

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
SHERWOOD VILLAGE COUNCIL
APRIL 16, 2018**

Mayor Cary Mallett called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner, Michael Sudholtz and Jamie Vogelsong present. Also present were Rob Bailey, Judy Bayliss, Julee Bayliss, Dawn Buskirk, John Buskirk, Paula Demarest, Jason Hinkle, Melanie Hinkle, Craig Mescher, Frank Phillips, Brian Ramey, Sherri Ramey and Chris Walker.

Craig Mescher, representing Access Engineering, presented two Excel spreadsheets showing the Sewer System Cumulative Surplus for the next 30 years without a rate increase and with a \$5.00 rate increase. Without a rate increase, the Sewer System would be -\$15,074.05 by 2021 and with a rate increase of \$5.00 it would be 2027 before the account would be negative. Also, with the new system on line the Operational Costs could come down because the village will not have to discharge as often. One thing that will add to expenses will be a new requirement from the EPA to add a chemical for Phosphorous that everyone in the Lake Erie Water will have to do. Mescher reported that the Sewer rates in the village have not been raised since 1996. The rates will need to be adjusted after meters are added in the village. Mescher stated that the village needs to pass an ordinance immediately so that the village will be eligible for the \$400,000 CDBG grant. The EPA suggests that entities increase rates by 3% a year.

Ordinance 18-04-01, an emergency ordinance changing the sewer rates for the Villages of Sherwood was presented.

S. Rohrs made a motion to suspend the rules, waive the three readings and pass emergency Ordinance 18-04-01. J. Hohenberger seconded the motion. A roll call vote was taken. S. Rohrs voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

It was decided that letters should be sent out informing village residents of the \$5.00 increase which starts June 1st and will show up on their July bills.

C. Mescher gave an overview of the upgrades that will be done to the Sanitary Sewer System. At the present time the sewer system has only 5 ft. deep cells and solar aerators, which are not being used due to the expense of maintenance. After the upgrades the ponds will be drained, the ponds will be built up with rock protection around banks and there will be 3 deep cells, one at 13 ½ ft., one at 13 ft. and one at 10 ½ ft. At present the village does not have enough storage, after upgrades the village will have 8 months of storage.

Sherri Ramey told council that the advertisement for the bid for the sewer system project will go into the paper tomorrow.

Craig Mescher left.

Jason and Melanie Hinkle stated that they would like to put up a 40 x 48 building which would end up being right on the property line of a village alley. They would like to do things right and asked that they be given a variance.

Rob Bailey stated that the Hinkle's should start by getting a Zoning permit with him and then the issue would be taken to the Zoning board.

S. Ramey stated that the Hinkle's may be able to get a tax abatement so that their taxes would not go up for 10 years.

Jason and Melanie Hinkle left.

Paula Demarest asked whether she will be contacted concerning her renter's delinquent bills.

S. Ramey stated that she has talked to the village's software company and she could send a duplicate bill to the owner each month but because of the timing of the meeting she has not been able to work on this yet.

P. Demarest informed the council that her lawyer has told her not to sign the information sheet and she is looking into when she should be notified about delinquent bills and shut-offs. Demarest was informed that she could go on the EPA website and find information about previous mandates which have been given to entities.

The 3rd reading of Ordinance 18-02-01, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Washington Township, was presented.

J. Hohenberger made a motion to accept the 3rd reading of Ordinance 18-02-01. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

The 3rd reading of Ordinance 18-02-02, an ordinance to authorize a contract to provide emergency medical service coverage within certain boundaries of Farmer Township, was presented.

M. Sudholtz made a motion to accept the 3rd reading of Ordinance 18-02-02. J. Hohenberger seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea and S. Rohrs voted yea.

The 3rd reading of Ordinance 18-02-03, an ordinance to authorize a contract to provide fire and emergency medical service coverage to the eastern half of Mark Township, was presented.

C. Skinner made a motion to accept the 3rd reading of Ordinance 18-02-03. M. Sudholtz seconded the motion. A roll call vote was taken. C. Skinner voted yea, M. Sudholtz voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

The 3rd reading of Ordinance 18-02-06, an ordinance vacating alleys in Miller and Others Addition, was presented.

M. Sudholtz made a motion to accept the 3rd reading of Ordinance 18-02-06. S. Rohrs seconded the motion. A roll call vote was taken. M. Sudholtz voted yea, S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea and J. Hohenberger voted yea.

The 3rd reading of Ordinance 18-02-07, an ordinance vacating alleys in Mackinaw Addition East of Wilmont St. between Maple St. and Pearl St., was presented.

C. Skinner made a motion to accept the 3rd reading of Ordinance 18-02-07. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The 3rd reading of Ordinance 18-02-08, an ordinance vacating a North-South alley in the Auditor's Plat between Pearl St. and the railroad, was presented.

S. Rohrs made a motion to accept the 3rd reading of Ordinance 18-02-08. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

S. Ramey informed the council that Ordinance 18-03-01, an ordinance granting to Ohio Gas Company, its successors and assigns, the right to maintain a gas distribution system and to lay, extend, maintain, operate, repair, and remove mains and pipe in, through, or under the streets, alleys, public places of the Village of Sherwood, Defiance County, Ohio, for supplying gas to the Village and its inhabitants, and the transportation thereof in and through the village has been approved the Village solicitor, Chris Walker.

Ramey informed the council about the OML Summer Conference Schedule and about the Tax Incentive Review Council meeting to be held on April 23rd at 6:00 p.m.

Mayor Mallett will attend the Tax Incentive Review Council meeting.

