

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
JULY 15, 2019**

Mayor Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner, Mike Sudholtz and Jamie Vogelsong present. Also present were Marcia Berry, Dawn Buskirk, John Buskirk, Ila Gebhart, Arlene Murphy, Sherri Ramey, Larry Shock and Jack Stantz.

The Pledge of Allegiance was recited.

L. Shock asked about who will be responsible for new meters.

S. Ramey answered that the village is responsible from the main to the meter, unless the customer tampers with it and then they will be responsible. The customer is responsible for the inflow and the village is responsible for the outflow. The old shut off will be cut off and capped.

Sherrie Brown entered.

M. Berry expressed concern that the ditch is flooding near her residence and her driveway floods.

S. Ramey commented that the village has an easement so we are able to work on ditch but the water is flowing to the east and goes under US 127 so we do not feel it is our responsibility to tile. She stated that M. Berry owns up to the highway and pays taxes on it so if she wanted to put tile in to solve the problem she could. She suggested that M. Berry contact Defiance County Soil & Water who can be of assistance with information to help with water flow issues.

Ordinance 19-05-01, an ordinance designating East Lawrence Street between Taylor Street and Harrison Street as a one way- street with traffic permitted to travel west only was presented for the third reading.

C. Skinner made a motion to accept the third reading of Ordinance 19-05-01. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey informed those present that Mickey Schwarzbek has withdrawn his request to have a lease with the village for the area on East Lawrence Street between Taylor Street and Harrison Street.

Resolution 19-07-01, a resolution to proceed with submitting to the electors the question of a levy of a tax in excess of the ten mill limitation for the purposes of fire services and equipment and emergency services and equipment presented was presented for the third reading.

J. Hohenberger made a motion to accept the third reading of Resolution 19-07-01. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

Ordinance 19-07-01, an emergency ordinance establishing compensation for Jeff Hurtig was presented.

C. Skinner made a motion to approve emergency Ordinance 19-07-01. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey presented her report for the month. Ramey reported that there were 9 water shut-off notices delivered in June and all were paid but one. A letter was sent and the bill will be put on taxes if he does not pay. Ramey informed the council that since March the Water Fund has been credited \$103.04 and the Sewer Fund \$86.00. The Water Fund has had debits of \$29.03 and the Sewer Fund \$23.39. She stated that Utility billing information sheets need to be turned in by July 30<sup>th</sup> to avoid an increase to the maximum in household bill. She informed the council that the GPS system is working well with the contractors. We are able to get service connections located and information on depth and length of service lines as well as pictures uploaded for reference points. She reported that the meter pit project is going well. Ramey stated that we need to have a Water Committee meeting and then she would like to have a Q & A for residents. She reported that there are close to 200 meters in the system and 5 homeowners have been contacted about leaks. She informed the council that the residence at 13647 St. Rt. 18 is not on the village sewer but should be, according to an email from the health department. A letter will be sent to the owner of the property informing them about Ordinance #373 which states that if the public sewer is within 100 feet of the property line the property is required to be on the sewer. She reported that the dump site at the lagoons is still closed until we are able to clean it up which should still be a few weeks out.

Ramey informed the council that we have discussed with the Ball Association the possibility of rotating field #3 and buying the field behind and adding two more fields. The area could also be a great location for a training facility for the Fire Department. She asked whether the council is interested in this possibility and asked whether she should pursue Grants to help fund this.

W. Hall made a motion that the Village Administrator begin looking for grants to help with funding the possibility of more ball fields and a training facility for the Fire Department. J. Vogelsong seconded the motion. A roll call vote was taken. W. Hall voted yea, J. Vogelsong voted yea, C. Skinner voted no, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall stated that the Moats family gave money to make the Moats Park special and we should continue to try to do that.

S. Ramey informed the council that we have additional money left from the grant for the lagoon and we will be buying a mower for that area. We will be getting the mower in approximately 4 weeks. She reported that the diesel tank has been installed and the Fire Department will be billed a month behind for the amount they use. She stated that we have received a few more applications for the Maintenance position and we will set up interviews after Jeff's vacation. She reminded the council that she still has only received information for the website from Dawn and Wes and the pictures have been posted online. She reminded the council that Homecoming will be on Saturday, July 20<sup>th</sup> and we still need volunteers for games and bounce houses. She informed those present that the Village Office will be closed Friday, July 26<sup>th</sup> and Monday, July 29<sup>th</sup>. Ramey informed the council that we have received a letter from the unemployment office concerning Eric Renollet. She

sent the letter to Chris Walker and would like to appeal. She stated that the part-time maintenance position is still available and we could offer Eric the position rather than pay unemployment for him.

