

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
OCTOBER 15, 2018**

Mayor Cary Mallett called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Volsong present. Also present were Rob Bailey, Dawn Buskirk, John Buskirk, Arlene Murphy, Sherri Ramey, Rick Rostorfer, Aubrey Skinner and Chris Walker.

R. Rostorfer, the General Manager of SMTA, gave a presentation about the expansion of SMTA into Hicksville. He stated that the expansion is complete, SMTA has approximately 100 customers in Hicksville and they are trying to get more customers. He informed the council and presented metal signs to the village that state that SMTA is the first GIG certified phone company in the state. He will be giving Sherri Ramey information about SMTA that can be added to the website.

Rick Rostorfer left.

Resolution 18-10-01, a resolution for the transfer of funds from the General Fund into the Parks & Recreation Fund was presented.

S. Rohrs made a motion to suspend the rules, waive the three readings and pass Resolution 18-10-01 as an emergency. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Volsong voted yea and M. Sudholtz voted yea.

Village Administrator, Sherri Ramey presented her report for the month. She reported the new tenants have moved into the rental house. She would like to move the shed from the water tower for storage. Originally we had planned on tearing down the garage at the rental but the tenants would like to use it for storage and are willing to sign a waiver saying the village is not responsible if damage occurs. They also would like to cut up and use wood from trees that the village cuts down.

The consensus of the council is that if the tenants sign waivers for the garage and cutting the wood it would be okay.

Ramey stated that we are waiting on the spray foam for the maintenance garage because we may be able to get a better quote and may be able to side it cheaper or for the same cost. Ramey informed the council that the chip and seal project is complete and crack sealing will begin this week.

Ramey stated there were 13 shut off notices delivered and they have all paid. Ramey brought up the issue of having the utilities in the homeowners' name only. We have talked about doing away with this in the past. There is a current issue where the homeowners have requested that the water be shut off and the tenants wanted to put utilities in their name. The tenants broke the water valve when they turned it on themselves, which is \$500 to \$1000 in damages. At this point the homeowners will have to be billed. Ramey presented to council a list of utility writes offs for the last month. Ramey informed the council that the new generator was installed last week and we are sending in the information required to receive a \$10,000 reimbursement grant. Ramey included the 2018 Ohio Rural Water/Wastewater rate survey. Sherwood's rates are low on the scale of rates. We are the 13<sup>th</sup> lowest water rate out of 53 and the 5<sup>th</sup> lowest sewer rate out of 34. Ramey

informed the council that the water line and hydrant at the Doctors office has been moved. Legally we could not do it exactly as planned so we ran it the best we could. Ramey reported that Ray's Welding will be doing repairs to the water tower on October 29<sup>th</sup>. Ramey informed the council that we will be moving the outflow at the lagoons due to the creek. She stated that the hydrant flushing will be October 15-19.

Ramey reported that we recently purchased an 18" heavy duty bucket for the mini excavator from Southeastern Equipment at a cost of \$700. She informed council that the top kick is leaking oil, we will need to replace the rear main seal, the oil pan is rusty and the hoses may need to be replaced.

Ramey gave council a brief overview of the Auditor's Report which included the schedule of findings, recommendations and what policies that need to be updated. Ramey stated that we would like to concrete in the back of the library because if we keep it grass we would need to till it, raise it up, replant it and buy a push mower. The librarian is good with it being concreted. John Salyers will be giving us an estimate.

The consensus of the council is that it will be okay to cement in back of the library and the village will pay the expense.

Ramey reported that she will be having a grant meeting with Craig Mescher to discuss upcoming revitalization projects and have a time line for the paving projects and water meter project. The bid process will begin the middle of December and projects, except for meters, will begin next spring. Ramey stated that the Defiance Foundation has invited us back to talk about the flooring at the Crystal Fountain Auditorium on Wednesday afternoon because there is excess fund in the grant fund.

Ramey reported that we have discovered that in addition to having no manholes at Paradise Living we are also missing water taps. We will need to get information from Steve Hubbard so that Chris Walker can continue with the process to resolve this issue. She reported that the Fire/EMT Appreciation Cookout has been postponed until further notice and reminded council that the 2018 Trick or Treating will be held on Sunday, October 28<sup>th</sup> from 3:30 pm -5:00 pm.

Mayor Mallett informed the council about a situation with the lagoon project where a path was cleaned out through trees which were not on village property. It was a 200' by 500' wide section and the property owner would like to be compensated. We need to decide what to do because the construction company would like to put pipe in sooner than later. We cannot move closer to village property because there is no flow. Everything on the property owners land will be underground but we will need an easement.

The situation was tabled until further information is gathered and it is discussed with the property owner.

A Delinquent Debt Collection Agreement with the Ohio Attorney was presented to the council.