Village Administrator, Sherri Ramey presented her report for the month. She informed the council that raccoons have burrowed under the maintenance garage, the trapped one came back and had babies and we are working on cleaning up and organizing around the outside of building. She reported that the Library Community Room has been sprayed for ants and the paper towel holder has been changed out so it matches all in the village. She stated that we are working on options for the backroom at the CFA and we fixed 2 tables. At Moats we have changed out faucets and changed door locks. We have added a new keycard lock system. Coaches have to sign out for a keycard and pay a \$25 deposit. We are adding a security system with 4 cameras and a loop recording and adding lights with a photo eye that will be on from dusk to dawn. She stated that the basketball court and tennis courts need repaired at Moats Park and the gazebo was washed at Memorial Park.

Mayor Mallett asked that Ramey get estimates for repairs to the basketball and tennis courts at Moats so that we can make an informed decision.

Ramey informed the council that the Village is registered with the Defiance County Environmental Services for the Great American Cleanup. We will be receiving trash bags, gloves & pickers for each of our park clean up dates but we still need volunteers. The dates for various park cleanups are April 28th - CFA from 10 AM – 4 PM., May 6th - Memorial & Little Reservation Station from 10 AM – 4 PM, May 12th - Moats Park from 10 AM – 4 PM and June 2nd - Rain date.

Ramey informed the council that there were 13 shut off notices delivered, 3 were shut off, 2 paid and 1 moved. She reported that 258 Utility Billing Information sheets have been turned in and there are 86 outstanding. They need to be turned in by the end of May. She asked whether we should do one more mailing.

The consensus of the council was to give customers one more opportunity to send in Utility Billing Information sheets

Ramey reported that she had a meeting with Master Meter and we need to start thinking about Utility rates and Multi-units with only 1 tap. Ramey reminded those present that the Annual Village Trash Clean-Up would be held on Saturday, May 5th from 8 AM to noon. We will have 3-45 yard dumpsters from Werlor's and 1 scrap bin from Sims Metal Management. She informed the council that the Village will no longer be using debit cards because of possible new legislation concerning use of them. She reported that we have sent in an application to Ohio Gas to have line ran for generator at water tower. She stated that the health insurance rate for village employees is down 15.71%. Jeff's rate was \$438.80 last year and will be \$369.87 for this year. Eric's rate will be \$305.93 and he needs to go on our insurance because he is eligible for it. The renewal is in June.

Concerning the complaint of water in basement at 401 S. Harrison St. from the village storm sewer. Jeff flushed and used a dye tablet and no water leaked in from our storm sewer. The village can have dye tablets available for homeowners to inspect on their own. Ramey informed the council that she and Mayor Mallett will be going to the Nuisance Task Force meeting on April 17th. She stated she would like to do bio pages for council members on the website and would like information and pictures. She informed council that the office will be closed May 28th - June 1st and Village hydrant flushing will be done May 14-17 with the 18th as a make-up day.

There was some discussion on what should be done at site of old bathroom at Moats Park. It was suggested to move Port-O-John that we have in the area to tennis court area.

Rob Bailey presented a spreadsheet of nuisances that have been investigated and resolved.

J. Hohenberger suggested a nuisance that needed to be investigated at 204 S. Harrison St.

There were no Park Board minutes. Village administrator S. Ramey reported that they had discussion concerning future BINGO. They discussed power washing and sealing at CFA and cleaning up the ramp and mulching.

S. Rohrs asked whether CFA tables were fixed because of damage by renters or normal wear and tear.

Ramey replied the tables were fixed because of wear and tear.
Rob Bailey left.

There was no Fire/EMS report.

The financial reports for March 2018 were presented.

J. Hohenberger made a motion to accept the financial reports for March 2018. S. Rohrs seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village Council held on March 19, 2018 were presented.

M. Sudholtz made a motion to accept the minutes of the regular meeting of the Sherwood Village Council held on March 19, 2018. C. Skinner seconded the motion. A roll call vote was taken. M. Sudholtz voted yes, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and J. Hohenberger voted yea.

An employee meeting was set for 6:30 p.m. May 21st to discuss employees' insurance

Village solicitor C. Walker gave options concerning medical marijuana. To do nothing, to ban it altogether or regulating it to be in a certain zoning area.

F. Phillips stated on state website it states that no more permits will be issued. He stated that he does not believe anything good could come of the village having anything to do with medical marijuana.

C. Walker stated he needs to know how to write up legislation.

There was discussion concerning the issue.

S. Rohrs suggested banning it for at least 2 years until more investigation is done. C. Skinner stated that the door would be closed for good if that happened.

Judy Bayliss asked where the Industrial Park is in the village.

S. Ramey answered that it is behind Mid City to Cherry St.

Judy Bayliss expressed concern that the village already has a drug problem and no village police protection.

Mayor Mallett stated that this business could bring in \$65,000 income tax revenue.

J. Vogelsong stated that a lot of people are against the Medical Marijuana dispensary but a lot are for it.

F. Phillips stated that we should have a permanent ban right now. It could always be rescinded in the future.

Judy Bayliss suggested putting it to a vote in the November election and have the people who live here make the decision.

C. Mallett stated he would get with the election board and get information about what it would cost and what it would entail to have the question of a Medical Marijuana dispensary on the ballot.

C. Walker will get with the Zoning Board and write up possible legislation for several options concerning the issue of Medical Marijuana.

J. Hohenberger asked whether D. Buskirk has signed up for the Ohio Checkbook program.

D. Buskirk replied that she has signed up for the Ohio Checkbook.com.


Judy Bayliss asked when the Sherwood Village Homecoming is for 2018.

She was informed that the Sherwood Village Homecoming will be held on July 21st, 2018.

C. Skinner made a motion that payment of all bills for the month be approved. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

C. Skinner made a motion to adjourn the meeting. J. Vogelsong seconded the motion.


Dawn Buskirk, Fiscal Officer


Cary C. Mallett, Mayor

