

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING OF THE  
SHERWOOD VILLAGE COUNCIL  
APRIL 15, 2019**

Mayor Mallett called the meeting to order with council members Jim Hohenberger, Scott Rohrs, Chris Skinner, Mike Sudholtz and Jamie Vogelsong present. Also present were Judy Bayliss, Dawn Buskirk, John Buskirk, Don Guilford, Jeff Hurtig, Arlene Murphy, Larry Shock, Sherri Ramey, Aubrey Skinner and Chris Walker.

The Pledge of Allegiance was recited.

J. Bayliss asked concerning the building which was recently torn down on Cedar St. which is on private property.

Mayor Mallett informed those present that the building, which was considered a commercial building because it had been a metal fabrication shop, was torn down with Grant Funds obtained through OPWC for a Revitalization project within the village. The property owner approved having the building torn down. The village chose the lowest bidder to do the complete Revitalization project which was Bryan Excavating LLC.

J. Bayliss asked why the Crescent Newspaper has not been reporting information about the previous council meetings.

Bayliss was informed that the March meeting and January meeting was in the newspaper and there was no meeting in February. Occasionally the meetings run late or the reporter is on vacation and another reporter does not call.

Darrel Rock entered.

D. Guilford, representing the Old Timers Club, asked whether the Club may be able to have a controlled shoot at a future date, in an open field within the village behind W. Cedar St.

Mayor Mallett stated that the village would need to have something of this nature approved and supervised by the sheriff.

Village solicitor, Chris Walker, stated that the council could allow a shoot with conditions, for a certain date and time period, and we would need to have law enforcement involved. He will contact the sheriff and see what he thinks is necessary before the May meeting.

Mayor Mallett stated that the council would probably be able to give the Old Timers Club an answer by next month.

Don Guilford left.

Ordinance 19-01-02, an ordinance to rezone certain properties in the Village of Sherwood was presented for the third reading.

C. Skinner made a motion to approve the third reading of Ordinance 19-01-02. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea. The ordinance was approved.

Resolution 19-04-01, a resolution for the transfer from the General Fund into the Parks and Recreation Fund was presented.

S. Rohrs made a motion to suspend the rules, waive the three readings and approve Resolution 19-04-01 as an emergency. C. Skinner seconded the motion. A roll call vote was taken. S. Rohrs voted yea, C. Skinner voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

Village Administrator S. Ramey presented her report for the month. S. Ramey presented a quote from Nofziger Door Sales for 2 garage door openers for the maintenance building. She informed the council that the siding quotes presented last month were just for the 40x60 section and do not include the newer addition. Ramey presented a quote from Richland Roofing to remove existing metal siding and roof from the maintenance building and furnish and install fiberglass insulation on roof and in walls. The quote of \$39,900 also included vapor barrier, new base, door, corner, rake, roof and existing building trim, new siding and roof panel.

The council discussed the repairs needed to the Village Hall. It has lost a lot of shingles, has an active leak and needs to be reroofed. Also the chimneys are leaning and need to come down. The council decided to put the maintenance building on hold and concentrate on the Village Hall. M. Sudholtz made a motion, that as soon as the contractor is decided upon, to pay for the repairs to the Village Hall 50% out of the Water Fund, 25% out of the Sewer Fund and 25% out of the General Fund.

Ramey reported that there were 14 water shut-off notices delivered in March and all but 2 were paid. We are not able to shut those 2 off because the shut-offs do not work. After the new water meters are put in that will be taken care of. She informed the council that the mailing went out concerning the upcoming projects which include water meter pits and we need to set up another Water Committee meeting in the next few weeks.

Ramey reported that we will be removing the worst part of the fence around the basketball court at Moats Park. We will leave the section closest to the drive which will stop balls.

There was more discussion about the dump site. S. Rohrs again suggested that residents be charged a \$1.00 fee on their utility billing for dumping their yard refuse. He stated that people he talked to about this liked the idea and did not seem upset about the \$1.00 fee. J. Hurtig stated that a bi weekly pick up of yard refuse would be better than weekly. Leaves would need to be bagged and residents would need to inform the office that they wanted a pick-up.

