

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
JUNE 17, 2019**

Mayor Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Mike Sudholtz and Jamie Vogelsong present. Also present were Judy Bayliss, Dawn Buskirk, John Buskirk, Sherri Ramey, Kirk Roetgerman, Jack Stantz and Chris Walker.

The Pledge of Allegiance was recited.

J. Bayliss expressed concern about how bad the railroad tracks are and asked when they are going to be fixed.

Mayor Mallett answered that the railroad is scheduled to be closed for one week for repairs beginning Monday, June 24<sup>th</sup>.

Ordinance 19-05-01, an ordinance designating East Lawrence Street between Taylor Street and Harrison Street as a one way- street with traffic permitted to travel west only was presented for the second reading.

C. Skinner made a motion to accept the second reading of Ordinance 19-05-01. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey informed those present that Mickey Schwarzbek has withdrawn his request to have a lease with the village for the area on East Lawrence Street between Taylor Street and Harrison Street.

Resolution 19-06-01, a resolution for the transfer of funds from the General Fund into the Parks and Recreation Fund was presented.

J. Hohenberger made a motion to suspend the rules, waive the three readings and approve Resolution 19-06-01 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

Resolution 19-06-02, an emergency resolution authorizing the Mayor of the Village of Sherwood or his designee to advertise for bid and contract for concrete and construction of a foundation for a fire station in the Village of Sherwood, Ohio was presented.

C. Skinner made a motion to approve emergency Resolution 19-06-02. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Mark Weaner entered.

Resolution 19-06-03, an emergency resolution requesting that the County Auditor certify the Village's total current tax valuation and the dollar amount to be generated by a fire levy was presented.

W. Hall made a motion to approve emergency Resolution 19-06-03. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey presented her report for the month. She informed council that Buckeye Roofing has given us a new quote for \$29,500 to replace the roof on the Village office. They will let us know when they will be ready to start the project and we will need to pay one half of that amount before work is started.

Ramey reported that there were 19 water shut-off notices delivered in May and all were paid but one. She informed the council that the GPS system is working well with the contractors. We are able to get service connections located and information on depth and length of service lines as well as pictures uploaded for reference points. She reported that the meter pit project is going well. All are done on the southwest side of town and a couple more need to be done on the southeast side. The Meter system from Master Meters was set up and training done for Village personnel this week. We are receiving data on 19 meters which are already set up in the software and so far 4 leaks have been discovered.

S. Ramey asked council how they would like to handle the work that needs to be done at the Crystal Fountain Auditorium. The Archery Club is still hoping to build either in the Village or at the school. She asked whether we still want to use the grant we have received for lighting at the CFA area or do we want to see if it could be transferred to the Moats Park area. The grant project for lighting needs to be done by December.

The council discussed the possibility of changing the lighting grant to the Moats Park area.

S. Ramey will check to see whether it is even possible to change the lighting grant from the CFA area to the Moats Park area. She informed council that there is another broken post at the Little Reservation Station. She reported that the village is purchasing a grass gobbler from Homier and Sons for \$449 plus shipping and \$50 installation.

S. Rohrs suggested also purchasing a bagger.

Ramey commented that it is usually not as wet as it has been this year so we are not sure whether a bagger would be a necessity. She informed the council that the village has purchased a diesel tank which we will be sharing between maintenance and Fire/EMS. The Village Food Emporium no longer does credit for diesel and it is not practical to go to Hicksville for diesel fuel. She stated that we have ordered new tires for the Challenger and it will be out of commission until they come in. She informed council that we have received 3 Facebook applications for the Village maintenance position. She has sent those interested a more detailed application but has not received any back as of yet. Ramey reported that a letter from Delaware Township has been received concerning plans they have for reconstruction of Coy Road which is shared with Sherwood Village. Delaware Trustees intend to use the Defiance County Engineer's services to re-grade and to complete drainage projects on their portion of Coy Road from St. Rt. 18 to Lockwood Road in 2021.

Mayor Mallett stated that the village needs to be cautious about agreeing to anything that Delaware Township wants to do before knowing what the price tag is. We need to have all of the financial information before agreeing to anything.

S. Ramey informed the council that Ean Sudholtz is willing to do GPS data input for the village for \$8.00 per hour and Alex Mallett will do GPS input for \$9.50 per hour during the

week and if Saturday work is necessary he will do input at \$14.25 per hour. They would like to be paid every two weeks.

W. Hall agreed to have Ean Sudholtz do GPS data input for the village at the rate of \$8.00 per hour and Alex Mallett at the rate of \$9.50 per hour. C. Skinner seconded the motion. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz abstained and J. Hohenberger abstained.

S. Ramey reminded council that Shawn Schoonover has requested that the unmaintained alley behind his house be vacated. She stated that there are 7 other areas which she would also like to have vacated within the village. She requested permission to send letters out to homeowners that touch properties informing them of the intent to vacate areas.

There was no Zoning report. A list will be sent to Rob so that nuisance letters can be sent out.

M. Weaner informed council about a shed at 300 W. Maple that is being propped up by a 2x4.

The Park Committee report was presented. Three tents have been ordered for Homecoming and will be delivered on Friday, July 19<sup>th</sup>. They size of tents will be 30x30, 20x40 and 20x20. We will have bounce houses which were paid for last year and not used because of the rain, an Obstacle Course bounce house, a 3 in 1 Castle and a Castle Maze. The band "What The !" will perform from 5-7, the band "One Drink Away" will perform from 7-11 and DJ Dave will be DJ for the evening. There will be a 5K Run at 9:00 a.m., BINGO from 4-6 and a Euchre tournament from 7-9. We are still working on a corn hole tournament. The parade will begin at 3:00 p.m. and the park committee has talked about starting it on Vine St. and ending at the Little Reservation Station. There will be a dunk tank and games following the parade. We may be able to borrow some games from the school. Beth Dixon is going to see if she can find some groups who would be interested in helping with the games and bounce houses. \$15 wristbands include bounce houses and games except for the dunk tank. The Park Committee divided up the donation list for door prizes and donations for prizes for games. There will be two food vendors, the VFW will have beer and knockers and the Fire Department will sell doughnuts and have an open house to show how little space they have. Ads about the Sherwood Homecoming will be put in The Bryan Times and the West Bend News. The Park Committee will have their next meeting concerning Homecoming on June 27 at 6:00 p.m.

The financial reports were tabled until next month.

The minutes of the regular meeting of the Sherwood Village council held on May 20, 2019 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on May 20, 2019. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

There was no employee meeting this month.

The council decided to have Special meetings on Monday, June 24, 2019 and Monday, July 8, 2019 at 4:45 p.m. so that all three readings of a resolution for Fire Levy can be completed before August deadline of when it needs to be turned into Board of Elections.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

S. Ramey informed council that 6 high grass notices have been delivered.


D. Rock entered.


D. Rock informed council that the process needs to be started to advertise for bid and contract for concrete and construction of a foundation for a fire station and resolutions to put an additional levy on the November ballot.

Rock was informed that the council already has started legislation to begin process for both the construction of a fire station and to put levy on the ballot.

Ramey reminded the council that they need to fill out information for the website as she has only received information from Dawn and Wes.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

  
Dawn Buskirk, Fiscal Officer

  
Cary C. Mallett, Mayor