

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
AUGUST 28, 2017**

Mayor Cary Mallett called the meeting to order with council members Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Dawn Buskirk, John Buskirk, Sherri Ramey, Larry Shock, Jamie Vogelsong and Ken Vogelsong Jr.

Resolution 17-08-01, a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor was presented.

W. Hall made a motion to suspend the rules, waive the three readings and pass Resolution 17-08-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 17-08-02, a resolution providing for the transfer of funds from the General Fund into the Park and Recreation Fund was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and pass Resolution 17-08-02 as an emergency. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, W. Hall voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Resolution 17-08-03, a resolution authorizing application to the Ohio Public Works Commission for funding for Street Reconstruction Project in the Village was presented.

C. Skinner made a motion to suspend the rules, waive the three readings and pass Resolution 17-08-03 as an emergency. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

A motion was presented to waive any hearings before the Defiance County Budget Commission regarding apportionment of the undivided local government fund and agree to the Defiance County Budget Commission alternate plan of apportionment of the local government funds on the basis of need and the amount received in past years and agree to accept the sums of \$40,189.58 as Sherwood's share of the undivided local government fund.

W. Hall made motion to accept the motion to waive any hearings before the Defiance County Budget Commission regarding apportionment of the undivided local government fund and agree to the Defiance County Budget Commission's alternate plan of apportionment of the local government funds on the basis of need and the amount received in past years and agree to accept the sums of \$40,189.58 as Sherwood's share of the undivided local government fund. C. Skinner seconded the motion. A roll call vote was taken. W. Hall voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Ordinances 17-08-01, 17-08-02, 17-08-03, 17-08-04, 17-08-05 and 17-08-06, Ordinances vacating alleys and portions of streets were presented.

There was discussion about the Ordinances and the need to publish them in the newspaper for six weeks. Village Solicitor Steve Hubbard will be contacted concerning which ordinances must be published for six weeks. Ordinances that need to be published for six weeks will be and there will be three readings of all ordinances at future meetings.

C. Skinner made a motion that payment of all bills for the month be approved. W. Hall seconded the motion. A roll call vote was taken. C. Skinner voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Wes Hall left.

L. Shock asked what progress the village has made concerning a village-wide trash pickup.

Mayor Mallett replied that we are working on a bid with both Werlor and Real trash companies and hope to have something finalized by the end of the year.

L. Shock asked why a resident in the village is hanging U.S. flags upside down and is there anything that can be done about this.

Mayor Mallett replied that according to the First Amendment is nothing that the village can legally do to prevent this resident from hanging the flags upside down.

Village Administrator, Sherri Ramey presented her report for the month. She reported that she has talked to the Fairview Archery Club and they need 10 more key fobs. We have ordered the key fobs and they need to be activated and handed out. There is a \$25.00 charge per fob and each person will need to sign out for them. The key fobs have been working great with rentals. Ramey reported that the village has a signed contract with Jen Smith to clean the Crystal Fountain Auditorium for \$25.00 per cleaning. Ramey informed the council that the fence row at Memorial Park will be taken out in the next month or so. The raised flower bed has been removed and the split rail fence will be removed. Due to no volunteers to maintain the Memorial Park we will be taking out plants so as to make it low maintenance. Ramey reported that most of Eric Renollet's pay for mowing has been coming out of the Park Fund which is depleting the funds in that Fund. We would like to start taking this out of Lands and Buildings which will come out of the General Fund.

All council members present agreed this was a good idea.

S. Ramey stated that another line item is needed for fundraisers so that money is not being used for regular maintenance.

D. Buskirk stated that there is already a line item for Contributions and Donations.

It was decided that a separate log is needed to show what fundraisers are being used for.

S. Ramey reported that 8 shut off notices were delivered and all have been paid. There are 10 households that are being billed at 8 people sue to not billing information turned in. This can be changed once paperwork is turned in. Ramey reported that we are looking into having ebilling. There will be a cost of \$.08 for each bill sent via internet and \$120 yearly for support. This would save us money on postage, ink and paper along with time. Ramey presented new Utility Billing Rules and Regulations and a new Residential application for utility service to the council. She explained the differences in the new Rules and Regulations and the new Residential Application for utility service from the old ones.

