

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
APRIL 24, 2017**

Mayor Cary Mallett called the meeting to order with council members Robyn Crites, Wes Hall, Jim Hohenberger, Scott Rohrs, Chris Skinner and Michael Sudholtz present. Also present were Judy Bayliss, Dawn Buskirk, Judy Hasch, Robert Hasch, Brian Miller, Sherri Ramey and John Wirth.

J. Bayliss questioned whether the BPA Resolutions concerning water lines which were passed in 1996 were still being upheld in regards to the new construction occurring in the Village.

Mayor Mallet stated that he just recently became aware of BPA Resolution 96-02-01 and Resolution 96-09-01.

Craig Mescher entered.

J. Wirth expressed concern that Dollar General dug a trench from their retention pond to John's pond and this could cause flooding to surrounding area. He offered to let the Village purchase his pond for \$1.00 so that he would not be responsible for future situations. He stated that Dollar General should have to pay the same expenses that he had to when he was involved in construction for Village Food Emporium and if they do not then he may seek to legally have the Village pay his expenses back.

John Buskirk entered.

J. Hohenberger asked who issued the building permit for Dollar General.

S. Ramey replied that Rob Bailey issued the permit using the Resolutions which we were aware of at the time.

J. Wirth left.

Mayor Mallett stated that the County Soil and Water and our village solicitor both agree that Dollar General's situation does not disrupt the flow of water. He has monitored Dollar General's retention pond after the last heavy rains and he only saw a trickle coming off it.

J. Hohenberger asked whether we want to purchase John's pond.

W. Hall made a motion that we table discussion about the pond until we have more information.
R. Crites seconded the motion.

J. Hasch how the landscaping on the back part of the library was going.

Craig Mescher, representing Access Engineering Solutions, gave the council an update of the Community Development Block Grant Neighborhood Revitalization Program Survey Results. Infrastructure-Storm Sewer and Demolition of Buildings were what village residents felt were most needed. Streets, Drinking Water, and Fire Protection Equipment and Vehicles were also high on the list. A street project could take care of streets for 40 years. A demolition project would be great if the property owner wants to work with you, if not it is a dead issue. He stated that we need to submit paperwork to the EPA and we do not have an answer yet from state about whether utility rates need to be increased to be eligible for grants. He passed out updated information concerning funding scenarios.

Mayor Mallet asked how long before we will know if we have to raise utility rates.

C. Mescher stated it could be 3 months. We need EPA approval before we go for CDBG grant.

The next public meeting for the 2017 Neighborhood Revitalization Program was set for May 4, 2017 at 10:00 a.m. at the Community Building.

Craig Mescher left.

Resolution 17-04-01, a resolution for the transfer of funds from the General Fund into the Parks and Recreation Fund was presented.

W. Hall made a motion to suspend the rules, waive the three readings pass Resolution 17-04-01 as an emergency. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Darrel Rock entered.

Village Administrator, Sherri Ramey presented her report for the month. She informed the council that a call is in to C.F. Hunt to start painting at maintenance garage, but we will have to replace skylights ourselves. She presented estimates from Hartzog Lumber and Supply to repair CFA floor. This needs to be done if we are going to continue using it and we could use grant funds for this project. The quote to open access hole and replace floor joist in approximately 1300 sq. ft. would cost \$14,793.06. The quote to remove storage rooms, oak flooring, and floor joist and install floor, joist, and sub floor, oak finish floor for 4400 sq. ft. and reinstall storage rooms would cost \$73,500.00. The quote to remove storage rooms, oak flooring, sub floor and floor joists and install floor joists, subfloor, and underlayment and install vinyl composition tile floor would be \$49,000.00.

Ramey reported that the 3rd Annual Easter Egg Hunt which Boy Scout Pack #139 ran last Saturday was a success. She stated that a dumpster was moved closer to ball fields and we would like to get an additional seasonal dumpster.

The council agreed that we should get an additional 2 yard dumpster for ball season.

Ramey informed council that trees for Memorial Park are in and will be planted behind the pond this month, Todd Farms will take out shrubs for \$1,000 and Delaware Township will pay half of that. She reminded council that Parks Clean-up Day will be Saturday, April 29th 8 AM – Noon. We will have workers from Community Corrections program at Moats Park on Friday, April 28th and will be receiving gloves, garbage bags and grabbers for being part of the Great America Clean Up.

Ramey stated that 6 shut off notices were delivered today, and 32 billing information papers still need to be turned in and those not having papers in will be charged for 8 in the household.

J. Bayliss stated that she is not sure that the village can legally charge residents for 8 in the household for not turning in information sheets.

Mayor Mallett stated that he would look into the issue.

Ramey informed the council that a few commercial accounts that were being billed as residential were adjusted to the correct amount. She reported that last Tuesday the village went on a boil advisory, we implemented boil advisory procedures, Layman Drilling LLC pulled the pump and replaced it with a new one at an estimated cost of \$4,000. Insurance needs confirmation of what happened with electricity that day to know whether the deductible will be \$1000 or \$10,000. She stated that pumps for the Moats Pump station have been ordered from IFM at a cost of \$13,153.95. She informed the council that the EPA inspection of lagoons was March 31st, we are waiting on the report but verbally everything looked good. She stated that a gate for lagoons has been installed; citizens need to be reminded that lagoons are not a trash dump, violators will be fined and if we cannot contain this situation we will have to close it. Ramey informed council that hydrant flushing started today and will continue until Thursday with Friday as a makeup day.