J. Bayliss stated that she is not happy with the idea of an additional \$1.00 fee added to the utility bills because she would not need to use the pick-up service.

S. Ramey stated that if the EPA mandates that we must clean up to the dump site it will cost us more. She reported that it cost more than \$5,000 last year to clean junk up at dump site.

Mayor Mallett stated that the \$1.00 fee would help with paying maintenance employees to do pick-ups.

There was more discussion about where we should close off the dump site.

Kathy Holtsberry entered.

J. Hurtig stated that we would need to allow contractors to have a key to dump refuse at the dump site.

Mickey Schwarzbek entered.

Ramey stated that we will not be able to fence off the lagoon dump site until the lagoon project is completely done and we will still only allow yard waste. This will probably not happen until next year.

S. Ramey gave an update on the lagoon project. The electrical part will be going in soon, aerators will be installed next month, weather permitting, and the grading of the outer edges of the banks will be done soon.

Ramey informed the council that we have applied for a CDBG Grant to loop water lines within the village.

Ramey informed the council that she has a quote for a 2-year service agreement for the new generator at a cost of \$649.23 per year. The EPA strongly suggests that we have a service plan.

J. Hurtig stated that he is not sure it is necessary to have a service agreement because he can do the testing and maintenance necessary.

C. Walker stated that we should check the manufacturer's warranty and as long as the warranty for the generator is not voided by others than "professional services" doing necessary maintenance then the service agreement may not be necessary.

Ramey updated the council on the Storm Sewer/Water project. The storm sewer has been installed on Vine St. and Moats Park will be starting this week. The Moats Park part of the project will take approximately 2 days and will be done before balls season begins. Ramey suggested that the water line at the concession stand be replaced at that time. She stated that the paving at Moats Park will not be done until after ball season is over.

Ramey informed the council that the Village Office will be closed on Good Friday, April 19<sup>th</sup> and the week of May 13<sup>th</sup>. She again asked for information from council for the website. She reported that April 27<sup>th</sup> will be the Big Trash Day at the old school grounds and also will be the Grand Opening for the Story Walk at 1:00 p.m. She informed those present that hydrant flushing's will be April 29-May 3 and October 28-November. She reported that there will be a Euchre tournament on Saturday, May 18<sup>th</sup> at the AMVETS in Bryan. There will be a chili cook off and raffle and proceeds will be going to Sherwood Parks. She informed those present that the Homecoming will be held on Saturday, July 20<sup>th</sup>.

Ramey presented the overview of the medical insurance plan for the maintenance employees for the upcoming year renewing on 6/01/2019. The plan will cost an additional \$95.77 for the upcoming year.

Kathy Holtsberry invited all those present to the Ribbon Cutting and Grand Opening of the Sherwood Story Walk which will be held at the Little Reservation Station on Saturday, April 27<sup>th</sup> from 1:00 pm -2:30 pm. The Library directors and board members should be present and refreshments will be provided. There should be plenty of parking available at Memorial Park. The Story Walk is an activity for the entire family which combines the benefits of reading and walking outdoors. She stated that she is glad to have this \$8,000 project completed.

Mickey Schwarzbek explained to the council his plans for Iron Horse Brews, LTD. He stated that he filed permits last week and would like to discuss the possibility of closing Lawrence St. east of Harrison St. He stated that he has concerns that not having full use of this area may restrict the potential growth of Iron Horse Brews and the possibility of having special events. He would like to extend the cement out several feet and put in a glass railing and expandable awning system. If it were installed it could be used as a showcase to show the system. He would like to lease and/or acquire the entire Village of Sherwood space from the Iron Horse Brews building to the CSX property. He believes that closing the street would ensure he could provide ample parking, protect he and Anita's investment and provide the safest outside seating for the customers and community. He stated that he currently owns five properties in the first two blocks and would support at a minimum a one-way street for everyone's safety.

Mayor Mallett stated that the Village of Sherwood has always tried to do everything possible to help businesses, but he has a concern about closing the street down completely.