The council discussed the changes that need to be made to the new Billing Rules and Regulations and the new Residential Application for utility service. An old Ordinance concerning property owners being responsible for Utility bills needs to be amended before the changes can be made to the new Billing Rules and Regulations. An amendment to this ordinance will be presented at the next council meeting. Ramey presented a quote from VTF Excavation LLC to install 6" insulated waterline across north culvert on US Highway 127. The quote is for \$12,438.40 which is considerably less than the previous quote we had to correct the problem. Ramey reported that the EPA did our water inspection last week but the results are not available yet. Due to new regulations we need to identify all yard hydrants in village. By all indications there is a ductal line under paved parking lot at 9742 US 127. There are several options to correct this issue. We can move hydrant to south side of building and bore a new 3/4" service line or we can keep hydrant where it is and bore new line underneath paved parking lot.

The council asked that the Village Administrator get quotes for all possibilities and bring back to council.

Ramey informed the council that 3 nuisance violations were sent out. One for vehicle, one for trash and one for a building. All have been taken care of. Two others have been contacted, one for a vehicle and one for mowing. 2 more nuisance violations will be sent out this week.

The council discussed when to have the annual Halloween trick or treat.

They set a tentative date for Saturday, October 28th from 3:30 pm to 5:00 pm.

Ramey informed the council that Dollar General's contractor started fixing the drainage issued last week but it is not completed yet. She reported that we are looking at putting handicap parking in front of the village office and in front of the bank. Mickey Schwartzbek has approved the one in front of the bank. There will be signs posted and a notice of a fine. Minimum \$250 – Maximum \$500.

Ramey asked that the council make a decision about overnight parking and parking during snow removal.

The council decided that there should be no parking from midnight to 6 am from Lawrence St. to Elm St. They decided to post 4 signs but we will order 6 signs. The sheriff's department will be enforcing this posted parking.

Ramey asked the council whether we should consider buying a brush cutter that mounts to the front of the skid loader. This would allow us to clean up the lagoons, maintenance lane and lanes at CFA. This would cost approximately \$2700.00 with freight. The estimate to clean the fence row at the lagoons is \$5000 and a brush cutter would allow us to do this ourselves.

The consensus of the council was to purchase a brush cutter that mounts to the front of the skid loader.

Ramey reported that the banners are done and ready to hang. When time allows this will be done but we will need to rent a lift. She asked whether the council is interested in looking into a used bucket truck or lift since it does cost \$200 each time we rent a lift.

There was no Zoning Board Report.

There was no Park Board report since they did not meet this month.

Ramey reported that the expenses for the Sherwood Homecoming were \$3,427.77 and we brought in \$2,999.05. We did lose \$428.72 which is better than in 2016 and quite good considering US Highway 127 was closed at the north culvert. A great time was had by all and we are hoping next year will be even better.

There was no Fire/EMS report.

The financial reports for July 2017 were presented.

M. Sudholtz made a motion to accept the financial reports for July 2017. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, C. Skinner voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on July 17, 2017 were presented.

S. Rohrs made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on July 17, 2017. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, M. Sudholtz voted yea and S. Rohrs voted yea.

Mayor Mallett stated that an Employee meeting need to be held next month. They set an employee meeting for September 14, 2017 at 7:00 p.m. Since this is a public meeting it needs to be announced.

Village Administrator S. Ramey asked the council whether we should get bunkers to store stone since we will be getting some soon. We usually get 4 different types of stone. We are looking at moving the stone closer to the maintenance building.

It was suggested that we tear down restrooms near Moat's Park and store stone in that area.

Ramey stated that was where we were thinking of putting Port'o Johns.

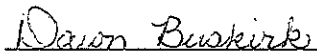
M. Sudholtz asked whether there has been any tree cutting this year and suggested that a dead tree on N. Harrison St. needs to be cut down.

S. Rohrs suggested two new nuisances that need to be taken care of.

Mayor Mallett asked that the council go into executive session and asked that John Buskirk, Larry Shock, Jamie Vogelsong and Ken Vogelsong Jr. leave the meeting.

Mayor Mallett asked that the council come back out of executive session.

C. Skinner made a motion to adjourn the meeting. M. Sudholtz seconded the motion. All council members present voted yea.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor