and what is being faced in the future. He informed the council that there have been 1104 complaints in the Village limits in recent months, 72 traffic citations and 42 criminal arrests. He expressed concern about the meth related situations that the Sherriff's Department has dealt with, the possibility of having to deal with synthetic heroin in the future and the safety of officers. He stated that there are more good people in the area than bad people and that citizen's call make the difference. He encouraged those present to be diligent and call in if they see something unusual that the Sherriff's Department should know about.

Deputy Cliff Vandemark left. W. Hall left.

J. Bayliss asked whether the water line issue at Dollar General has been resolved.

S. Ramey replied that the line is only 400 ft. short and the we made the decision to wait until another business comes into the village to do any extending.

J. Bayliss asked whether the Car Wash drain line is properly installed.

S. Ramey replied that the drain line always HAS BEEN and IS hooked up correctly to the Sewer System.

Ordinance 19-10-01, an Ordinance amending charges for the use and service of the Municipal Water System for the Village of Sherwood was presented for the 3rd reading.

J. Hohenberger made a motion to accept the 3rd and final reading of Ordinance 19-10-01. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

Village Administrator, S. Ramey presented her report for the month. Ramey informed the council that the village is working on wiring the shelter house and we recently picked up metal siding for a very reasonable price thanks to M. Sudholtz. We are also working on new lights in the maintenance garage

Ramey stated there were 13 shut off notices delivered in November. Two were shut off, one has paid and one is still off. She stated that only 2 of the 1-inch meters still need to be hooked up and the 2" meters still need to be installed. A water committee meeting needs to be set up to make decisions on rates.

Ramey stated that we need to budget for work needing done at the CFA and we will be closing rentals after the first week of November 2020. She reminded those present that

owners are responsible to clean and maintain their sidewalks within reasonable time not exceeding 12 hours after snow, and that special care should be taken in the downtown area where sidewalks are used. She stated that there will be no parking downtown after a 2" snowfall so that snow removal can be done. She stated that the truck parked by the village office for compost has worked well and numerous residents are using it. There has been no illegal dumping on Coy Rd. A large bag, for residents who need a bag to be used for compost, was displayed. The village has 7 of these bags which residents could use for a deposit of \$20 with \$15 returned after the bag is returned. Also the village could pick up the bag for another fee of \$5.

The consensus of the council was that the use of large bags for those who need them is a good idea and the fees presented are reasonable.

Ramey informed the council that it was too late to have a Christmas Tree downtown by the office this year but it is something we can do next year. She informed the council that the donation from the Old Timer's Club was used for icicle lights used at the CFA and that we bought new LED lights for snowflakes. The snowflake in front of the office was replaced with white LED lights. She asked for council's thoughts on the white lights.

J. Hurtig informed council that a lot of lights in the snowflakes had to be replaced this year and that AEP needs to be called when we put up snowflakes. He reported that the lights we use now are on clearance at Menards and asked whether we should stock up on these lights or purchase new LED lights for each snowflake. New LED lights could be purchased for approximately \$43.00 per snowflake.

J. Vogelsong suggested that we have "Sponsor a Snowflake" program where citizens could donate \$50.00 to replace lights in a snowflake.

The consensus of the council was to stock up on lights at Menard's and see if we can get a "Sponsor a Snowflake" program going for next year.

Ramey informed the council that the Food Pantry at the village office is going well. There have been some new sign-ups. We are currently serving 26 households and 53 people and we are only getting food for 48, so we will be asking for larger amounts for 2020. She informed the council that we are getting too much frozen food for the freezer space we have and asked whether she can look for a freezer to be used for food pantry items.

J. Hohenberger made a motion that S. Ramey look for a freezer to be used for food pantry items. C. Skinner seconded the motion. All council members present voted yea.

Ramey informed the council that the bond has been set up for Jack Stantz and Conrad Beck asked whether we want to keep Dawn's bond at \$35,000 at no cost or up the bond for an additional cost.

The consensus of the council was to keep Dawn's bond at \$35,000 for no additional cost.

Ramey informed the council that USI Insurance called to see if we would be interested in getting quotes for property and casualty insurance from them. She stated that Ohio Deferred Compensation, another retirement plan has been added on the OPERS.

Ramey informed the council that \$215 was raised at the Christmas Program at CFA for Central Shares. She thanked all the Volunteers from Fairview Theatre and Chorus and those who helped with decorations and donated cookies.

Ramey asked that we order "nuisance tags" and go to a program of hand delivering nuisance tags instead of letters being mailed out first. This would promote better communication issues, it would be cheaper and we could keep track of dates for recheck. She talked to Rob Bailey and he is open to the idea of hand delivering "nuisance tags". Also Jack Stantz has talked to Rob Bailey about his expectations for the new year.

The consensus of the council was to order "nuisance tags" and begin hand delivering when a nuisance occurs.

Ramey informed the council that the office and maintenance computer systems need to be updated to accommodate the new meter system and newer software.

The council asked that Ramey get quotes for two new computers and bring back to council for next regular meeting.