C. Skinner made a motion to accept the Delinquent Debt Collection Agreement with the Ohio Attorney General. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

R. Bailey reported that he has sent out 6 nuisance letters and has issued 2 building permits.

Bailey informed the council that the village has received a request from Ney Oil to change Parcel No: C180003004800 from Residential to Business. There are also several other parcels that are not zoned correctly which need to be changed to Residential. Rob stated that the 1<sup>st</sup> step is the application and then the Zoning Commission needs to meet so the changes can be presented to them and then we can move forward.

Darrel Rock entered.

R. Bailey will get around a list of all the houses that need to be changed to Residential in addition to the request from Ney Oil to change the parcel to Business. Bailey informed the council that they took out everything at the welcome signs and are starting over. The black underlayment has been put in and now the stones need to be laid.

S. Ramey asked council whether we should change the policy of having the utilities in the homeowners' name and should we require that the homeowners to put their Social Security Number on the application for utilities.

C. Walker stated that the main thing is that we have a policy that is consistent.

Ramey informed the council that the number which is in the SMTA phonebook which goes to the Police Department was misprinted as 899-1245.

The Sherwood Park Committee reported that they met on October 11<sup>th</sup> and mostly discussed the Halloween Trunk or Treat party at CFA. The event was held on October 13<sup>th</sup> beginning at 5:00 pm and there was a great turnout for the party. The Committee reported that they had a costume contest, had refreshments, did not do a haunted walk but did have a hayride and spent less than \$100.

D. Rock presented the council with one application to be on the Fire Dept., one application to be an EMT and one to be both on the Fire Dept. and an EMT.

Rock presented possible options for a fire building if it is not possible to build on US 127 at this time. He talked to Mickey at the bank and Cindy at Mid-City. It may be possible to purchase and remodel the back section at Mid-City more reasonably than we can build for. There would be room for 4 doors and plenty of parking and we could probably use the grant money as long as it was used for a Fire Department. His only concern is the location. Another option is the building beside the Fire Department is for sale. We would have to add on to the building and there is no parking downtown.

J. Vogelsong asked how much it would cost to purchase and renovate the building.

D. Rock replied that it could cost as much as the new building but we would have twice the amount of space.

D. Rock reminded council of the bids for the new building and that we need to make a decision at this meeting. If we would go with the lowest bid it would strap both departments and we would not be able to afford the other updates needed. Rock stated this was the first building grant available since 2009, SCBA grants have been denied the last 2 years and the bottles are dated for 2019, there are 26 bottles at a cost of \$700 each for replacement. Also the cost of a new fire truck has skyrocketed. Darrel recommended that all of the bids for the new building be rejected.

More discussion was held about an additional levy being on the ballot next May for the Fire Dept.

Mayor Mallett stated that we don't have much of a choice if we are going to be able to equip the people we currently have on the Fire Dept.

C. Skinner made a motion that all bids for the new fire building be rejected. S. Rohrs seconded the motion. A roll call vote was taken. All voted yea.

M. Sudholtz made a motion that we accept the 3 applications for the Fire Dept./EMS pending the Fire Chiefs approval. C. Skinner seconded the motion. A roll call vote was taken. M Sudholtz voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

The financial reports for September 2018 were presented.

C. Skinner made a motion to accept the financial reports for September 2018. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on September 17, 2018 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on September 17, 2018. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea, and J. Hohenberger voted yea.

Darrel Rock left.

The council was informed there was no employee committee this month. There will be a meeting held before the council meeting on November 19<sup>th</sup> at 6:30.

S. Ramey reported that she and S. Rohrs have looked at trees to plant at the Crystal Fountain area. They presented a list of possible trees and the cost.

C. Skinner made a motion the village purchase trees to plant at the Crystal Fountain area and approved approximately \$1000 to be used for the trees. M. Sudholtz seconded the motion. All council members voted yea.

C. Skinner made a motion to go into executive session to discuss the acquisition of real property. J. Hohenberger seconded the motion. All council agreed.

John Buskirk and Arlene Murphy left.

C. Skinner made a motion to come out of executive session. J. Hohenberger seconded the motion. All council agreed.

C. Skinner made a motion that the village begin the negotiation process for an easement and potential purchase of property. M. Sudholtz seconded the motion. All council voted yea.

S. Ramey informed the council that the village will be switching our cell phone plan from ATT to Verizon. We will be saving approximately \$50-\$60 per month, we will be getting new phones and there is no contract. The plan will come through the plan that the Fire Dept. has been on.

S. Rohrs asked whether AEP has been contacted concerning the street lights that are not working properly.

S. Ramey replied that this is on the list of things to be done.

The council discussed two trees that potentially need to be removed.

C. Skinner made a motion that payment of all bills for the month be approved. J. Vogelsong seconded the motion. All council voted yea.

C. Skinner made a motion to adjourn the meeting. J. Vogelsong seconded the motion.

*Dawn Buskirk*  
Dawn Buskirk, Fiscal Officer

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Cary C. Mallett, Mayor