C. Walker stated that the short answer is that village can do anything (sell or lease) as long as it is done by Ordinance and the property is no longer needed for a municipal purpose. The Ordinance would need to have three readings.

The council discussed how closing the street may affect the elevator and what would happen if Iron Horse Brews closed in the future.

J. Hurtig expressed concern about all the truck traffic on Vine St.

Mayor Mallett asked M. Schwarzbek how soon he needs to know what the village is able to do concerning Lawrence St.

Schwarzbek replied that he would like an answer as soon as possible but he does understand that the proper process needs to be followed. He stated that he would relocate the catch basin in area at his expense.

M. Sudholtz stated that a special meeting would speed up the process and the village needs to contact Mercer Landmark (the elevator) about the request and the special meeting.

The council decided to have a special meeting on Wednesday, April 24<sup>th</sup> at 5:30 p.m. to discuss the possibility of closing a portion of Lawrence St.

M. Schwarzbek stated that he can be available to meet with people from Mercer Landmark.

Kathy Holtsberry left.

There was no Zoning report because Rob Bailey attended the Defiance County Tax Incentive Review Council meeting held tonight.

J. Hohenberger asked whether any council members had gone over other municipalities Zoning Code to get ideas for the Village of Sherwood. He stated that Hicksville's Zoning Code is online and that Rob needs to get a meeting set up to discuss changes to Zoning Code.

The Park Committee Meeting report for April 11, 2019 was presented. It was reported that there was a good turnout for the recent Bid Euchre tournament and the winner donated the prize money of \$80 back to the parks plus \$19 came in for concessions. There

is another Euchre tournament set for Saturday, May 18 at AMVETS in Bryan. There will be a chili cook-off and raffle and the proceeds will go to Sherwood Parks. It was reported that all spots for the April 13<sup>th</sup> Flea market were sold plus one outside and 120 tickets were sold for the Murder Mystery which was held on April 14<sup>th</sup>. The spaghetti supper was catered by Sherwood Pizza and Subs and was a great event. They reported that the Grand Opening of the Story Walk will be held at the Little Reservation Station on April 27<sup>th</sup> at 1:00 p.m., Moats Clean-Up will be held on Sunday, April 28<sup>th</sup> at 1:00 p.m. and the Memorial Park and Little Reservation Station Clean-Up will be held on Sunday, May 5<sup>th</sup> at 1:00 p.m. It was reported that the Sherwood Homecoming will be held on Saturday, July 20<sup>th</sup>. The band, One Drink Away, has been booked and will be playing for 4 hours for \$500. The band has a sound system but needs a tent. The Barber Shop Quartet will be letting them know if they can perform and the Fairview band is interested and needs a time. The Park Committee still needs volunteers to run games - the football throw, plinko, fish pond, ducks and bounce houses. There will be a parade at 2:30 p.m. and they are asking for people to show off their pets and there will be a voting box for the best pet. There will be a dunk tank and so far Cary Mallett, Ted Wonderly, Darrel Rock and Jack Stantz have volunteered to be in the tank. There will be BINGO from 4-6 pm and Euchre from 7-9 pm. There will be a Cornhole tournament later in the evening. The Park Board is looking to ask cheerleaders, 4-H Groups, baseball teams and Archery Club to volunteer to help at Homecoming. The price for food vendors is \$75.

D. Rock presented an application for Autumn Bennett to be an EMT for the Village of Sherwood. He reported that an EMS class will be starting soon in Sherwood and a 1<sup>st</sup> Responder Class is occurring in Ayersville. He talked about the possibility of having volunteers to build the new Fire/EMS building. The only thing we need to bid out at this time is the Concrete which we can use the Grant for. The plumbing will be put in the plans with the concrete. We are sending plans to Menards to get the cost for materials for the building. At present there is a detention pond in the plans but since there is a storm sewer system at the site of the new Fire/EMS building, the council can decide that a detention pond is not necessary.