Ramey informed the council that Kim from the Tax Department in Hicksville has contacted her concerning the landlord situation. Only 6 out of 6 pages have filed Schedule E. Many have not paid income tax on rental properties for many years. Kim asked how far back do we want to go back on landlords to try to recoup some of the tax money not paid.

W. Hall made a motion that we go back 6 years to try to accumulate tax revenue from landlords we should have received for rental properties. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong abstained, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The council decided to change the regular August meeting of the Sherwood Village Council to August 26<sup>th</sup> at 7:00 p.m. because of the Defiance County Fair.

J. Vogelsong asked when village residents will start getting billed for meters.

Ramey stated that probably in November or December residents will begin getting billed for meters.

A Water Committee meeting was set for July 30<sup>th</sup> at 4:45 at the Village Office.

There was no Zoning Board report. R. Bailey will be sent a list of nuisances that need to be taken care of. W. Hall will reach out to Rob Bailey and ask that he bring information to the council about zoning issues he is working on.

The Park Committee Report was presented. The committee discussed where everything will be going at Homecoming. The decided that the tents will be situated differently for better viewing. The VFW will be in front of the office, Pizza and Subs will be to the north (with generator in the alley if needed) and the Casual Pig will be in front of DeRossett's. The Band will be in the center of Vine and Harrison, DJ Dave will have the northeast corner and to the north will be ticket sales. The games and bounce houses will be on the south side of Vine with the Dunk tank between the post office and the bank. The parade line up will be at the Little Reservation Station at 2:30 p.m. and everyone in the parade will receive 1 game voucher that is good for anything. Advertisements were placed in the West Bend News, the Bryan times and the County Line. Sherri will be running to Fort Wayne next week to pick up some prizes and we are still looking for volunteers to help at Homecoming.

The council discussed placing bounce houses in a different location if it is very hot because of heat from asphalt. The grassy lot behind the library is an option and Jack Stantz will spray the grass again for bugs. Electricity will be run from the Library Community room. Ramey reported that E Vine St needs to be closed at 8 am on Friday. We have talked to Brian Core about having no parking on Harrison St. past noon.

Mayor Mallett informed those present that it is his job to close US Highway 127 (Harrison St.) at 9:00 am and it needs to be reopened by midnight.

C. Skinner made a motion that W. Vine St. be closed at 8 am on Friday. C. Skinner seconded the motion. All council voted yea.

There was no Fire/EMS Report.

The minutes of the regular meeting of the Sherwood Village council held on June 17, 2019 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on June 17, 2019. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village council held on June 24, 2019 were presented.

J. Vogelsong made a motion to accept the minutes of the special meeting of the Sherwood Village council held on June 24, 2019. S. Rohrs seconded the motion. A roll call vote was taken. J. Vogelsong voted yea, S. Rohrs voted yea, W. Hall voted yea, C. Skinner voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village council held on July 1, 2019 were presented.

C. Skinner made a motion to accept the minutes of the special meeting of the Sherwood Village council held on July 1, 2019. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the special meeting of the Sherwood Village council held on July 8, 2019 were presented.

S. Rohrs made a motion to accept the minutes of the special meeting of the Sherwood Village council held on July 8, 2019. M. Sudholtz seconded the motion. A roll call vote was taken. S. Rohrs voted yea, M. Sudholtz voted yea, W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea and J. Hohenberger voted yea.

There was no employee meeting this month.

C. Skinner made a motion that payment of all bills for the month of May be approved. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

C. Skinner made a motion that payment of all bills for the month of June be approved. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

J. Hohenberger asked whether S. Ramey has found out whether the lighting grant can be transferred to Moats Park.

S. Ramey replied that she hasn't had time to see whether the grant can be transferred and because of the time we have left to finish the project we need to just keep it for the Crystal Fountain area.

S. Rohrs asked the time frame of completion of the grant projects which are being done in the Village this year.


S. Ramey stated that the meter project should be completed by the end of July, the pavement project will be done in August and the clean-up and reclaim will follow in the fall.


M. Sudholtz asked whether the Park Board is opting out of having Garage Sales at the Little Reservation Station this year.

S. Ramey stated that fire chief, D. Rock, has requested that we not have sales at the Little Reservation Station area this year. She has been sending people calling the office about Garage Sale out to Ted at Pizza and Subs.

W. Hall made a motion that payment of all bills for the month be approved. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. C. Skinner seconded the motion.

  
\_\_\_\_\_  
Dawn Buskirk, Fiscal Officer

  
\_\_\_\_\_  
Cary C. Mallett, Mayor

