

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
SEPTEMBER 17, 2018**

Mayor Cary Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Volgelson present. Also present were Judy Bayliss, Julie Bayliss, John Buskirk, Arlene Murphy, Sherri Ramey, Ida Gebhart, Jordan Dagostaro, and Kim Forster.

J. Dagostaro asked how the village celebrates Halloween. He was informed Trick or Treating will be Sunday, October 28 from 3:30 – 5:00 and the parks committee will be having a trunk or treat on Saturday, October 13 starting at 5:00 at Crystal Fountain Auditorium.

I. Gebhart wanted to know if there has been any more information on her ditch. S. Ramey stated they have not received all the information from soil and water to determine the best course of action.

Kim Forster, Tax Administrator in Hicksville discussed some of the ways Hicksville does their taxes. They send two letters to all landlords each year to get rental updates and verify anyone 18 or older in the household, get social security numbers and birthdates, to get the people in the system to verify they are paying taxes. Hicksville does not do electronic filing, anybody can come in the office, fax, email or they can print directly from their phones. Everyone must turn in a 1040, Sherwood's ordinance includes this also.

Chris Walker entered.

K. Forster also discussed that Sherwood gives credit to counties and Hicksville does not. There was discussion if Sherwood would be adding the \$10,000 credit to individuals over 65 on their earned income. It was decided to table this until further information is given. K. Forster gave the council some information of ways they collect outstanding taxes and it was decided that Sherwood would pursue these avenues also. S Rohrs thanked Kim for coming and on behalf of the council stated that Sherwood was glad to be able to work with Hicksville on this.

K. Forster left.

Resolution 18-09-01, a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor was presented.

J. Hohenberger made a motion to suspend the rules, waive the three readings and pass Resolution 18-09-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Volgelson voted yea, M. Sudholtz voted yea, and J. Hohenberger voted yea.

A motion agreeing to Defiance County Budget Commission plan of apportionment of local government funds on the basis of need and the amount received in past years was presented.

J. Hohenberger made a motion to accept the Defiance County Budget Commission's alternate plan of apportionment of the local government funds on the basis of need and the

amount received in the past years. C. Skinner seconded the motion. A roll call vote was taken, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea, and J. Hohenberger voted yea.

D. Rock entered.

Village Administrator, Sherri Ramey presented her report for the month. She reported the rental house lease agreement has been signed and starts October 1<sup>st</sup>. Been having issues finding contractors to fix the issues on the front porch to add windows and screen door. Looking about adding an epoxy to porch instead of enclosing. Bought a spray foam kit from Menards for \$639 to spray foam the basement. Have contractor fixing window screens and putting in dryer vent in basement. Carpet will be shampooed September 25<sup>th</sup> by Service Master. Presented council with spray foam quote for the maintenance garage. To have everything done the cost would be \$6529.25 and to just do what needs to be done would be \$3927.80. The difference would be if fire department builds and the maintenance department moves into fire department. Also, will be taking out the other wall between bays 2 and 3. Removed wall between bays 1 and 2 and it opened more room for the employees to get work done without having to move equipment out. The consensus of council was to have everything done at the cost of \$6529.25.

Ramey informed council the chip and seal started on Thursday and will continue until done. No date for crack sealing or dura patching as of yet. The catch basin at 401 S Harrison St has a hole beside it which the homeowners claimed was causing their basement to flood. J. Hurtig concreted the hole and determined that the water going into the hole drained into the catch basin. Question was presented how much more time and money did council want the maintenance department to put into this issue. Council decided to treat it as any other issue on private property. The homeowners must get a contractor in and if it is determined at that time it is the village issue the village will take it over and cover the cost for the repair. Discussed also about resident at 405 S Harrison St who is draining his basement, council asked if he was tied into the town system. C. Walker informed the council that if the one resident is causing the other to flood it is a personal dispute between those two parties.

Ramey reported that we had received a quote from Wagner Plumbing and Heating for air conditioning at Crystal Fountain. The first proposal was for \$23,196.00 and the second was \$20,362.00. It was decided air conditioning would have to be held off until the flooring is fixed. Ramey reminded that the election location for Sherwood, Delaware and Mark Township has been moved and will be at Crystal Fountain, not everyone is aware. Received quote to have trees moved and planted at Crystal Fountain, council decided the village would purchase 6 new trees and have them planted instead of moving larger trees. On Friday mornings the village maintenance, administer and a few council members have been working on redoing the flower beds at memorial would like to get stone and new plants ordered. Putting in a request through the Memorial Fund to cover the cost. Discussed the fence between Little Reservation Station and cemetery, believe it was put in when school was there. Fence is looking bad in areas and having it removed would make mowing easier.

Ramey stated there was 14 shut off notices delivered, and they had all paid. Some residents are still not paying the \$5.00 raise on the sewer side. Presented council a list of utility writes off's for the last couple months. Auditors requested this to be done. The list includes the reason for the write off, most of them being the resident was billed incorrectly. Ray's Welding will be in October 22<sup>nd</sup> to fix hole in water tower. The lagoon work has been continuing, soil samples for land apply came back good and will be starting that soon. Will have 500 million gallons to land apply. The 2<sup>nd</sup> pond has been shut down and we are no longer discharging the first time in over 10 years the village is in compliance with the EPA.

The flow has been diverted back to pond 1 and there is a new drive in so the semi's do not have to turn around. This new drive will be the main entrance and the old one will be shut down.

Presented council with a quote for a new 18" heavy duty bucket for mini excavator for \$738.32. Consensus of council was in agreement to purchase the bucket. The generator did not sell on gov deals. J. Buskirk said he may have someone interested in purchasing it and will contact J. Hurtig on the information.

Auditor's will be in office for another week or two has suggestions for new policies to implement and council should have received emails about the cost letter. The maintenance department would like to get stone bunkers to help hold stone for storage to have some on hand as projects arise. The location at the back of Moats is not ideal due to the soft uneven ground the village is losing stone. A couple bunkers could be put into parking lot which is stone based and does not get utilized only during trash day it is also a more centralized location. Could move trash day to LRS parking area, this is a bigger area on the main road so people will notice it is happening, and possibly not getting people dumping their trash into the metal dumpsters since it is on the main road. The street sweeper can be used after to clean up any debris and have it one way in and one way out. Council agreed to the purchase of 2 bunkers for now and see how this works. The tree at the Methodist Church is in the right of way, the village does not maintain those trees and it is up to the property owner.

Ramey informed council there will be a meeting between her, J. Hurtig and C. Mescher to discuss the upcoming grants and have a time line for the paving projects and water meter project. Will be discussing possible grants for walking paths around the pond, story walk and fixing tennis and basketball courts at Moats. Also grants that would be available for replacing water tower and purchase of land if water tower would be moved.

Reminded council of upcoming events: Monday, October 8<sup>th</sup> village office will be closed for Columbus Day, Saturday, October 13<sup>th</sup> fire/emt appreciation cookout at Moats Park, hydrant flushing will be the week of October 15-19, Sunday, October 28<sup>th</sup> - trick or treating from 3:30-5:00 and the village office will be closed November 1-12.

R. Bailey could not attend council meeting but S. Ramey informed council that 3 building permits have been issues and no nuisances have been done.

The Sherwood Park Committee report was presented. Mayor Mallett received an email from Jen Casertano, Defiance County Health Department on signs for mental wellness campaign. The committee decided these are a good idea and will contact Jen about getting 2 of them. The beer and wine festival were postponed until next year since there was issues having people respond. Discussed having a trunk or treat on Saturday, October 13<sup>th</sup> at CFA activities would include costume contest for ages newborn to adult with gift certificates for the older brackets and gift bags for younger ones. There will be games and activities and snacks. Will be getting flyers out and asked council for a spending limit. Council determined no more than \$300.00 for the event.

Darrell Rock presented applications for Andrew Hinschlager to be on the Fire and Courtney Elkins for EMS Department.

S. Rohrs made motion to accept the applications from Andrew Hinschlager for Fire and Courtney Elkins for EMS for the Village of Sherwood, pending approval of the Fire Chief. M. Sudholtz seconded the motion. All council agreed.

D Rock informed council of the fire department bids for the new building. If they would go with the lowest bid it would strap both departments and would not afford the other updates needed. Mayor Mallett informed council of using a capital outlay from village to help. D. Rock stated the department would not be strapped as bad if that would be possible to be a yearly thing J. Hohenberger stated we need to verify this added cost would be possible before making any decisions. S. Rohrs asked if any other grants would be available for buildings. D. Rock stated this was the first building grant available since 2009, SCBA grants have been denied the last 2 years and the bottles are dated for 2019, there are 26 bottles at a cost of \$700 each for replacement. Mayor Mallett stated need to talk this over with fiscal officer to see if the village can help. D. Rock stated this needs to be decided within the next 60 days. S. Rohrs stated the council does not want to strap the fire or ems departments that bad. Discussion was held about a levy being on the ballot for next May. It was decided this would be tabled until next meeting.

D. Rock left.

The financial reports for August 2018 were presented.

C. Skinner made a motion to accept the financial reports for August 2018. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea, and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held August 13, 2018 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held August 13, 2018. S. Rohrs seconded the motion. A roll call vote was taken. S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea, and J. Hohenberger voted yea.

The council was informed the employee committee met before the council meeting and will continue the discussion about the employee's pay at the next meeting on October 15<sup>th</sup> at 6:30.

Mayor Mallett presented to council how the ballot would read for the November election. Discussed a meeting Mayor Mallet, Administer Ramey and J. Hurtig had with County Commissioners and the concerns Sherwood has with a possibility of Mark Center connecting the lagoon system and the extra people this would include.

S. Rohrs asked about the demolition of the property on Inman that received grant.

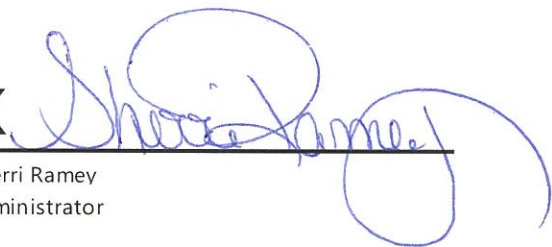
S. Ramey informed that Andy Shininger received the bid and would be starting soon.

J. Hohenberger asked if there was a way to have the area around the railroad cleaned up.

S. Ramey stated the maintenance department will use the brush hog to mow it but if there is debris in the high weeds they would be blown all over. Also concerns with other items hidden in the high grass.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. All council voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

X   
\_\_\_\_\_  
Sherri Ramey  
Administrator

X   
\_\_\_\_\_  
Cary C. Mallett  
Mayor