Ramey reminded council that she still needs information about council members for the website. She informed the council that a new business, Smokin' Stevies BBQ, will be going into the former Pizza & Subs building. A mobile food trailer will be set up until the restaurant is ready to open. Ramey informed those present that the Village office will be closed Monday, December 23rd and Wednesday, December 25th and Monday, December 30th and Wednesday, January 1st.

J. Hurtig stated that at the water committee meeting to be set up in January we need to have a base rate structure set up. We have 3 months of readings and we need to make sure monthly expenses are covered by the rates we set up.

Wes Hall reentered.

Mayor Mallett asked whether there will be some kind of "forgiveness" program for older homes who let water trickle in winter time to prevent freezing.

Ramey replied that there will be no "forgiveness" program for those who let water trickle in the winter. Those on a fixed income could contact NOCAC to have insulation repairs if necessary.

A water committee meeting was set up for January 8th, 2020 at 4:45 p.m. Council members C. Skinner, S. Rohrs and J. Hohenberger are on Water Committee.

The council discussed what we want to invest in the Crystal Fountain Auditorium and the rental house.

S. Ramey stated that if we had air conditioning at the CFA we could get more rentals in the summer.

W. Hall stated that he feels it is very important to have a community building and that even if we only "break even" people are more important than making a large income at the CFA.

Ramey reminded the council that BINGO would be held at the CFA and we are looking into getting a license for that. We still need to get more storage room at CFA to store BINGO board and items.

W. Hall suggested getting the rental home appraised and look into selling that property.

Also discussed was tearing down the back room at CFA and selling 2 lots on Inman and a lot on Vine St. and putting money from sale of those properties into CFA.

There was no Park Board meeting report this month because they did not meet. The council was informed that we need more people to be on the Park Board

D. Rock informed the council that the heart monitor in the EMS Squad can no longer be serviced after February 2020. The one we now have is 13 yrs. old and a new one costs \$31,000. We can get a \$6,500 trade in on the old monitor. We will be replacing only one of the monitors and we will use the 2nd squad until we can no longer use it. Rock stated that we have the money for the monitor and want to replace it.

W. Hall made a motion that we replace the heart monitor in the 1st squad. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

D. Rock informed that council that we cannot afford to build a new Fire & EMS building, but he has talked to the lady about extending the grant so that we may be able to purchase the building beside us and build on and put a new roof on in the spring. He informed the council that we need another fire engine and that he has located a used truck with 1100 hours on it which has passed inspection and has been maintained well and he believes it will be listed on Gov.deals. Rock and council discussed how high to bid on the used fire engine.

Rock presented an application for Bruce Silcott to be a firefighter for the Village of Sherwood.

C. Skinner made a motion to accept the application for Bruce Silcott to be a firefighter for the Village of Sherwood pending a background check and approval by the Fire Chief. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The annual election for the 2 board members for the 2020 Volunteer Firefighters' Dependents Fund was held.

Wes Hall and Jim Hohenberger were nominated to be the board members elected by the Council for the 2020 Volunteer Firefighters' Dependents Fund. The council unanimously elected W. Hall and J. Hohenberger to be the board members for the 2020 Firefighters' Dependents Fund.

The financial reports for November 2019 were presented.

S. Rohrs made a motion to accept the financial reports for November 2019. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on November 18, 2019 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on November 18, 2019. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village Council held on December 9, 2019 were presented.

J. Hohenberger made a motion to accept the minutes of the special meeting of the Sherwood Village council held on December 9, 2019. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The council again discussed selling the rental home at 100 Spiritualist Dr. and whether we would still have the driveway. Also discussed was when the "Stop" sign and "One Way" sign will be put up on Lawrence St. and that a nuisance letter needs to be sent about the light pole that needs to be put back up at the Village Food Emporium.

The council was informed that the signs are ready and will be put up in the very near future on the corner of Lawrence St.

The council was informed that Sherwood's new restaurant, Iron Horse Brews, is getting great reviews and they are selling out of food.

Mayor Cary Mallett thanked the citizens of Sherwood Village for the opportunity to serve them for the last 8 years and he thanked the council for their patience and understanding and support for the last 8 years. He wished Jack Stantz the very best of luck as he begins his term of mayor in 2020.

C. Skinner made a motion to go into executive session to discuss the Compensation of Public Employees. S. Rohrs seconded the motion. All council members voted yea.


Judy Bayliss, John Buskirk, Jeff Hurtig, Arlene Murphy and Darrel Rock left.


W. Hall made a motion to come out of executive session. C. Skinner seconded the motion. All council members voted yea.

C. Skinner made a motion that the check in the amount of \$1,949.44 from Dawn Buskirk and the \$2,732.84 taken out of Sherri Ramey's pay in 2019 satisfactorily reimbursed the Village of Sherwood for the payroll error made in 2018. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. All council members voted yea.

J. Vogelsong made a motion to adjourn the meeting. W. Hall seconded the motion.


Dawn Buskirk, Fiscal Officer


Jackie D. Stantz, Mayor