J. Hohenberger made a motion that it is not necessary to include a detention pond at the site of the new Fire/EMS building since there is already existing storm sewer capacity. C. Skinner seconded the motion. A roll call vote was taken. J. Hohenberger voted yea, C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

C. Skinner made a motion that the Village of Sherwood put the concrete portion of the new Fire/EMS building up for bids. J. Vogelsong seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Vogelsong voted yea, S. Rohrs voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

M. Sudholtz made a motion to accept Autumn Bennett to be an EMT for the Village of Sherwood pending the Fire Chief's approval. J. seconded the motion. All council members present voted yea.

D. Rock reported that we will be receiving the new radios at the end of the month. There is no extra expense for the changeover. We will be borrowing radios from the County which we will use until we get our new radios up and running. Rock stated that we still need to talk about putting a levy on the ballot for the fall election to help with expenses of finishing the fire building, new equipment such as turn-out gear and a newer fire truck. We need to make a decision on that in the next month or two to have time for proper resolutions completed to put a levy on the ballot.

Darrel Rock left.

The financial reports for March 2019 were presented.

C. Skinner made a motion to accept the financial reports for March 2019. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

The minutes of the regular meeting of the Sherwood Village council held on March 18, 2019 were presented.

C. Skinner made a motion to accept the minutes of the regular meeting of the Sherwood Village council held on March 18, 2019. S. Rohrs seconded the motion. A roll call vote was taken. C. Skinner voted yea, S. Rohrs voted yea, J. Vogelsong voted yea, M. Sudholtz voted yea and J. Hohenberger voted yea.

The employee committee reported that they met earlier today to discuss a job description. No employee meeting is necessary next month.

J. Bayliss questioned whether the band director has been contacted concerning the Fairview Band being in the parade.

She was told that Rob Bailey has contacted the band director concerning the band playing in the Homecoming Parade.

J. Bayliss asked where the village obtained the additional maintenance truck she has seen around the village.

She was informed that the truck was transferred from the Fire Department but we will be selling it in the near future.

C. Skinner made a motion to go into executive session to discuss the hiring and/or firing of an employee. J. Vogelsong seconded the motion. All council present voted yea.

J. Bayliss, J. Buskirk, Arlene Murphy and Larry Shock left.

S. Rohrs made a motion to come out of executive session. C. Skinner seconded the motion. All council present voted yea.

C. Skinner made a motion to offer Jack Stantz a part-time position as a maintenance person for the Village of Sherwood. He will be paid \$10.00 per hour. J. Hohenberger seconded the motion. A roll call vote was taken. C. Skinner voted yea, J. Hohenberger voted yea, J. Vogelsong voted yea, S. Rohrs voted yea and M. Sudholtz voted yea.

John Buskirk and Darrel Rock reentered.

A quote for a Wright Stander ZK, 52" deck mower with a jumbo Grass Gobbler for the price of \$10,392.99 was presented. There was discussion concerning getting another mower for the village to use in places where the zero turn mower will probably not work well.

J. Hurtig suggested that we wait until after this year and after the pitch is changed at lagoons and see how the mower that the Village leases works. Also discussed was the possibility of getting a Grass Gobbler to put on the leased mower.

S. Rohrs stated that we probably would not be able to drill holes in the leased mower, but there are other models available that we could look into.

C. Mallett stated that we will hold off on getting another mower until we know we really need it.


M. Sudholtz expressed concern about a pile behind the ballfield that needs to be cleaned up.

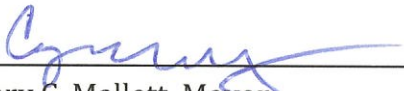
S. Ramey replied that she will have a maintenance person get the pile cleaned up before the beginning of ball season.

S. Ramey presented an invitation for "The No Show Gala" which is a fundraising event at \$25.00 per ticket for the Sea Gate Food Bank.

C. Skinner made a motion that payment of all bills for the month be approved. J. Vogelsong seconded the motion. All council present voted yea.

C. Skinner made a motion to adjourn the meeting. J. Vogelsong seconded the motion.

  
Dawn Buskirk, Fiscal Officer

  
Cary C. Mallett, Mayor