Ramey reported that the salt spreader is jamming up and ruining truck bed and she would like to sell it and use Top kick to salt intersections.

Council agreed to sell salt spreader.

Ramey informed council that signs have been ordered for Open Bible Church, S. Harrison St. and Pearl St. Also four "No Trespassing" signs for maintenance lane and lagoons and two

"Authorized Vehicles Only" signs for Water Tower have been ordered. She stated that because of wide loads that came through on April 18th and 19th and the video on Facebook it was suggested that we work with ODOT and CSX to raise the road so there is not such an incline. She reported that the Coy Rd. project could be started within 2 weeks, and she was recently at a preconstruction meeting with ODOT about bridge replacement. The south side of US 127 will be closed on April 24th for 30 days and then one lane will be open. After the south side is finished they will begin the North Bridge and that will be closed for 30 days. The projects finish date is July 1st. Concerning library landscaping, Kathy Holtsberry responded that she would like a small shady area with a table and chairs. She does not think mulching is the answer and dirt from trees will end up in the back hallway. She suggested leveling the area better and using pavers while maintaining some landscaping might be a solution. Ramey reminded council about the Annual Village Clean-Up will be held on Saturday, May 6th from 8 AM – Noon and the Spring Fling will be held May 18 & 19 from 9 AM to 5 PM. She informed council that one application for a grant for the County-wide demolition program has been turned into Defiance County Commissioners and a CDBG application has been turned in for 6 replacement SCBA's for Fire Department. She reported that there will be recycling from 9 AM – 11 AM every 3rd Wednesday at 405 N. Harrison St. She reminded council about the R.I.T.A. delinquency program.

B. Miller expressed concern that R.I.T.A. is not accepting electronically filed returns and residents are responsible to call R.I.T.A. to make sure they get their filings.

The council discussed whether to have R.I.T.A. send letters at no cost or subpoenas at a cost of \$8.00 per each subpoena mailed. There are 185 delinquent accounts. Council decided to make a decision next month about whether R.I.T.A. should send letters or subpoenas.

There was no Zoning meeting.

S. Ramey stated that Rob Bailey is requesting a meeting about nuisance vehicles and she informed council that new condos are to be built just north of the existing ones on Paradise Lane.

D. Rock reported that he recently met with an engineer about building new fire house. The original engineer who did preliminary work has not responded but we do have the original preliminary plans. We cannot bid it out until we have plans final plans. Costs will depend on materials used and we want to bid it as generic as possible so we get as many bids as possible.

W. Hall suggested names of several local persons who could do work and will get a couple more names.

Rock stated he would like to wait until new valuations are done before replacing old levy. He informed council that he recently checked out the used fire truck and is not interested.

Brian Miller, representing the Park Board gave the highlights of what happened at their recent meeting. The date for the Homecoming will be July 22, 2017. They are looking into music bingo and are travelling to Oakwood to listen to a Bluegrass Band. C. Mallett suggested getting supplies for making a cheap throw away state. Quotes have been received for inflatables and tents and we still need more volunteers for Homecoming. Miller stated that we have already secured 3 food vendors for the Homecoming and maybe there will be a 4th one. B. Miller requested that we get more quotes on flooring for CFA. The Park Board reported that they provided cookies and juice at Easter egg hunt for donations. They discussed hedges being taken out at Memorial Park by Todd Farms and Park Clean-Up day on 4/29/17. The Park Board discussed Nature Works Grant Program and that we can have one application per park and can do any improvements but do need quotes. One project which was discussed was a paved walking area around the pond through the ODNr Trails Program.

J. Hasch asked about getting plaques for those people who donated shelter houses.

We will be getting information from people who donated shelter houses so that we know what to put on the plaques.

The financial reports for March 2017 were presented.

W. Hall made a motion to accept the financial reports for March 2017. R. Crites seconded the motion. A roll call vote was taken. W. Hall voted yea, R. Crites voted yea, C. Skinner voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on March 20, 2017 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on March 20, 2017. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The Employee Committee did not meet this month.

Darrel Rock left.

Mayor Mallett read one complaint which was received on the Neighborhood Revitalization Surveys. It was discussed that we need to enforce the no parking on Harrison St. between 3 AM to 6 AM and that we will need to pass an ordinance to have a snow route.

C. Skinner informed council that a neighbor has a sewage issue.

S. Ramey will have Jeff Hurtig do some exploratory digging to see whose responsibility it is, if we find it is homeowner's problem then we will stop work and homeowner will have to take over with repairs.

M. Sudholtz informed council that some apartment renters are parking in the alley in front of their door.

There was more discussion about Dollar General and what we should try to require them to do as far as water lines, a manhole and fire hydrant.

C. Skinner made a motion that payment of all bills for the month be approved. R. Crites seconded the motion. A roll call vote was taken. C. Skinner voted yea, R. Crites voted yea, W. Hall voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

W. Hall made a motion to adjourn the meeting. R. Crites seconded the motion. All voted yea.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor